

REF NO 8/11R + 16/5/R



CAPE WINELANDS DISTRICT
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

ACKNOWLEDGMENT RECEIPT OF TENDER AND QUOTATION

- Q 2021/066: SUPPLY AND DELIVERY OF 3 x MUNICIPAL ROBES
- T 2021/012: INTERNET SERVICES FOR A THREE-YEAR PERIOD X 2
- T 2021/013: PROVISION AND MAINTENANCE OF CHEMICAL TOILETS AT SANDHILLS FOR THE PERIOD 01 JULY 2021 TO 30 JUNE 2024

I Lorna van Niekerk hereby acknowledge receipt of the following original tender and quotation documents:

Received by [Signature] Date 17/11/2021



CAPE WINELANDS DISTRICT
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

T 2021/013

**PROVISION AND MAINTENANCE OF CHEMICAL TOILETS AT
SANDHILLS FOR THE PERIOD 01 JULY 2021 TO 30 JUNE 2024**

COMPANY NAME: Biolvest Services (PTY) LTD
POSTAL ADDRESS: PO Box 36642
Chempet
7442

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Financial and Strategic Support Services
Supply Chain Management
Tel: 086 126 5263
Fax: 086 688 4173



T 2021/013
PROVISION AND MAINTENANCE OF CHEMICAL TOILETS AT SANDHILLS FOR THE PERIOD
01 JULY 2021 TO 30 JUNE 2024

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A. TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced Service Providers with a core business in providing and maintaining chemical toilets in the De Doorns rural area.

Technical enquiries regarding this bid may be directed to Mr C. Swart at tel. 0861 265 263.

Closing date: 11:00 on Wednesday, 19 May 2021

Tender documents, in English, are available free of charge on the websites: www.capewinelands.gov.za or <https://etenders.treasury.gov.za>. Alternatively, hard copies of the document are obtainable from the offices of the Supply Chain Management Unit, Cape Winelands District Municipality at 29 Du Toit Street, Stellenbosch, upon payment of a non-refundable fee of R 210.00 per document.

All prospective bidders must ensure that they are registered and accredited on the CWDM's Supplier Database and the Central Supplier Database, prior to the closing date of the tender.

Duly completed tenders must be enclosed in a (separate) sealed envelope and endorsed with the relevant tender number and description on the envelope/s. The sealed tenders must be placed in the official tender box of the District Municipality's offices at 29 Du Toit Street, Stellenbosch on the abovementioned time and dates.

Tenders will be opened in public as soon as possible after this closing time.

**HF PRINS
MUNICIPAL MANAGER**

B. GENERAL CONDITIONS AND INFORMATION

Inviting of tenders by the Cape Winelands District Municipality (CWDM), all relevant bid documentation, submitting of tenders by prospective bidders, evaluation / awarding of tenders and all subsequent contractual responsibilities regarding supply and delivery of goods and/or services, will be managed in terms of and MUST comply with:-

- Chapter 11 of the Municipal Finance Management Act, 2003 (Act no.56 of 2003);
- Municipal Supply Chain Management Policy of the CWDM;
- Supply Chain Management: A guide for Accounting Officers of Municipalities (Guide for AO's);
- Any relevant Regulations / Circulars issued by the National Treasury, from time to time, and
- Any Special Conditions detailed in this Contract (SCC) – *referring to, but not limited to: paragraphs B.1. - 17. and C to P.*

Where the GCC and SCC are in conflict with one another, the stipulations of the SCC will prevail (chapter 4.5.2.9 – Guide for AO's)

1. Acceptance or Rejection of a Tender

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept