

REF NO	8/12 + 17/4/8 + 6/3/8
COLAB NO	



CAPE WINELANDS DISTRICT
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

ACKNOWLEDGMENT RECEIPT OF TENDER AND QUOTATION

- ✓ 1. T 2024/045: INTERNET SERVICES FOR THE PERIOD ENDING 30 JUNE 2027 x 3
- ✓ 2. Q 2023/003: K53 DRIVER LICENSE TRAINING
- ✓ 3. Q 2023/085: DESIGN AND SUPPLY OF VARIOUS COMMUNITY SAFETY AWARENESS ITEMS
- ✓ 4. Q 2023/059: SUPPLY AND DELIVERY OF POLES TO TULBAGH SHOWGROUNDS x 2
- ✓ 5. Q 2023/106: MONTH TO MONTH 5G WIRELESS INTERNET SIM CARDS
- ✓ 6. Q 2023/096: SUPPLY AND DELIVERY OF TABLET COMPUTERS
- ✓ 7. Q 2023/100: SUPPLY AND INSTALL NEW CARPET FLOOR TILES AT THE CWDM OFFICE BUILDING IN STELLENBOSCH
- ✓ 8. Q 2023/105: DIRECT INTERNET FOR THE CAPE WINELANDS DISTRICT MUNICIPALITY x 2
- ✓ 9. Q 2023/102: SUPPLY, DELIVERY AND INSTALLATION OF SECURITY SERVER
- ✓ 10. Q 2023/098: SUPPLY AND DELIVERY OF MOBILE DISPLAY UNIT
- ✓ 11. Q 2023/077: CONVERSION OF TWO TRAILERS FOR DISASTER MANAGEMENT OPERATIONAL DUTIES
- ✓ 12. Q 2023/092: APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND INSTALL GENSET TOOLBOX ON MOBILE GENERATOR
- ✓ 13. Q 2023/018: SUPPLY AND DELIVERY OF FIRE FIGHTING MANUALS TO THE CAPE WINELANDS DISTRICT MUNICIPALITY'S (CWDM) FIRE SERVICES
- ✓ 14. Q 2023/006: SUPPLY, PACKAGING AND DELIVERY OF PRE-PACKED CATERING FOR THE GOLDEN GAMES EVENT, PAARL x 3
- ✓ 15. Q 2023/072: BASIC BAKING SKILLS TRAINING

I, Colene Burger hereby acknowledge receipt of the following original tender and quotation documents:

Received by

Date

04/07/2024



CAPE WINELANDS DISTRICT

MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

Cape

Q 2023/077

CONVERSION OF TWO TRAILERS FOR DISASTER MANAGEMENT OPERATIONAL DUTIES

COMPANY NAME:

SHACHA TRADING (PTY) LTD

POSTAL ADDRESS:

20 Eleventh Street

Kensington - Cape Town

7405

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Financial and Strategic Support Services

Supply Chain Management

Tel: 086 126 5263

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A. QUOTATION NOTICE

Formal Written Price Quotations are hereby invited from suitably qualified service providers for the conversion of two existing trailers for the Disaster Management Division.

Technical enquiries regarding this bid can be directed to Shaun Minnies at telephone no. 0861 265 263.

Closing date: 11:00 on Wednesday, 28 February 2024.

Documents are obtainable from the Supply Chain Management Unit of the Cape Winelands District Municipality at 29 Du Toit Street, Stellenbosch - Tel no 0861 265 263. Alternatively documents may be downloaded from the website: www.capewinelands.gov.za. → Supply Chain → View quotations and quotes → Quotations open.

All prospective bidders must ensure that they are registered and accredited on the CWDM's Supplier Database and the Central Supplier Database, prior to the closing date of the quotation.

Duly completed quotations must be enclosed in a (separate) sealed envelope and endorsed with the relevant quotation number and description on the envelope/s. The sealed quotations must be placed in the official quotations box of the District Municipality's offices at 29 Du Toit Street, Stellenbosch.

Quotations will be opened in public as soon as possible after this closing time.

**HF PRINS
MUNICIPAL MANAGER**

B. GENERAL CONDITIONS AND INFORMATION

Inviting of written price quotations by the Cape Winelands District Municipality (CWDM), all relevant bid documentation, submitting of quotations by prospective bidders, evaluation / awarding of quotations and all subsequent contractual responsibilities regarding supply and delivery of goods and/or services, will be managed in terms of and MUST comply with:-

- Chapter 11 of the Municipal Finance Management Act, 2003 (Act no.56 of 2003);
- Municipal Supply Chain Management Policy of the CWDM;
- Supply Chain Management: A guide for Accounting Officers of Municipalities (Guide for AO's);
- Any relevant Regulations / Circulars issued by the National Treasury, from time to time, and
- Any Special Conditions detailed in this Contract (SCC) – *referring to, but not limited to: paragraphs B.1. - 17. and C to P.*

Where the GCC and SCC are in conflict with one another, the stipulations of the SCC will prevail (chapter 4.5.2.9 – Guide for AO's)

1. Acceptance or Rejection of a Quotations

The Municipality reserves the right to withdraw any invitation to quotations and/or to re-advertise or to reject any quotations or to accept any quotations in whole or part.

The Municipality does not bind itself to accepting the lowest quotations or the quotations scoring the highest points.

The Municipality reserves the right to accept more than one quotations (in the event of a number of items being offered).

2. Validity Period

The fact and action of handing in a quotation to the Municipality is accepted as a contract between the Municipality and the bidder whereby such a quotation remains valid and available for a period of 180 days, calculated from the closing date as advertised for the written price quotation, for acceptance, or non-acceptance by the Municipality. The bidder undertakes not to withdraw, or alter, the quotation during this period.

3. Registration on Accredited Supplier Database

It is expected of all prospective service providers who are not yet registered on the Municipality's Accredited Supplier Database to register without delay on the prescribed form.

It will be expected from Suppliers to update registration details every 12 months from date of registration. Payment will not be effected if supplier information is outdated.

The Municipality reserves the right not to award bids to prospective suppliers who are not registered on the Database.

4. Completion of Quotations Documents

The official formal written price quotation document must be completed in BLACK ink and any corrections to the official formal written price quotation document must also be made in BLACK ink and signed by the bidder.

Any formal written price quotation document received with correction fluid (Tippex) corrections shall be disqualified.

The complete original formal written price quotation document must be returned. Missing pages will result in the disqualification of the tender.

Any ambiguity has to be cleared with contact person for the tender before the tender closure.

5. Authorised Signatory

A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorising the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.

A bid shall be eligible for consideration only if it bears the signature of the bidder or of some person duly and lawfully authorised to sign it for and on behalf of the bidder.

If such a copy of the Resolution does not accompany the bid document of the successful bidder, the Municipality reserves the right to obtain such document after the closing date to verify that the signatory is in order. If no such document can be obtained within a period as specified by the Municipality, the bid will be disqualified.

6. Site / Information Meetings

Site or information meetings, if specified, are compulsory. Bids will not be accepted from bidders who have not attended compulsory site or information meetings. Bidders that arrive 15 minutes or more after the advertised time the meeting starts will not be allowed to attend the meeting or to sign the attendance register. If a bidder is delayed, he must inform the contact person before the meeting commence and will only be allowed to attend the meeting if the chairperson of the meeting as well as all the other bidders attending the meeting, give permission to do so.

All partners or the leading partner of a Joint Venture must attend the compulsory site or information meeting.

7. Quantities of Specific Items

If quotations are called for a specific number of items, the Municipality reserves the right to change the number of such items to be higher or lower. The successful bidder will then be given an opportunity to evaluate the new scenario and inform the Municipality if it is acceptable. If the successful bidder does not accept the new scenario, it will be offered to the second-placed bidder.

8. Expenses Incurred in Preparation of Quotations

The Municipality shall not be liable for any expenses incurred in the preparation and submission of the quotations.

9. Contact with Municipality after Quotations Closure Date

Bidders shall not contact the Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded. If a bidder wishes to bring additional information to the notice of the Municipality, it should do so in writing to the Municipality. Any effort by the firm to influence the Municipality in the bid evaluation, bid comparison or contract award decisions may result in the rejection of the bid.

10. Opening, Recording and Publications of Quotations Received

Quotations will be opened on the closing date immediately after the closing time specified in the quotations documents. The names of the bidders, and if practical, the total amount of each bid and of any alternative bids will be read out aloud.

Telexed, faxed or e-mailed quotations will not be accepted.

The quotations forms should be carefully completed and no errors will be condoned after quotations have been opened.

The Bidder will be liable to take out **forward cover** to barricade him/her against fluctuation of the exchange rate in the event of importing any component, related to the quotation, from a country dealing in currency other than that of South Africa.

11. Evaluation of Quotations

Formal Written Price Quotations will be evaluated in terms of their responsiveness to the quotation specifications and requirements as well as such additional criteria as set out in this set of quotation documents.

12. Subcontracting

The Contractor shall not subcontract the whole of the contract.

Except where otherwise provided by the Contract, the Contractor shall not subcontract any part of the Contract without the prior written consent of the Municipality, which consent shall not be unreasonably withheld.

Any consent granted or appointment of a subcontractor shall not imply a contract between the Municipality and the subcontractor, or a responsibility or liability on the part of the Municipality to the subcontractor and shall not relieve the Contractor from any liability or obligation under the Contract and he shall be liable for the acts, defaults and neglects of any subcontractor, his agents or employees as fully as if they were the acts, defaults or neglects of the Contractor, his agents or employees.

13. Extension of Contract

The contract with the successful bidder may be extended should additional funds become available.

14. Past Practices

The bid of any bidder may be rejected if that bidder or any of its directors have abused the municipality's supply chain management system or committed any improper conduct in relation to such system.

The bid of any bidder may be rejected if it is or has been found that that bidder or any of its directors influenced or tried to influence any official or councillor with this or any past quotations.

The bid of any bidder may be rejected if it is or has been found that that bidder or any of its directors offered, promised or granted any official or any of his/her close family members, partners or associates any reward, gift, favours, hospitality or any other benefit in any improper way, with this or any past quotations.

15. Persons in the service of the state

Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

16. Specific Goals in terms of section 2 (1) (d) (i) and (ii) of the Preferential Procurement Policy Framework Act

16.1 Broad-based black economic empowerment (B-BBEE) status level certificates

Bidders are required to submit original and valid B-BBEE Status Level Verification Certificates or certified copies of the original, not a photo-copy of another certified copy thereof together with their bids, to substantiate their B-BBEE rating claims.

Bidders who do not submit B-BBEE Status Level Verification Certificates or who are non-compliant contributors to B-BBEE do not qualify for preference points for B-BBEE but should not be disqualified from the bidding process. They will score points out of 90 or 80 for price only and zero (0) points for B-BBEE.

A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification Certificate for every separate bid.

Public entities and tertiary institutions must also submit B-BBEE Status Level Verification Certificates together with their bids.

If an institution is already in possession of a valid and original or certified copy of a bidder's B-BBEE Status Level Verification Certificate that was obtained for the purpose of establishing the database of possible suppliers for price quotations or that was submitted together with another bid, it is not necessary to obtain a new B-BBEE Status Level Verification Certificate each time a bid is submitted from the specific bidder.

Such a certificate may be used to substantiate B-BBEE rating claims provided that the closing date of the bid falls within the expiry date of the certificate that is in the institution's possession.

Each time this provision is applied, cross-reference must be made to the B-BBEE Status Level Verification Certificate already in possession for audit purposes.

AOs / AAs must ensure that the B-BBEE Status Level Verification Certificates submitted are issued by the following agencies:

Bidders other than EMEs

- Verification agencies accredited by SANAS; or
- Registered auditors approved by IRBA (until the expiration of the period prescribed by the DTI)

Bidders who qualify as EMEs

- Sworn affidavit signed by the EME representative and attested by a Commissioner of oaths.

VALIDITY OF B-BBEE STATUS LEVEL VERIFICATION CERTIFICATES

Verification agencies accredited by SANAS

These certificates are identifiable by a SANAS logo and a unique BVA number. Confirmation of the validity of a B-BBEE Status Level Verification Certificate can be done by tracing the name of the issuing Verification Agency to the list of all SANAS accredited agencies. The list is accessible on http://www.sanas.co.za/directory/bbee_default.php.

The relevant BVA may be contacted to confirm whether such a certificate was issued.

As a minimum requirement, all valid B-BBEE Status Level Verification Certificates should have the following information detailed on the face of the certificate:

- The name and physical location of the measured entity;
- The registration number and, where applicable, the VAT number of the measured entity;
- The date of issue and date of expiry;
- The certificate number for identification and reference;
- The scorecard that was used (for example QSE, Specialized or Generic);
- The name and / or logo of the Verification Agency;
- The SANAS logo;
- The certificate must be signed by the authorized person from the Verification Agency; and
- The B-BBEE Status Level of Contribution obtained by the measured entity.

Registered auditors approved by IRBA

The format and content of B-BBEE Status Level Verification Certificates issued by registered auditors approved by IRBA must -

- Clearly identify the B-BBEE approved registered auditor by the auditor's individual registration number with IRBA and the auditor's logo.
- Clearly record an approved B-BBEE Verification Certificate identification reference in the format required by the SASAE;
- Reflect relevant information regarding the identity and location of the measured entity.
- Identify the Codes of Good Practice or relevant Sector Codes applied in the determination of the scores.
- Record the weighting points (scores) attained by the measured entity for each scorecard element, where applicable, and the measured entity's overall B-BBEE Status Level of Contribution; and
- Reflect that the B-BBEE Verification Certificate and accompanying assurance report issued to the measured entity is valid for 12 months from the date of issuance and reflect both the issuance and expiry date.

Confirmation of the validity of a B-BBEE Status Level Verification Certificate can be done by tracing the name of the issuing B-BBEE approved registered auditor to the list of all approved registered auditors. The list is accessible on <http://www.thedti.gov.za> and / <http://www.irba.co.za>.

The relevant approved registered auditor may be contacted to confirm whether such a certificate was issued.

Accounting officers as contemplated in section 60(4) of the CCA;

These certificates will be issued on the accounting officer's letterhead with the accounting officer's practice number and contact number clearly specified on the face of the certificates. The content of B-BBEE Status Level Verification Certificates issued by accounting officers as contemplated in the CCA is detailed in paragraph 4.8.5 below.

VERIFICATION OF B-BBEE LEVELS IN RESPECT OF EMEs

In terms of the Generic Codes of Good Practice, an enterprise including a sole propriety with annual total revenue of R10 million or less qualifies as an EME.

In instances where Sector Charters are developed to address the transformation challenges of specific sectors or industries, the threshold for qualification as an EME may be different from the generic threshold of R10 million. The relevant Sector Charter thresholds will therefore be used as a basis for a potential bidder to qualify as an EME.

- For example, the approved thresholds for EMEs for the Tourism and Construction Sector Charters are R2.5 million and R1.5 million respectively.
- An EME automatically qualifies as a level 4 contributor with B-BBEE recognition level of 100% in terms of the Codes of Good Practice.
- An EME with at least 51% black ownership qualifies as Level 2 Contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.
- An EME with 100% black ownership qualifies as a Level 1 contributor with B-BBEE level of 135% in terms of the Codes of Good Practice.
- An EME that is regarded as a specialized enterprise with at least 75% black beneficiaries qualifies as Level 1 contributor with B-BBEE level of 135% in terms of Codes of Good Practice.
- An EME that is regarded as a specialized enterprise with at least 51% black beneficiaries qualifies as a Level 2 contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.
- An EME is required to submit a sworn affidavit confirming their annual total revenue of R 10 million or less and level of black ownership to claim points
- An EME that is regarded as a Specialized Enterprise, is required to submit a sworn affidavit confirming their annual turnover/ allocated budget/ gross receipt of R 10 million or less and level of percentage of black beneficiaries to claim points
- An EME may be measured in terms of the QSE scorecard should they wish to maximize their points and move to a higher B-BBEE recognition level. It is in this context that an EME may submit a B-BBEE verification certificate.

ELIGIBILITY AS QUALIFYING SMALL ENTERPRISES (QSE)

The Codes define a QSE as any enterprise with annual total revenue of between R10 million and R50 million.

- A QSE with at least 51% black ownership qualifies as a Level 2 contributor.
- A QSE with 100% black ownership qualifies as a Level 1 Contributor.
- A QSE that is regarded as a specialized enterprise with at least 75% black beneficiaries qualifies as a Level 1 contributor with B-BBEE level of 135% in terms of the Codes of Good Practice.
- A QSE that is regarded as a specialized enterprise with at least 51% black beneficiaries qualifies as a Level 2 contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.
- A QSE is required to submit a sworn affidavit confirming their annual total revenue of between R10 million and R 50 million and level of black ownership or a B-BBEE level verification certificate to claim points
- A QSE that is regarded as a specialized enterprise is required to submit a sworn affidavit confirming their annual turnover/ budget/ gross receipt of R 50 million or less and level of percentage of black beneficiaries or a B-BBEE level verification certificate to claim points

16.2 LOCALITY

The programmes of the RDP (published in Government Gazette No. 16085 dated 23 November 1994) relevant to this Municipality in the context of preferential procurement specific goals are the promotion of enterprises located in a specific district for work to be done or services to be rendered in that District and the promotion of enterprises located in a specific province for work to be done or services to be rendered in that province.

Bidders are required to submit the following in order to attain preference points for the promotion of this specific goal:

- **Municipal account in the name of the tenderer not older than 90 days.**
- **Lease agreement where the tenderer is the lessee; or**
- **An official letter from the bank confirming the registered business address of the tenderer.**

IN ORDER TO BE AWARDED PREFERENCE POINTS, ANNEXURE I. QUESTIONNAIRE AND ANNEXURE L. PREFERENCE POINTS CLAIM FORM (MBD 6.1), MUST BE COMPLETED - FAILURE TO COMPLY WITH THE ABOVEMENTIONED WILL RESULT IN NO PREFERENCE POINTS BEING AWARDED

17. Application

These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

Where applicable, special conditions of contract may be laid down and included to cover specific supplies, services or works.

Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

18. Standards

The goods supplied or the services rendered shall conform to the standards mentioned in the bidding documents and specifications.

19. Information and Inspection

The service provider shall not, without the District Municipality's prior written consent, disclose the agreement, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the District Municipality in connection therewith, to any person other than a person employed by the service provider in the performance of the agreement. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

The service provider shall permit the District Municipality to inspect the supplier's records relating to the performance of the service provider and to have them audited by auditors appointed by the District Municipality, if so required by the District Municipality.

20. Governing Language

The governing language shall be English. All correspondence and other documents pertaining to the agreement that is exchanged by the parties shall also be written in English.

21. Payments

Payments shall be made by the District Municipality within **thirty (30)** calendar days of receiving the relevant **invoice / statement provided** by the supplier.

Payment will be made in Rand unless otherwise stipulated.

22. Prices and Evaluation of bids

Prices charged by the service provider for goods delivered and services performed under the contract shall not vary from the prices quoted by the service provider in this Quotations.

The Bidder will be liable to take out forward cover to barricade him/her against fluctuation of the exchange rate in the event of importing any component, related to the quotations, from a country dealing in currency other than that of South Africa.

THIS BID WILL BE EVALUATED AND ADJUDICATED ACCORDING TO THE FOLLOWING:

- Compliance to specifications
- Value for money
- Capability to execute the contract
- PPPFA & associated regulations

23. Termination for default

The District Municipality, without prejudice to any other remedy for breach of contract, by written notice of default sent to the service provider, may terminate this agreement in whole or in part:

If the service provider fails to deliver any or all of the goods within the period(s) specified in the agreement;

If the service provider fails to perform any obligation(s) under the contract; or

If the service provider in the judgment of the District Municipality, has engaged in corrupt or fraudulent practices in competing for or in executing the contract

In the event the District Municipality terminates the contract in whole or in part, the District Municipality may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the service provider shall be liable to the District Municipality for any excess costs for such similar goods, works or services. However, the service provider shall continue performance of the contract to the extent not terminated.

Where the District Municipality terminates the contract in whole or in part, the District Municipality may decide to impose a restriction penalty on the service provider by prohibiting such service provider from doing business with the public sector for a period not exceeding 10 years.

If a District Municipality intends imposing a restriction on a service provider or any person associated with the service provider, the service provider will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the service provider fail to respond within the stipulated fourteen (14) days the District Municipality may regard the service provider as having no objection and proceed with the restriction.

Any restriction imposed on any person by the District Municipality will, at the discretion of the District Municipality, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control

over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the District Municipality actively associated.

If a restriction is imposed, the District Municipality must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

The name and address of the supplier and / or person restricted by the District Municipality;
The date of commencement of the restriction;
The period of restriction; and
The reasons for the restriction

These details will be loaded in the National Treasury's central database of service provider or persons prohibited from doing business with the public sector.

If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Quotations Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Termination for Insolvency

The District Municipality may at any time terminate the contract by giving written notice to the service provider if the service provider becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the service provider, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the District Municipality.

25. Settlement of Disputes

If any dispute or difference of any kind whatsoever arises between the District Municipality and the service provider in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the District Municipality or the service provider may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

Notwithstanding any reference to mediation and/or court proceedings herein, the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

The District Municipality shall pay the service provider any monies due for goods delivered and/or services rendered according to the prescripts of the contract.

26. Applicable Law

The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

27. Notices

Every written acceptance of a bid and any other notices shall be posted to the service provider concerned by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice;

The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

28. Taxes and duties

A service provider shall be entirely responsible for all taxes, duties, license fees, etc., of the contracted goods to the District Municipality.

No contract shall be concluded with any bidder whose tax matters are not in order.

No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

29. Value-added tax (VAT) on invoices

Tax invoices are to comply with the requirements as contained in the Value Added Tax Act, 1991 (Act No 89 of 1991). The content of the invoice must contain information as prescribed by the Act.

It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice.

The amended Value Added Tax Act, 1991 (Act No 89 of 1991) requires that a Tax Invoice for supplies in excess of R3,000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005.

The VAT registration number of the District Municipality is 4700193495.

30. Tax Clearance Certificate

A copy of a Tax Compliance Status Pin, printed from the South African Revenue Service (SARS) website, must accompany the bid documents. The onus is on the bidder to ensure that their tax matters are in order with SARS.

In the case of a Consortium/Joint Venture every member must submit a separate Tax Compliance Status Pin, printed from the SARS website, with the bid documents.

If a bid is not supported by a Tax Compliance Status Pin as an attachment to the bid documents, the Municipality reserves the right to obtain such documents after the closing date to verify that the bidder's tax matters are in order. If no such document can be obtained within a period as specified by the Municipality, the bid will be disqualified.

The Tax Compliance Status Pin will be verified by the Municipality on the SARS website.

31. Municipal Rates, Taxes and Charges

A certified copy of the bidder's and those of its directors municipal accounts (for the Municipality where the bidder pays his account) for the month preceding the quotations closure date must accompany the quotations documents. If such a certified copy does not accompany the bid document of the successful bidder, the Municipality reserves the right to obtain such documents after the closing date to verify that their municipal accounts are in order.

Any bidder which is or whose directors are in arrears with their municipal rates and taxes or municipal charges due to any Municipality or any of its entities for more than three months and have not made an arrangement for settlement of same before the bid closure date will be unsuccessful.

If a bidder rents their premises, proof must be submitted that the rental includes their municipal rates and taxes or municipal charges and that their rent is not in arrears.

32. Construction Industry Development Board (CIDB) (If applicable)

When applicable, the bidder's CIDB registration number must be included with the quotations. The Municipality will verify the bidder's CIDB registration during the evaluation process.

33. Letter of Good Standing from the Commissioner of Compensation

A valid Letter of Good Standing from the Compensation Commissioner or a certified copy thereof must accompany the bid documents unless the bidder is registered on the Accredited Supplier Database of the Municipality and the Municipality has a valid Letter of Good Standing from the Compensation Commissioner or a certified copy thereof for the bidder on record. The onus is on the bidder to ensure that the Municipality has a valid Letter of Good Standing from the Compensation Commissioner or a certified copy thereof on record.

A letter of good standing for "quotations purposes" from the Department of Labour will also be accepted.

If no such document/s as specified by the Municipality is submitted, the bid will be disqualified.

34. PROTECTION OF PERSONAL INFORMATION

In submitting any information or documentation requested in this quotation document, or any other information that may be requested pursuant to this quotation, you are consenting to the processing by the Cape Winelands District Municipality or its stakeholders of your personal information and all other personal information contained therein, as contemplated in the Protection of Personal Information Act, 2013 (Act No 4 of 2013) and Regulations promulgated thereunder ("POPI Act"). Further, you declare that you have obtained all consents required by the POPI Act or any other law applicable. Thus, you hereby indemnify the Cape Winelands District Municipality against any civil or criminal action, administrative fine or other penalty or loss that may arise as a result of the processing of any personal information that you submit.

C. NATIONAL TREASURY - GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

The purpose of this document is to:

- (a) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (b) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.
- (c) The General Conditions of Contract will form part of all bid documents and may not be amended.
- (d) Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC will prevail

1. DEFINITIONS

The following terms shall be interpreted as indicated:

- 1.1 **"Closing time"** means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 **"Contract"** means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 **"Contract price"** means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 **"Corrupt practice"** means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 **"Countervailing duties"** are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 **"Country of origin"** means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 **"Day"** means calendar day.
- 1.8 **"Delivery"** means delivery in compliance of the conditions of the contract or order.
- 1.9 **"Delivery ex stock"** means immediate delivery directly from stock actually on hand.
- 1.10 **"Delivery into consignees store or to his site"** means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the goods are so delivered and a valid receipt is obtained.
- 1.11 **"Dumping"** occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

- 1.12 **"Force majeure"** means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 **"Fraudulent practice"** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 **"GCC"** means the General Conditions of Contract.
- 1.15 **"Goods"** means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 **"Imported content"** means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the goods covered by the bid will be manufactured.
- 1.17 **"Local content"** means that portion of the bidding price, which is not included in the imported content provided that local manufacture does take place.
- 1.18 **"Manufacture"** means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 **"Order"** means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 **"Project site,"** where applicable, means the place indicated in bidding documents.
- 1.21 **"Purchaser"** means the organization purchasing the goods.
- 1.22 **"Republic"** means the Republic of South Africa.
- 1.23 **"SCC"** means the Special Conditions of Contract.
- 1.24 **"Services"** means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 **"Supplier"** means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.26 **"Tort"** means in breach of contract
- 1.27 **"Turnkey"** means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.
- 1.28 **"Written" or "in writing"** means hand-written in ink or any form of electronic or mechanical writing.

2. APPLICATION

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services (excluding professional services related to the building and construction industry), sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific goods, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. GENERAL

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 Invitations to bid are usually published in locally distributed news media and on the municipality/municipal entity website.

4. STANDARDS

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. USE OF CONTRACT DOCUMENTS AND INFORMATION INSPECTION

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. PATENT RIGHTS

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 6.2 When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

7. PERFORMANCE SECURITY

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque.
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

8. INSPECTIONS, TESTS AND ANALYSES

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that goods to be produced or services to be rendered should at any stage be subject to inspections, tests and analyses, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or organization acting on behalf of the purchaser.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Goods and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract goods may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods, which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.
- 8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

9. PACKING

- 9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.
- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, and in any subsequent instructions ordered by the purchaser.

10. DELIVERY AND DOCUMENTS

- 10.1 Delivery of the goods and arrangements for shipping and clearance obligations, shall be made by the supplier in accordance with the terms specified in the contract.

11. INSURANCE

- 11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

12. TRANSPORTATION

- 12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified.

13. INCIDENTAL SERVICES

- 13.1 The supplier may be required to provide any or all of the following services, including additional services, if any:
- (a) Performance or supervision of on-site assembly and/or commissioning of the supplied goods;
 - (b) Furnishing of tools required for assembly and/or maintenance of the supplied goods;
 - (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
 - (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
 - (e) Training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.
- 13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. SPARE PARTS

- 14.1 As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and;
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. WARRANTY

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. PAYMENT

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated.
- 16.5 Where the value of an intended contract will exceed R1 000 000, 00 (R1 million) it is the bidder's responsibility to be registered with the South African Revenue Service (SARS) for VAT purposes in order to be able to issue tax invoices. It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice. The amended Value-Added Tax Act requires that a Tax Invoice for supplies in excess of R3 000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005.

17. PRICES

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.

8. VARIATION ORDERS

- 18.1 In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. For construction related goods, services and/or infrastructure project, contracts may be expanded or varied by not more than 20%. In cases of measurable quantities, the contractor may be approached to reduce the unit price, and such offers may be accepted provided that there is no escalation in price.

19. ASSIGNMENT

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. SUBCONTRACTS

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. DELAYS IN THE SUPPLIER'S PERFORMANCE

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the goods are required, or the supplier's services are not readily available.
- 21.4 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of penalties.
- 21.5 Upon any delay beyond the delivery period in the case of a goods contract, the purchaser shall, without cancelling the contract, be entitled to purchase goods of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. PENALTIES

- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. TERMINATION FOR DEFAULT

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
 - (b) If the supplier fails to perform any other obligation(s) under the contract; or
 - (c) If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.
- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner, as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.
- 23.5 Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchaser actively associated.
- 23.6 a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- (i) The name and address of the supplier and / or person restricted by the purchaser;
 - (ii) The date of commencement of the restriction
 - (iii) The period of restriction; and
 - (iv) The reasons for the restriction

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Quotations Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing

business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website

24. ANTIDUMPING AND COUNTERVAILING DUTIES AND RIGHTS

- 24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favorable difference shall on demand be paid forthwith by the supplier to the purchaser or the purchaser may deduct such amounts from moneys (if any) which may otherwise be due to the supplier in regard to goods or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. FORCE MAJEURE

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. TERMINATION FOR INSOLVENCY

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the purchaser.

27. SETTLEMENT OF DISPUTES

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Notwithstanding any reference to mediation and/or court proceedings herein,
(a) The parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

- (b) The purchaser shall pay the supplier any monies due the supplier for goods delivered and / or services rendered according to the prescripts of the contract.

28. LIMITATION OF LIABILITY

- 28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;
 - (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
 - (b) The aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. GOVERNING LANGUAGE

- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. APPLICABLE LAW

- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

31. NOTICES

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. TAXES AND DUTIES

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.
- 32.4 No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

33. TRANSFER OF CONTRACTS

- 34.1 The contractor shall not abandon, transfer, cede assign or sublet a contract or part thereof without the written permission of the purchaser

34. AMENDMENT OF CONTRACTS

- 34.1 No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

35. PROHIBITION OF RESTRICTIVE PRACTICES

- 35.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.
- 35.2 If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 Of 1998.
- 35.3 If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

D. APPLICATION OF PREFERENCE POINT SYSTEM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

Regulation No. 2721 of 20 4 November 2022 provide for a preference points system. The applicable **80/20** preferential points system as set out in Preferential Procurement Regulations 2022 will be used to evaluate individual tenders.

80/20 Preference point system [(for acquisition of goods or services for a Rand value equal to or above R30 000 and up to R50 million) (all applicable taxes included)]

The points are awarded as follows:


- 80 points is awarded for the **lowest price** if it complies with the Tender / Formal Written Price Quotation conditions.
- Additional points are awarded for the following specific goals:
 - **B-BBEE status level of contributor** and "**Locality**"
- 50% of the 20/10 points will be allocated to promote the goal of B-BBEE status level of contributor and points will be allocated in terms of the B-BBEE scorecard as follows:

B-BBEE Status Level of Contributor	Number of Points for Preference (80/20)	Number of Points for Preference (90/10)
1	50% of 20	50% of 10
2	50% of 18	50% of 9
3	50% of 16	50% of 8
4	50% of 12	50% of 5
5	50% of 8	50% of 4
6	50% of 6	50% of 3
7	50% of 4	50% of 2
8	50% of 2	50% of 1
Non-compliant contributor	0	0

- 50% of the 20/10 points will be allocated to promote the specific goal of locality. Points will be allocated as follows:

No.	Requirement	Number of Points
1	Procurement under the 80/20 preference points system where the enterprise head office or primary place of business or regional or satellite office is located within the boundaries of the Cape Winelands District Municipal Area	5
2	Procurement under the 90/10 preference points system where the enterprise head office or primary place of business or regional or satellite office is located within the boundaries of the Cape Winelands District Municipal Area	2.5
3	Procurement under the 80/20 preference points system where the enterprise head office or primary place of business or regional or satellite office is located within the boundaries of the Western Cape Province	5
4	Procurement under the 90/10 preference points system where the enterprise head office or primary place of business or regional or satellite office is located within the boundaries of the Western Cape Province.	2.5

E. INVITATION TO BID - MBD1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)					
Tender number:	Q 2023/077	Closing date:	28/02/2024	Closing time:	11h00
Description	CONVERSION OF TWO TRAILERS FOR DISASTER MANAGEMENT OPERATIONAL DUTIES				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE TENDER BOX SITUATED AT: 29 DU TOIT STREET, STELLENBOSCH					
SUPPLIER INFORMATION					
Name of bidder	SHACHA TRADING (PTY) LTD				
Postal address	20 Eleventh Street Kensington Cape Town 7405				
Street address	As above				
Contact person	Shaun Christian				
Telephone number	Code	021	Number	593 4776	
Cell phone number	0842200051				
E-mail address	s.c@live.co.za				
VAT registration number					
COIDA certificate number	2022015437				
Tax compliance status	TCS PIN:	23C8279336	OR	CSD No:	MAAA1258738
SPECIFIC GOALS IN TERMS OF THIS TENDER: <ul style="list-style-type: none">50% of the 20/10 points will be allocated to promote the goal of B-BBEE status level of contributor and points will be allocated in terms of the B-BBEE scorecard50% of the 20/10 points will be allocated to promote the specific goal of locality and points will be allocated in terms of where the enterprise' head office or primary place of business or regional or satellite office is located					
B-BBEE status level verification certificate [tick applicable box]	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Proof of Locality [tick applicable box]		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
B-BBEE status level sworn affidavit [tick applicable box]	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE / SWORN AFFIDAVIT (FOR EMES & QSEs) AND PROOF OF LOCALITY MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS]					
Are you the accredited representative in South Africa for the goods / services / works offered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No [If yes enclose proof]		Are you a foreign based supplier for the goods / services / works offered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No [If yes, answer part b:3]	
Total number of items offered	2		Total bid price	R 166 450.00	
Signature of bidder			Date	27 February 2024	
Capacity under which this bid is signed	Administrator				

TECHNICAL INFORMATION MAY BE DIRECTED TO:	
Contact person	Shaun Minnies
Telephone number	021 870 3247 / 021 888 5847
E-mail address	shaun@capewinelandsgov.za
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED	
Contact person	Elmine Niemand
Telephone number	021 888 5175
E-mail address	elmine@capewinelandsgov.za
TERMS AND CONDITIONS FOR BIDDING – PART B	
1. BID SUBMISSION:	
<p>1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.</p> <p>1.2. All bids must be submitted on the official forms provided—(not to be re-typed) or online</p> <p>1.3. This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.</p>	
2. TAX COMPLIANCE REQUIREMENTS	
<p>2.1 Bidders must ensure compliance with their tax obligations.</p> <p>2.2 Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable the organ of state to view the taxpayer's profile and tax status.</p> <p>2.3 Application for the tax compliance status (TCS) certificate or pin may also be made via e-filing. In order to use this provision, taxpayers will need to register with SARS as e-filers through the website www.sars.gov.za.</p> <p>2.4 Foreign suppliers must complete the pre-award questionnaire in part b:3.</p> <p>2.5 Bidders may also submit a printed TCS certificate together with the bid.</p> <p>2.6 In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate TCS certificate / pin / CSD number.</p> <p>2.7 Where no TCS is available but the bidder is registered on the central supplier database (CSD), a CSD number must be provided.</p>	
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
<p>3.1. Is the entity a resident of the republic of South Africa (RSA)?</p> <p>3.2. Does the entity have a branch in the RSA?</p> <p>3.3. Does the entity have a permanent establishment in the RSA?</p> <p>3.4. Does the entity have any source of income in the RSA?</p> <p>3.5. Is the entity liable in the RSA for any form of taxation?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>If the answer is "no" to all of the above, then it is not a requirement to register for a tax compliance status system pin code from the South African Revenue Service (SARS) and if not register as per 2.3 above.</p>	
<p>NB: failure to provide any of the above particulars may render the bid invalid. No bids will be considered from persons in the service of the state.</p>	

Signature(s): 

Name(s): Shaun Christian

Capacity for the Tenderer: Administrator

Date: 27 February 2024

F. SPECIAL CONDITIONS OF CONTRACT AND TERMS OF REFERENCE

1. INTRODUCTION

The Department of Community Development and Planning Services invite suitable service providers to submit quotations for the conversion two existing trailers into a 1000 litre water trailer and a trailer with railings.

2. BACKGROUND

The Cape Winelands Disaster Management Division has two single axel trailers which must be converted into a 1000 litre water trailer and a flatbed trailer to transport 8 mobile toilets. A steel frame measured 2,6m length, 2,4m width, 1,5m height must fit on the flatbed trailer.

3. PURPOSE OF THE WRITTEN PRICE QUOTATION

The purpose of the written price quotation is to convert two existing trailers into a 1000 litre water trailer and a flatbed trailer with railings that can be used for transporting a maximum of 8 portable toilets.

4. SCOPE OF WORK

The Cape Winelands will provide trailers with dimensions of 2,6m length x 2,4m width x 1,5m height to be converted into the following trailers:

A 1000 litre water trailer:

- New U channel chassis
- 2450m length of trailer
- 1 000 litre water trailer with 1200m chassis
- New axle 1600kg 6 stud braked
- New spring blades 1600 kg - 8 spring blades
- Overrun coupler 2000kg
- 3 x rim and tyres 14 inch
- 2 x LED lights
- New U bolt sets
- 1 x jockey wheel – 60 mm single
- 1 x 60 mm J wheel clamp
- Safety chain
- Road worthy and datadot included
- 24 months guarantee
- 12 months guarantee on parts
- 1 x 1000 litre JoJo tank for transport – horizontal
- 40 x 5 mm flat bar to attached tank
- Honda motor and pump 160 HP 50 mm outlet
- 50 mm hose 5 metre
- 1 x water tape outlet
- 50 mm tubing to protect tank

Trailer with railings to transport portable toilets:

- Flat deck with wheel underneath trailer
- 2400 mm wide
- 2700 mm long
- Axle 1600 kg braked axle

- 2 x 8 blade spring blades 1600 kg
- 2000 kg overrun braked coupler
- Chassis 76 U channel taper flange – standard
- A frame 76 U channel taper flange – standard
- 1 x 60 mm J wheel clamp
- New U bolt sets
- 1 x jockey wheel – 60 mm single
- Safety chain
- Road worthy and datadot included
- 24 months guarantee
- 12 months guarantee on parts
- 16 mm rod on sides for tie down
- 4 x ratchet truck straps
- Front header board 300 mm
- 300 mm railing on header board

5. REQUIREMENTS AND LOGISTICAL ARRANGEMENTS

- The conversion of the trailers must be completed within 60 days after the receipt of the official order or if other time frames are mutually agreed on. A date and time can be arranged to have a viewing of the existing trailer and this viewing will also serve as a consultation session.
- The rebuild trailers must on delivery have the same registrations with all necessary legal documentation.
- The rebuild trailers must be roadworthy on the day of delivery in e.g. the licence of trailers must be valid etc.
- All manufacturing work must be done according to engineering specifications.
- The value of the remaining parts of the existing trailer that are usable must be added and be included in the quotation.
- All cabling to be channeled inside the chassis frame so that no loose wiring is visible.
- The design and location of the lights should be such that accidental damage is minimised.
- The service provider should be a registered trailer builder. Proof of registration should accompany the quote.
- All designs should conform to the Road Traffic Act and all the relevant road traffic regulations of all the provinces of the Republic of South Africa.

6. DELIVERABLES

Timeous delivery of trailers at corner of Bird and Langenhoven Street in Stellenbosch as specified under requirements and logistical arrangements.

The trailers meet the specifications and standards as indicated under the scope of work.

Fully functional and tested trailers for a minimum period of 24 hours.

7. EVALUATION

- Bidder must submit Proof of Registration as manufacturer, importer, or builder in terms of the National Road Traffic Act, 1996 (Act No 93 of 1996) with the quotation document(s), or on a date as mutually agreed upon between the Cape Winelands District Municipality and the bidder. Failure to submit the certificate will result in the quotation being regarded as non-responsive.
- Particulars about warranties of all components of the trailer should be presented in the quotation documentation.

- Evaluation will be done per trailer.

8. **REMUNERATION**

- No upfront payments will be made.
- Payments to the Service Provider will only be effected on completion of the project.
- Any fees or remuneration are inclusive of Value Added Tax.

28 FEB 2024

Witness:

G. FORM OF OFFER

OFFER

The Employer, identified in the acceptance signature block, has solicited offers to enter into a Contract in respect of the following works:

Q 2023/077: CONVERSION OF TWO TRAILERS FOR DISASTER MANAGEMENT OPERATIONAL DUTIES

The bidder, identified in the offer signature block, has examined the documents listed in the quotation data and addenda thereto as listed in the quotation schedules, and by submitting this offer has accepted the Conditions of Formal Written Price Quotation.

By the representative of the Formal Written Price Quotation, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Formal Written Price Quotation offers to perform all of the obligations and liabilities of the Service Provider under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount of be determined in accordance with the conditions of contract identified in the Conditions of Contract.

This offer may be accepted by the Employer by signing the Acceptance part of this form of offer and acceptance and returning one copy of this document to the bidder before the end of the period of validity stated in the Conditions of Formal Written Price Quotation, whereupon the bidder becomes the party named as the Service Provider in the Conditions of Contract.

For proper evaluation purposes it is essential that this specific pricing schedule be completed in full and signed. Alternative pricing schedules will not be accepted.

PRICE SCHEDULE	
Description	Costs
1000 litre water trailer	R 83 950.00
15% VAT	R
Total price including VAT	R 83 950.00
PRICE SCHEDULE	
Description	Costs
Trailer with railings	R 82 500.00
15% VAT	R
Total price including VAT	R 82 500.00

Signature(s):

Name(s):

Shaun Christian

Capacity for the Bidder: Administrator

Name of organization: Shacha Trading (Pty) Ltd

Name and Signature of Witness: Brandon Foroune

Date: 27 February 2024

H. ACCEPTANCE

By signing this part of this form of offer and acceptance, the Employer identified below accepts the Bidders offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the Conditions of Contract identified in the contract that is the subject of this agreement.

Deviations from and amendments to the documents listed in the Formal Written Price Quotation data and any addenda thereto as listed in the Formal Written Price Quotation schedules as well as any changes to the terms of the offer agreed by the bidder and the Employer during this process of offer and acceptance, are contained in the schedule of deviations attached to, and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule, which must be signed by the authorized representative(s) of both parties.

The bidder shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the Employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the Contract Data at, or just after, the date this agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the bidder receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the bidder (now Service Provider) within five days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

ACCEPTANCE (to be completed by the Cape Winelands District Municipality)	
Q 2023/077: CONVERSION OF TWO TRAILERS FOR DISASTER MANAGEMENT OPERATIONAL DUTIES	
 Mr P Williams Executive Director: Community Development & Planning Services	18/04/2024 Date
 Me. E Niemand Witness	18/06/2024 Date

I. QUESTIONNAIRE

List all partners / members / directors of this enterprise			
Van / Surname / Ifani	Voornaam / First name / Amagama	ID Nr./No. Inombolo	State Employee Number

NB! To claim Preference points a certified copy of your Balanced Broad-Based Black Economic Empowerment Score Card and proof of locality must be submitted with the **MBD 6.1 Claim Form**.

Vir meer inligting besoek: / For more information please visit: / Inkcukach ezithe vetshe uzakuzifumana aph:

The Department of Trade and Industry: <http://bee.thedti.gov.za/>
 South African National Accreditation System: <http://www.sanas.co.za/directory.php>
 Independent Regulatory Board of Auditors: <http://irba.co.za/index.php>

Name of Business/Entity: Shacha Trading (Pty) Ltd

1	Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on race .	100 %
2	Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on gender	100 %
3	Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on disability .	0 %
Please Circle your answer below:		
4	Is your business established within the area of jurisdiction of the District Municipality?	In / <input checked="" type="radio"/> Out
5	Is your business established within the area of jurisdiction of the Western Cape Province?	<input checked="" type="radio"/> In / Out

J. DECLARATION OF INTEREST – (MBD 4 B)

(On behalf of the company and its directors/ members/ trustees/ principle shareholders²)

1. No bid/database registration will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid/database registration. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid/database registration in respect of owners/shareholders² of the company.

3.1	Full Name of bidder or his or her representative	Shaun Adam Christian
3.2	Identity Number (person submitting this declaration)	6404285105084
3.3	Position occupied in the Company (official/director/trustee/s hareholder ²):	Administrator
3.4	Company Registration Number	2022/673058/07
3.5	Tax Reference Number	9222160278
3.6	VAT Registration Number	Not VAT registered (EME)
3.7	The names of all directors/ members/ trustees/ principle shareholders, their individual identity numbers, personal tax reference numbers and state employee numbers must be indicated in paragraph 4 below	

3.8	Are you or any director/ member/ trustee/ principle shareholder presently in the service of the state?	Yes	<input checked="" type="checkbox"/> No
3.8.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.		
SA ID Number:		Relation:	
Surname:		Persal No:	
Full Names:			
Organ of State:		Position:	

3.9	Have you or any director/ member/ trustee/ principle shareholder been in the service of the state for the past twelve months?	Yes	<input checked="" type="checkbox"/> No
3.9.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.		
SA ID Number:		Relation:	
Surname:		Persal No:	
Full Names:			
Organ of State:		Position:	

3.10	Do you or any director/ member/ trustee/ principle shareholder have any relationship (family, friend, other) with persons in the service of the state and/or who may be involved with the evaluation and/or adjudication of this or any other prospective bid?	Yes	<input checked="" type="checkbox"/> No
3.10.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.		
SA ID Number:	<input type="text"/>	Relation:	<input type="text"/>
Surname:	<input type="text"/>	Persal No:	<input type="text"/>
Full Names:	<input type="text"/>		
Organ of State:	<input type="text"/>	Position:	<input type="text"/>

3.11	Are you aware of any relationship (family, friend, other) between you or any director/ member/ trustee/ principle shareholder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this or any other prospective bid?	Yes	<input checked="" type="checkbox"/> No
3.11.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.		
SA ID Number:	<input type="text"/>	Relation:	<input type="text"/>
Surname:	<input type="text"/>	Persal No:	<input type="text"/>
Full Names:	<input type="text"/>		
Organ of State:	<input type="text"/>	Position:	<input type="text"/>

3.12	Is any spouse, child or parent of the company's directors/ members/ trustees/ principle shareholders or stakeholders in the service of the state?	Yes	<input checked="" type="checkbox"/> No
3.12.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.		
SA ID Number:	<input type="text"/>	Relation:	<input type="text"/>
Surname:	<input type="text"/>	Persal No:	<input type="text"/>
Full Names:	<input type="text"/>		
Organ of State:	<input type="text"/>	Position:	<input type="text"/>

3.13	Do you or any director/ member/ trustee/ principle shareholder/ stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract.	Yes	<input checked="" type="checkbox"/> No
3.13.1	If yes, furnish particulars.		

3.14	Is the supplier or any director/ member/ trustee/ principle shareholder listed on the National Treasury's database as a company or person prohibited from doing business with the public sector?	Yes	<input checked="" type="checkbox"/> No
3.14.1	If yes, furnish particulars.		

3.15	Is the supplier or any director/ member/ trustee/ principle shareholder listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?	Yes	<input checked="" type="checkbox"/> No
3.15.1	If yes, furnish particulars.		
3.16	Was the supplier or any director/ member/ trustee/ principle shareholder convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	<input checked="" type="checkbox"/> No
3.16.1	If yes, furnish particulars.		
3.17	Does the supplier or any director/ member/ trustee/ principle shareholder owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes	<input checked="" type="checkbox"/> No
3.17.1	If yes, furnish particulars. The municipality may not do business with individuals/businesses, including that of all the owners/partners/members/directors, whose municipal rates and taxes and/or service charges are in arrears for more than three (3) months unless arrangements have been made with the municipality to settle such arrears. Refer to SCM Regulation 38(d). (Certified copies of your <i>most current</i> accounts/statements and/or proof of any arrangement to be submitted every three months – provide individual information in the schedule under par. 4.		
3.18	Was any contract between the supplier and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	<input checked="" type="checkbox"/> No
3.18.1	If yes, furnish particulars.		

4	MFMA Circular No 62 of July 2013 require bidders to submit the names of their directors/ trustees/ shareholders, their individual identity numbers, personal tax reference numbers and employee numbers of those who are in the service of the state as defined in the Municipal Supply Chain Management Regulations as part of their bid submissions. A <u>shareholder</u> is defined as a person who <u>owns</u> shares in the company and is actively involved in the management of the company or business, and exercises control over the company.					
	Full name of directors / trustees / shareholders	Identity Number	% Share-holding in company	Personal Tax Reference Number	State Employee Number (Persal)	Municipal rates & services account numbers (3.17.1) <i>Municipal clearance or most recent service account must be attached as evidence</i>
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

I, the under signed, certify that the information furnished on this declaration form is true and correct. I accept that my/my company's bid/registration may be rejected and in addition to the rejection that action may be taken against me/ my company should this declaration prove to be false.


Signature

27 February 2024
Date

Administrator
Capacity of Signatory

Shacha Trading (Pty) Ltd
Name of Bidder/Company/CC Name

MANDATORY SECTION: THIS DECLARATION WILL NOT BE ACCEPTED IF NOT CERTIFIED:

¹ MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

Commissioner of Oaths

Signed and sworn to before me at KENSINGTON

on this the 27th day of FEBRUARY 2024 by the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience.

Commissioner of Oaths ANDREW B. LEWIN

Position: MINISTER OF RELIGION

Address 168 - NINTH AVENUE
KENSINGTON 7405

Tel: 088223710

Apply official stamp of authority on this page:



This document is compulsory, in terms of Regulation 44 of the Supply Chain Management Regulations, to do business with any municipality – If not endorsed by a Commissioner of Oaths, or failure to submit it, will disqualify your business from the acquisition process. (Must be submitted annually)

K. PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022 (MBD 6.1)

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"Locality"** means an enterprise whose head office or primary place of business or regional or satellite office is located within the boundaries of the Cape Winelands District Municipal Area or Western Cape Province
- (d) **"Proof of locality"** means a –

- 1) municipal account in the name of the tenderer not older than 90 days;
 - 2) lease agreement where the tenderer is the lessee of an official operating business premise; or
 - 3) an official letter from the bank confirming the registered business address of the tenderer;
- (e) **"Proof of B-BBEE status level of contributor"** means the B-BBEE status level certificate issued by an authorised body or person, a sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; or any other requirement prescribed in terms of the Broad-Based Black Economic Empowerment Act.
- (f) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (g) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (h) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$	or	$Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$	or	$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it

is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system, then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points Allocated. (80/20 system)	Number of points claimed (80/20 system)
	To be completed by the organ of state)	To be completed by the tenderer)
B-BBEE status level of contributor	10	10
The promotion of enterprises located in the Western Cape Province for work to be done or services to be rendered in that province;	5	5
The promotion of enterprises located in the Cape Winelands District Municipal area for work to be done or services to be rendered in that municipal area	5	0

DECLARATION WITH REGARD TO COMPANY/FIRM

- 4.3. Name of company/firm..... SHACHA TRADING (PTY) LTD
- 4.4. Company registration number: 2022/673058/07
- 4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☒ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
- i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the

organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

- (a) disqualify the person from the tendering process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution, if deemed necessary.

Name and surname Shaun Christian

Signature(s) of bidder(s)..... 

Date..... 27 February 2024

Address..... 20 Eleventh Street Kensington Cape Town 7405

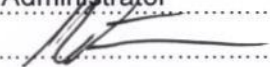


L. CONTRACT FORM – PURCHASE OF GOODS/WORKS (MBD 7.1)

MBD 7.1 - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution) Cape Winelands District Municipality in accordance with the requirements and specifications stipulated in bid number Q 2023/077 at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

Name	<u>Shaun Christian</u>		
Capacity	<u>Administrator</u>		
Signature			
Company name	<u>SHACHA TRADING (PTY) LTD</u>		
Date	<u>27 February 2024</u>		
Witness 1		Date	<u>27 February 2024</u>
Witness 2		Date	<u>27 February 2024</u>

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I, P Williams in my capacity as Executive Director Community Development and Planning accept your bid under reference number Q 2023/077 dated 28/02/2024 for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

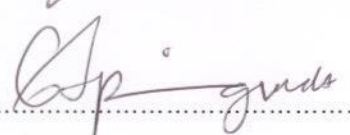
TENDER NUMBER & DESCRIPTION	PRICE (ALL APPLICABLE TAXES INCLUDED)	DELIVERY PERIOD	B-BBEE STATUS LEVEL
Q 2023/077: CONVERSION OF TWO TRAILERS FOR DISASTER MANAGEMENT OPERATIONAL DUTIES	R83 956.00	to be completed 60 days after receipt of an order	1

4. I confirm that I am duly authorized to sign this contract.

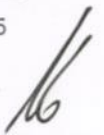
Signed at Stellenbosch on 18 June 2024

Name (Print) Pietie Williams

Signature 

Witness 1  Date 18/06/2024

Witness 2  Date 18/06/2024



M. DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES – MBD 8

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - Abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - Been convicted of fraud or corruption during the past five years;
 - Willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - Been listed in the Register of Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No12 of 2004)
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.


Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the audi alteram partem rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.		X
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.		X
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?		X
4.3.1	If so, furnish particulars:		
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?		X

4.2.1	If so, furnish particulars:		
4.3	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?		X
4.3.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) Shaun Adam Christian CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

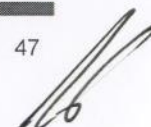
I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.


.....
Signature

27 February 2024
.....
Date

Administrator
.....
Position

SHACHA TRADING (PTY) LTDQ 2023/077
.....
Name of Bidder



N. CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD 9)

1. This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

Q 2023/077 Conversion of two trailers for Disaster Mangement operational duties.

(Bid Number and Description)

in response to the invitation for the bid made by: CAPE WINELANDS DISTRICT MUNICIPALITY
do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: SHACHA TRADING (PTY) LTD that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word

"competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

- (a) Has been requested to submit a bid in response to this bid invitation;
 - (b) Could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) Provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) Prices;
 - (b) Geographical area where product or service will be rendered (market allocation)
 - (c) Methods, factors or formulas used to calculate prices;
 - (d) The intention or decision to submit or not to submit, a bid;
 - (e) The submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) Bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.



Signature

27 February 2024

Date

Administrator

Position

SHACHA TRADING (PTY) LTD

Name of Bidder

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.


O. MUNICIPAL RATES AND SERVICES

Names of Directors / Partners	Physical residential address of the Directors / Partners	Municipal Account Number	Name of Municipality

NB: Please attach certified copy/copies of the Municipal Account(s)

DECLARATION:

I, the undersigned (name) Shaun Christian
Certify that the information furnished above is correct. I accept that the state may act against me should this declaration prove to be false.


Signature

27 February 2024
Date

Administrator
Position

SHACHA TRADING (PTY) LTD
Name of Bidder

P. AUTHORITY FOR SIGNATORY

We, the undersigned, hereby authorize Mr/Mrs
acting in his/her capacity as
of the business trading as
to sign all documentation in connection with Tender.....

Name of members / directors	Signature	Date

Note: If bidders attached a copy of their Authorized Signatory it is not necessary to complete this form.

Q. CREDIT ORDER INSTRUCTION

It is the policy of the Cape Winelands District Municipality to pay all creditors by means of direct bank transfers. Please complete this information and acquire your banker's confirmation.

Please attached a letter from your bank confirming your banking details.

I/we hereby request and authorise the Cape Winelands district municipality to pay any amounts that may accrue to me/us to the credit of my/our bank account.

I/we understand that a payment advice will be supplied by the Cape Winelands District municipality in the normal way that will indicate the date on which funds will be available in my/our bank account and details of payment.

I/we further undertake to inform the Cape Winelands District municipality in advance of any change in my/our bank details and accept that this authority may only be cancelled by me/us by giving thirty days' notice by prepaid registered post.

CD Christian
.....
INITIALS AND SURNAME:


.....
AUTHORISED SIGNATURE:

27 February 2024
.....
DATE:

021 5934776
.....
TELEPHONE NUMBER:

R. COMPULSORY DOCUMENTATION / CHECKLIST

PLEASE ENSURE THAT THE FOLLOWING FORMS HAVE BEEN DULY COMPLETED AND SIGNED AND THAT ALL DOCUMENTS AS REQUESTED, ARE ATTACHED TO THE TENDER DOCUMENT:

Form G - Form of offer Is the form duly completed and signed?	Yes	X	No	
Form J - Declaration of Interest (MBD 4) Is the personal declaration from each and every owner / member / director duly completed, certified and signed?	Yes	X	No	
Form K - Certificate of Independent Bid Determination (MBD 9) Is the form duly completed and signed?	Yes	X	No	
Form L - Preference Points Claim - (MBD 6.1) Is the form duly completed and signed?	Yes	X	No	
Form M - Contract Form Is the form duly completed and signed?		X		
Form N - Municipal Rates and services Is a certified copy of the <u>bidder's and those of its director's</u> municipal accounts (for the Municipality where the bidder pays his account) for the month preceding the tender closure date attached?	Yes		No	X
Form O - Authority for Signatory Is the form duly completed and is a certified copy of the resolution attached?	Yes	X	No	
Form P - Declaration of Past Supply Chain Practices (MBD 8) Is the form duly completed and signed?	Yes	X	No	
Tax Compliance Status Is your unique personal identification number (pin) issued by SARS attached?	Yes	X	No	
Additional documents applicable to this specific tender:				
Company profile Is a company profile indicating relevant project experience and a list of clients for whom these projects were undertaken attached?	Yes	X	No	

Failure to submit the following will not lead to disqualification, but the tenderer will score 0 preference points for specific goals during the evaluation of tender offers.

B-BBEE Certificate Is a certified copy of the B-BBEE or Original certificate attached?	Yes	X	No	
Proof of Locality Are the following attached where applicable? <ul style="list-style-type: none"> Municipal account in the name of the tenderer not older than 90 days; lease agreement where the tenderer is the lessee; or an official letter from the bank confirming the registered business address of the tenderer; 	Yes	X	No	

I, Shaun Christian confirm that all compulsory documents for this tender is duly completed, signed and attached to this document.

Signature: 

Date: 27 February 2024

S. CAPABILITY OF BIDDER

This schedule is to determine the capability of the bidder to execute the contract.

All bidders must provide proof of their ability to render the services applicable to the deliverables as explained in this tender and it must be submitted with the Bid or within a reasonable timeframe to be agreed upon between the Cape Winelands District Municipality and the successful service provider.

Company Name	Swartland Municipality
Description of project	T03.23.24 SUPPLY AND DELIVERY OF 5000KG GVM CAPACITY TRAILER
Contact person name	Mr John Barlow
Contact person telephone number	0824462019
Value of project	R 116 500.00

Company Name	City of Cape Town Municipality
Description of project	RFQ: GD124000568 Manufacture 1x Welding Trailer
Contact person name	Mr Erefaan Windvogel
Contact person telephone number	021 444 4082
Value of project	R 59 891.60

Company Name	City of Cape Town Municipality
Description of project	RFQ: WC12400017 - Manufacture Horse Box Trailer
Contact person name	Mr Sambula Mlobeli
Contact person telephone number	0762869183
Value of project	R 174 761.00

Company Name	City of Cape Town Municipality
Description of project	RFQ WC12400018: Manufacture 2x Dog Trailers (8x Dogs)
Contact person name	Mr Sambula Mlobeli
Contact person telephone number	0762869183
Value of project	R 174 822.00

SHACHA
TRADING
(PTY) LTD

SC

SHACHA TRADING (PTY) LTD

REG NO: 2022/673058/07

AFFIDAVIT'S & CERTIFICATES

Table of Contents

- 1) Cover Letter
- 2) Pictures of Welding Plant Trailer manufactured by Vagabond Trailers for Shacha Trading (Pty) Ltd.
- 3) Pictures of Trailer for transporting 1x rubber duck and 4x rescue kayaks manufactured by Vagabond Trailers for Shacha Trading (Pty) Ltd.
- 4) Letter of authorisation of company representative / authorised signatory.
- 5) Certified copy ID of authorised signatory.
- 6) B-BBEE Certificate.
- 7) Certified Copy of Director's ID.
- 8) Company Registration Certificate including proof of address.
- 9) Tax Compliance Certificate (TCS pin).
- 10) Proof of registration of Unemployment Insurance Fund (UIF).
- 11) COIDA Letter of good standing Certificate.
- 12) Confirmation of company banking details.
- 13) Copy of lease agreement between Shacha Trading (PTY) Ltd and Lessor.
- 14) Letter of authorisation from Manufacturer / Supplier.
- 15) Manufacturer / Supplier MIB Certification.
- 16) Shacha Trading (Pty) Ltd Company Profile.

SHACHA TRADING (PTY) LTD

Reg.no K202267305807

Cover Letter

Executive Summary

As a registered Exempted Micro Enterprise (EME), Shacha Trading (Pty) Ltd are pleased to submit this Quotation Request no. Q 2023/077 CONVERSION OF TWO TRAILERS FOR DISASTER MANAGEMENT OPERATIONAL DUTIES.

Shacha Trading (Pty) Ltd is the Accredited Representative for West Coast Steel Designs aka Vagabond Trailers who will manufacture the trailers from scratch to conform to the required specifications.

Vagabond Trailers, Est 1971, is one of the earliest trailer manufacturing companies in South Africa, widely known for its high-quality trailer ranges. Specializing in trailers ranging from Agricultural, Marine, to Custom-Made trailers tailored to your specifications. Vagabond Trailers are in Cape Town and all trailers manufactured are SABS approved.

See pics on the page following cover letter, Shacha Trading (Pty) Ltd was awarded RFQ's to manufacture and deliver: 1x trailer to transport a rubber duck and 4x rescue kayaks for Mossel Bay Municipality and

And

The manufacture and supply of a welding plant trailer for the City of Cape Town Municipality. Both these trailer eas manufactured to specification by Vagabond Trailers for Shacha Trading (Pty) Ltd.

Scope of work:

Conversion of two trailers for Disaster Management Operational duties.

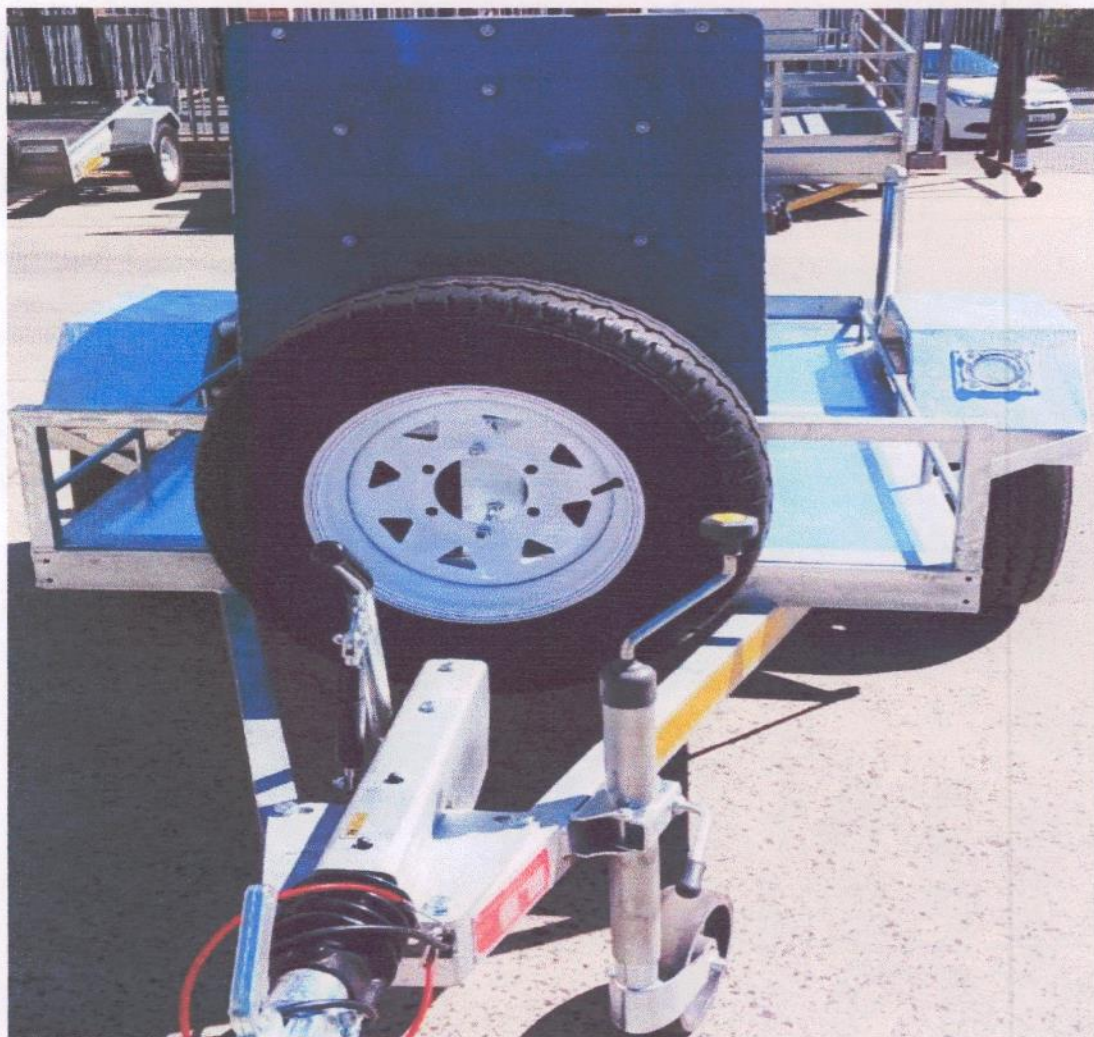
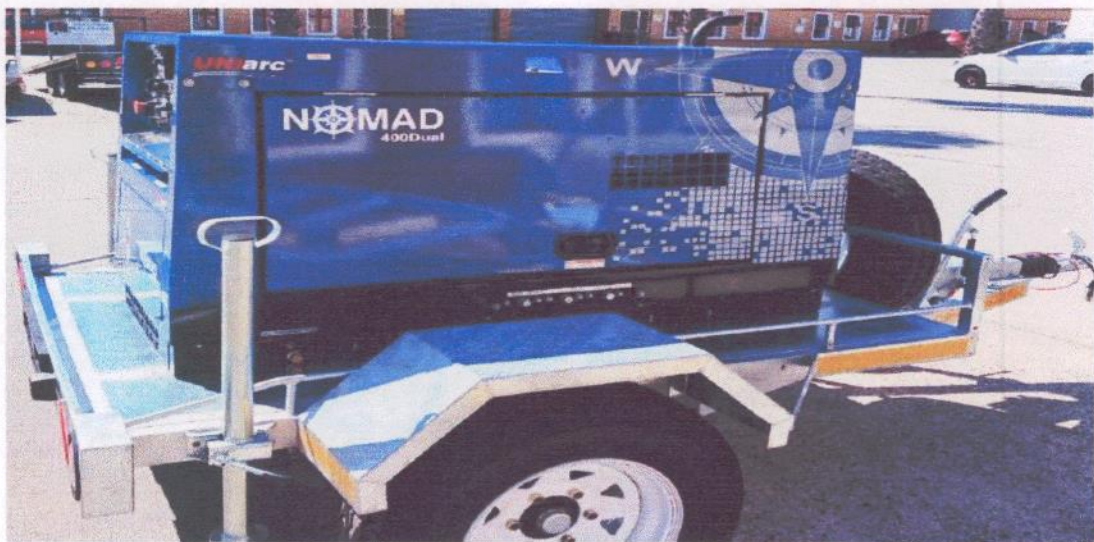
Methodology:

Shacha Trading (Pty) Ltd endeavours to have both trailers fully manufactured to specification from scratch and delivered fully licensed, registered in the employers name, including roadworthy and microdotted should we be awarded the contract.

Welding plant Trailer manufactured for City of Cape Town Municipality

Manufacturing in process







Trailer to transport Rubber Duck and 4x Kayaks
manufactured for Mossel Bay Municipality



Shacha Trading (Pty) Ltd

Letter of authorisation

I, Mrs Chantal Christian, in my capacity as Director in Shacha Trading (Pty) Ltd hereby give authority to Mr Shaun Christian, in his capacity as Assistant to act as Shacha Trading (Pty) Ltd's administrator in assigning, maintaining and managing user access for Shacha Trading (Pty) Ltd.



Signed on 09th September 2022 at Kensington Cape Town.

SOUTH AFRICAN POLICE SERVICE
STATION COMMANDER
PINELANDS
25 JAN 2024
PINELANDS
STASIEBEVELVOERDER
SOUTH AFRICAN POLICE SERVICE

I certify that this is a true reproduction copy of the original which was examined by me and that from my observation it has not been altered in any manner.

Delorah A. James
 Signature

REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname
CHRISTIAN
 Names
SHAUN ADAM
 Sex
M
 Nationality
RSA
 Identity Number:
6404285105084
 Date of Birth:
28 APR 1964
 Country of Birth:
RSA
 Status:
CITIZEN



Signature

Shaun Christian

Ref no 9/1/8/2

D.A. James

Commissioner of Oaths

SOUTH AFRICAN POLICE SERVICE
STATION COMMANDER
PINELANDS
25 JAN 2024
PINELANDS
STASIEBEVELVOERDER
SOUTH AFRICAN POLICE SERVICE

Conditions:
 This card has been issued by the
 Department of Home Affairs in terms of the
 Identification Act, Act 68 of 1997
 If found please return to the Department of Home Affairs
 For security of verification purposes contact 0800 00 11 96

Date of Issue:
05 JUL 2016

RSA

102419733



I certify that this is a true reproduction copy of the original which was examined by me and that from my observation it has not been altered in any manner.

Delorah A. James
 Signature

Ref no 9/1/8/2

D.A. James

Commissioner of Oaths



the dti

Department:
Trade and Industry
REPUBLIC OF SOUTH AFRICA



Companies and Intellectual
Property Commission

a member of the dti group

B-BBEE CERTIFICATE FOR EXEMPTED MICRO ENTERPRISES

Issued by the Companies & Intellectual Property Commission (CIPC) on behalf of the Department of Trade and Industry. Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end, the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less.

This Certificate serves as an Affidavit in terms of Code Series 000, Section 4.5 of the Amended Codes 2013.



Tracking Number: 9393698897



Enterprise Number: K2022673058

B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION

B-BBEE INFORMATION

Certificate Number	9393698897
Total Number of Shareholders	ONE (1) SHAREHOLDER(S)
Number of Black Shareholders	ONE (1) BLACK SHAREHOLDER(S)
Number of White Shareholders	ZERO (0) WHITE SHAREHOLDER(S)
Black Ownership Percentage	100% BLACK OWNERSHIP
Black Female Percentage	100% BLACK FEMALE OWNERSHIP
White Ownership Percentage	0% WHITE OWNERSHIP
B-BBEE Status	B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION
Date of Issue	01-September-2023
Expiry Date	31-August-2024
<ul style="list-style-type: none">Unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution: 100%Black people who are youth as defined in the National Youth Commission Act of 1996: 0%Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act: 0%Black people living in rural and under developed areas: 0%Black military veterans who qualify to be called a military veteran in terms of the Military Veterans Act 18 of 2011: 0%	

ENTERPRISE INFORMATION

Registration number	2022 / 673058 / 07
Enterprise Name	SHACHA TRADING (PTY) LTD
Registration Date	23-August-2022
Enterprise Type	Private Company
Enterprise Status	In Business

Physical Address
the dti Campus - Block F
77 Meintjies Street
Sunnyside 0001

Postal Address: Companies
P O Box 429
Pretoria
0001

Docex: 256
Web: www.cipc.co.za
Contact Centre: 086 100 2472(CIPC)
Contact Centre (International): +27 12 394 9500



SOUTH AFRICAN POLICE SERVICE
STATION COMMANDER
PINELANDS
25 JAN 2024
PINELANDS
STASIEBEVELVOERDER
SOUTH AFRICAN POLICE SERVICE

I certify that this is a true reproduction copy of the original which was examined by me and that from my observation it has not been altered in any manner.

D.A. James
 Signature

REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname
CHRISTIAN
 Names
CHANTAL DEIDRE
 Sex
F
 Nationality
RSA
 Identity Number
7401200140065
 Date of Birth
20 JAN 1974
 Country of Birth
RSA
 Status
CITIZEN



Signature

Ref no 9/1/8/2
 D.A. James
 Commissioner of Oaths

Ref no 9/1/8/2
 D.A. James
 Commissioner of Oaths

SOUTH AFRICAN POLICE SERVICE
STATION COMMANDER
PINELANDS
25 JAN 2024
PINELANDS
STASIEBEVELVOERDER
SOUTH AFRICAN POLICE SERVICE

Conditions:
 This card has been issued by the
 Department of Home Affairs in terms of the
 Identification Act, Act 68 of 1997
 If found please return to the Department of Home Affairs
 For enquiry or verification purposes contact 0800 40 11 40

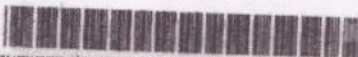
Date of Issue:
07 DEC 2021

RSA

116210145

I certify that this is a true reproduction copy of the original which was examined by me and that from my observation it has not been altered in any manner.

D.A. James
 Signature



Ref no 9/1/8/2
 D.A. James
 Commissioner of Oaths



COR14.3: Registration Certificate

Registration Number: 2022 / 673058 / 07
Enterprise Name: SHACHA TRADING

ENTERPRISE INFORMATION

Registration Number 2022 / 673058 / 07
Enterprise Name SHACHA TRADING
Registration Date 23/08/2022
Business Start Date 23/08/2022
Enterprise Type Private Company
Enterprise Status In Business
Financial Year End February
TAX Number 9222160278
Addresses POSTAL ADDRESS

20 11TH STREET
KENSINGTON
CAPE TOWN
WESTERN CAPE
7405

ADDRESS OF REGISTERED OFFICE

20 11TH STREET
KENSINGTON
CAPE TOWN
WESTERN CAPE
7405

ACTIVE MEMBERS / DIRECTORS

Surname and First Names	Type	ID Number / Date of Birth	Appointment Date	Addresses
CHRISTIAN, CHANTAL DEIDRE	Director	7401200146085	23/08/2022	Postal: 20 11TH AVENUE, KENSINGTON, CAPE TOWN, WESTERN CAPE, 7405 Residential: 20 11TH AVENUE, KENSINGTON, CAPE TOWN, WESTERN CAPE, 7405





TAX COMPLIANCE STATUS

PIN Issued

SHACHA TRADING (PTY) LTD
20 ELEVENTH STREET
KENSINGTON

7405

Enquiries should be addressed to SARS:

Contact Detail

SARS
Alberton
1528

Contact Centre Tel: 0800 00 SARS (7277)
SARS online: www.sars.gov.za

Details

Taxpayer Reference Number: 9222160278

Always quote this reference
number when contacting SARS

Issue Date: 2023/03/29

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Shacha Trading (Pty) Ltd
Trading Name	SHACHA TRADING (PTY) LTD
Tax Reference Number(s)	IT - 9222160278
Purpose of Request	Tender
Request Reference Number	0050198313TS2903231410333
PIN	23C8279336
PIN Expiry Date	29/03/2024

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel this PIN in the event that it was fraudulently issued or obtained.

Should you have any other queries please call the SARS Contact Centre on 0800 00 SARS (7277). Remember to have your taxpayer reference number at hand when you call to enable us to assist you promptly.

Sincerely

ISSUED ON BEHALF OF THE SOUTH AFRICAN REVENUE SERVICE



labour

Department:
Labour
REPUBLIC OF SOUTH AFRICA

Unemployment Insurance Fund . Werkloosheidsversekeringsfonds

Lillian Ngoyi Street 230 Lillian Ngoyi Straat, Pretoria. Postal Address/ Posadres: UIF/WVF, Pretoria, 0052
Enquiries/Navrae: (012) 337-1680. Web: www.labour.gov.za
Fax/Faks No.(1) Proof of Payment/Bewys van Betaling: (012) 337-1932/1804/1929 (2) Postage Payments Only/Posgeld Betalings Alleenlik: 0866366981
uFiling: www.ufiling.gov.za Enquiries/Navrae: 0860345464 or E-mail/E-pos: support@ufiling.co.za

SHACHA TRADING PTY LTD
20 ELEVENTH STREET
KENSINGTON
MAITLAND
7405

Reference Number 2746498/5
Date 24/02/2023

Dear client

UNEMPLOYMENT INSURANCE CONTRIBUTIONS ACT, 2002 APPLICATION FOR REGISTRATION

1. This is to confirm that you are now/already registered with the Fund as an employer. Your reference number that must be used in all correspondence with this office is as indicated above.
2. Contributions are payable monthly and payments must reach this office within 7 days after the end of the month for which contributions are due. For example: Payment of contributions due for January, must reach this office on or before 7 February, etc. **Important:** To avoid unnecessary penalties and interest, please ensure that your payments reach the Fund within the prescribed period.
3. Section 9(5)(a) of the Act also provides for payment of the full amount of the total contributions in respect of a financial year in a single payment within 7 days after the beginning of that financial year, subject to the following conditions:
 - 3.1 The total contributions due must be made within the boundaries of a financial year or liability period. "Financial year" or "liability period" means the period commencing on the first day of March in any year, or from the first day of liability providing such a date falls within a current financial year, and ending on the last day of February in the following year, or the last day of liability providing such a date falls within a current financial year.
 - 3.2 The employer may not deduct the employee's share of the total contributions due "up-front". Deductions must still coincide with intervals of payment of remuneration.
 - 3.3 If the amount of a payment already made is less than the amount that should have been paid, the employer must as soon as possible pay the outstanding amount. Arrear contributions may not be deducted from the earnings of an employee.
 - 3.4 If it subsequently becomes known to the employer that any payment made was not due or payable, or was in excess of the amount due or payable, the employer must refund to the employee such amount or excess amount as has been deducted and overpaid by the employer, despite the amount not having been refunded to the employer by the Unemployment Insurance Commissioner. Such refunds must then be claimed from the Unemployment Insurance Commissioner on an annual basis and after the end of the relevant financial year.
4. Permission to pay other than monthly or annually up-front cannot be granted.
5. Where the 7th day is not a "business day", payments must be made on or before the last "business day" prior to the 7th day. "Business day" means any day which is not a Saturday, Sunday or public holiday.
6. A penalty of 10% as well as interest at the prescribed rate are payable on all overdue or underpaid contributions.
7. **Payment of contributions can be done as follows:**
 - 7.1 Direct Deposit/Electronic Transfer via any of the following Banks or via the uFiling facility - Please refer to item 9 below:

	ABSA Clients Only	FNB Clients Only	NEDBANK Clients Only	STANDARD Clients Only
Account Number:	4055481885	51420056941 (Business) 62052400547 (Domestic)	1454041560	010032185
Branch Code:	323145	253145	145405	0045
CDI Number:	-	-	-	0068730083641

8. IMPORTANT: DECLARATION OF EMPLOYEES

- 8.1 In terms of the Unemployment Insurance Act that came into effect on 1 April 2002 (Act No. 63 of 2001), benefits can only be paid to unemployed workers whose details appear on the database of the Fund. This means that if employers fail to declare the details of employees from whom contributions are being collected, they will not only be in contravention of the Act, but will also be causing hardship to the workers when they lose their jobs, as the processing of claims will be delayed.
- 8.2 Declarations can be submitted as follows:
 - By completing a UI-19 form and submitting it to the Fund or the nearest office of the Department of Labour. Forms are obtainable from the Fund, nearest office of the Department of Labour or via the website www.labour.gov.za; or
 - By submitting an electronic declaration. Specifications for the submission of electronic declarations are available from the UIF
9. In addition to the payment and declaration methods mentioned under items 7 and 8, the uFiling facility is also available. Please log on to www.ufiling.gov.za and follow the easy to use instructions.
10. Please notify this office in writing of any changes in your registered particulars, or if you cease to be an employer.

Issued by the Unemployment Insurance Commissioner

'n Afskrif van hierdie brief is in Afrikaans beskikbaar op skriftelike versoek.

PP.



<http://172.20.21.207:8080/siyaya/organisationOwnerAction.do>



employment & labour

Department:
Employment and Labour
REPUBLIC OF SOUTH AFRICA



2022015437

CALL CENTER NO: 0860 105 350

CF REG NO : 990001427934

REG NO : 2022/673058/07

ISSUE DATE : 2023-04-24

CERTIFICATE NO : 2022015437

SHACHA TRADING
20 ELEVENTH STREET
Maitland
2094

A LETTER OF GOOD STANDING

COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT 130 of 1993 (AS AMENDED).

With reference to sections 80, 82, 86 and 89 of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended), I hereby certify that:

SHACHA TRADING

has complied with the requirement of the above Act and is at present in good standing with the Compensation Fund.

Nature of business :CHEMIST, PHOTOGRAPHER, MOTOR SPARES, TYRE DLR

Expiry date :2024-04-30

IMPORTANT NOTICE:

Any fraudulently obtained Letter of Good Standing shall constitute a criminal offence.

The Compensation Commissioner shall institute criminal proceedings against any perpetrators who unlawfully alter or deface this letter with intend to defraud or misrepresent facts contained therein.

PLEASE, use the Below link (Website Address) to check if the Letter of Good Standing is valid:

<https://cfonline.labour.gov.za/VerifyLOGS>

Yours faithfully

COMPENSATION COMMISSIONER

W.As. 48

Compensation House, Cnr Hamilton and Soutpansberg Road, PO Box 955, Pretoria, 0001 Website:<http://www.labour.gov.za>





Confidential

Date: 18/12/2023

Confirmation of Banking Details (Non-individual)

We have pleasure in confirming that SHACHA TRADING (PTY) LTD/ 202267305807 has had accounts with Absa since 11/12/2023.

Account name	SHACHA TRADING (PTY) LTD														
Registration/Trust number	202267305807														
Absa account number	4	1	1	0	7	3	9	7	1	1					
Account type	Current														
Branch code	6	3	2	0	0	5									

- This letter does not confirm funds or the conduct of the account in any way.
- This information is to be treated in the strictest of confidence and may only be used in the context which it is given.
- This letter is a confirmation of the correctness of information supplied by the client, dependent on the information contained by the Bank's system at the time that the request is submitted to the Bank.
- This letter is given in confidence and on request of our client.

Absa Bank and/or its employees will not be held responsible for any loss, damage or liability which may arise directly or indirectly from the provision of this letter of confirmation.

Yours sincerely

General Manager: Digital Channels

eStamp
18/12/2023
General Enquiries
08600 08600
Absa Bank Ltd

This document is intended for use by the addressee and is privileged and confidential. If the transmission has been misdirected to you, please contact us immediately.

VALID FOR 12 MONTHS ONLY

LEASE MEMORANDUM OF AGREEMENT

NAME OF LESSEE:..... SHACHA TRADING (PTY) LTD

NAME OF LESSOR:..... S.A Christian

1. The LESSOR lets to the LESSEE who hires a section of the premises situated at :

No. 20 Eleventh Street Kensington

2. The LEASE is valid from **01 February 2024 to 31 January 2025** on which date the LESSEE undertakes to vacate the property.

3. Lease EXTENUATION must be in writing **one month** before termination of period.

4. The INITIAL DEPOSIT will be in the amount of R 5 000.00 (Five Thousand Rands) payable on signing lease agreement

5. The RENT will be the amount R 5 000.00 (Five Thousand Rands) which will be deposited into a bank account provided by the Lessor on the last day of every month.

6. The amount for RENT **includes** the charges for Water; Wi-Fi and Waste Collection but **excludes** charges for Electricity

7. THE LESSEE :

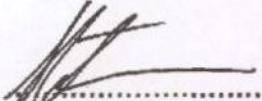
- (a) Shall keep the Property clean and tidy
- (b) Shall leave refuse in bin provided
- (c) Shall not cede or assign lease
- (d) Shall enable the LESSOR to carry out his duty of maintenance and repair
- (e) Shall not sub-let the whole or any part of the property without the written consent of the LESSOR
- (f) Shall obtain written consent from the LESSOR to make structural or other alterations, additions to or improvements to the property.
- (g) Shall undertake not to cause any noise or nuisance which would in any way disturb the quiet and peaceful occupation of the neighbours
- (h) Shall not keep any animals / pets on premises


8. THE LESSOR :

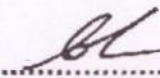
- (a) Shall be responsible for the maintenance and upkeep of the exterior of the property including the walls and the roof
- (b) Shall not be responsible for any damage caused to the LESSEE i.r.o. leakage, rain, snow, fire, or interruption of water or electricity supplies or any cause whatsoever.
- (c) Reserves the right of admission of any person/s to the property


VALID FOR 12 MONTHS ONLY

(d) In the event of non-payment of rent or any portion thereof on its due date or any breach of any condition of this lease, the LESSOR shall have the right to cancel this lease to re-enter upon and take possession of the leased premises.

 - 25/01/2024
.....
(SIGNATURE : LESSEE) / Date

 - 25/01/2024
.....
(WITNESS) / Date

 - 25/01/2024
.....
(SIGNATURE : LESSOR) / Date

 - 25/01/2024
.....
(WITNESS) / Date

West Coast Steel Designs

CK 96/53885/23

CSD No.MAAA0206216

2 Killarney Road
Killarney Gardens
CAPE TOWN
7441

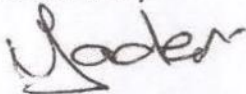
021-5575811

info@westcoaststeeldesigns.co.za

Letter of Authorisation

Authorisation is hereby given to Shacha Trading (Pty) Ltd, (Company Registration no. 2022/673058/07) (CSD No. MAAA1258738) to supply and deliver Trailers designed and manufactured by West Coast Steel Designs.

Yours Truly



Deon Jacques van Tonder

Director

18 April 2023

Republic of South Africa



Republiek van Suid-Afrika

CERTIFICATE OF REGISTRATION FOR
MANUFACTURER/IMPORTER/BUILDER
(National Road Traffic Act, 1996)

SERTIFIKAAT VAN REGISTRASIE VIR
VERVAARDIGER/INVOERDER/BOUER
(Nasionale Padverkeerswet, 1996)

It is hereby certified that
Hiermee word gesertifiseer dat

WESTERN CAPE TRAILERS PTY LTD
F153558330011

at/te

UNIT 3
BASILUMI PARK
6 HOIST AVENUE
MONTAGUE GARDENS

has been registered as
geregistreer is as

Manufacturer / Vervaardiger

subject to the following conditions
onderhewig aan die volgende voorwaardes :

NOTIFICATION ON FORM NVM OF VEHICLE MODELS/
KENNISGEWING OP VORM NVM VAN VOERTUIGMODELLE

Signed
Geteken :

MEC responsible for Road Traffic
LUR verantwoordelik vir Padverkeer

at
te

KAAPSTAD
CAPE TOWN

Province
Provinsie :

WES-KAAP
WESTERN CAPE

Date
Datum :

12 MAY 2016

Issue number

Uitreikingsnommer : 1

Control number
Beheernommer

: 19500008XDTC



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SHACHA TRADING (PTY) LTD

Reg.no K202267305807

Business Profile

General Business Information

- **Address:** 20 Eleventh Street Kensington 7405 Cape Town – Western Cape
- **Cell / Landline No's:** 0842200051 / 0215934776
- **Email address:** shachatrading@gmail.com
- **EME Status:** B-BBEE Level 1 Contributor: 135% Procurement Recognition
- **Contact person:** Shaun Christian
0842200051
shachatrading@gmail.com

Business Details

- Company created on 23 August 2022
- Company core business activities:
 - Supply and delivery of new vehicles; plant and equipment
 - Service and repair of light trailers
 - Supply and delivery of hardware and tools
 - Supply and delivery of office Stationery
- Market area / customers:
 - Bidding on RFQ's and Tenders to supply goods and/or services relating to the core business activities.
 - Customers focused on are various government or local government departments in all provinces.

Business Capacity

Human Resources:

The company currently has of a very flat organisational structure comprising of 1x director and 1x administrator.

The director, Chantal Christian who is the owner of the company has more than 25x years' experience in the printing and stationery industry.

The administrator, Shaun Christian has more than 30x years' experience in a local municipal environment and provides the company with first-hand knowledge and expertise on matters pertaining to: Technical Information; Municipal Finance Management; SCM policies and practices; Project Management; Tender Specification Compilation etc.

Projects Completed:

- Order D/1229: Supply and delivery of a 5000kg GVM Tipper Trailer for Swartland Municipality. Delivered 07/02/2024 - **Value R 116 500.00**
- RFQ: GD124000568 Manufacture 1x Welding Plant Trailer for the City of Cape Town Municipality. Delivered 16/01/2024 – **Value R 59 891.60**
- Tender T67/22/23 Supply and Deliver of 1x Tractor for the Swartland Municipality. Delivered 06/12/2023 – **Value R 620 000.00**
- RFQ: WC12400017 Manufacture Horse Box Trailer for the City of Cape Town Municipality. Delivered 05/12/2023 – **Value R 174 761.00**
- RFQ: WC12400018 Manufacture 2x Dog Trailers for the City of Cape Town Municipality. Delivered 27/11/2023 – **Value R 174 822.00**
- SMQ43/22/23 Supply and Delivery of a new unbraked Trailer to the Swellendam Municipality. Completed 30 June 2023 – **Value R 42 000.00**
- FWQ479/2022/2023 Supply and Delivery of a Trailer for transporting Rubber Duck and Rescue Kayaks to the Mossel Bay Fire and Rescue Services. Completed 12 June 2023 -**Value R 59 860.00**

Other Equipment / Technical related projects completed:

- RFQ000632 Supply and Deliver replacement of current damaged axle on boat trailer for the Department of Forestry, Fisheries, and the Environment. Completed 11 May 2023 – **Value R 12 740.00**

Request for Quotations (RFQ's) awarded & completed:

- Supply and deliver Aluminium Stepladders to City of Cape Town Completed 23 November 2023 – **Value R 26 936.55**
- Supply 60 each x tape; book binding adhesive; clear; 48mm Completed 17 October 2023 – **Value R 23 100.00**
- Supply and deliver Aluminium Stepladders to City of Cape Town. Completed 02 October 2023 – **Value R 96 460.00**
- Supply and deliver cable ties to Agricultural Research Council (ARC) Completed 26 September 2023 – **Value R 18 900.00**

- 400 each x tape; invisible adhesive; 24mmx50m
300 each x tape; invisible adhesive; 12mmx50m
Completed 12 July 2023 – **Value R 5 992.00**
- BAG; Paper; Brown; 270x125x75mm; No 5 for the City of Cape Town.
Completed 19 June 2023 – **Value R 28 000.00**

Referees:

- City of Cape Town – Mr Joseph Cloete – Senior Superintendent Water Services Welding Section. Telephone 0847785847 / Email joseph.cloete2@capetown.gov.za
- Swartland Municipality – Ms Nicolette Brand - Manager: Secretariat and Records Services. Telephone 022 487 9400 / Email: brandn@swartland.org.za
- City of Cape Town – Mr Sambula Mlobeli – Senior Fleet Officer. Telephone 021 444 5709 / 0762869183. Email: Sambula.Mlobeli@capetown.gov.za
- Swellendam Municipality – Mr Louis Mralasi. Telephone 028-5148500 / Email: smralasi@swellendam.gov.za
- Mossel Bay Municipality – Ms Ann Supra-Vertue. Telephone (044) 606-5234 / Email asupra-vertue@mosselbay.gov.za
- Department of Forestry, Fisheries, and the Environment – Mr Ricardo Williamson. Telephone 021 4023657 / Email RWilliamson@dffe.gov.za
- Department of Forestry, Fisheries, and the Environment – Ms Tumeka Ncobo. Telephone (046) 4023382 / Email tncobo@dffe.gov.za
- City of Cape Town – Mr Norman Baaitjies
Telephone 021 4445886 / Email norman.baaitjies@capetown.gov.za
- City of Cape Town - Ms Zandile Sister
Telephone 021 4005146 / Email Zandile.sister@capetown.gov.za
- ARC Infruitec / Nietvoorbij – Ms Romien Swanepoel
Telephone 021 8093093 / Email swanepoelro@arc.agric.za
- City of Cape Town – Mr Mogamat Zain Solomons
Telephone 021 4005173 / Email MogamatZain.Solomons@capetown.gov.za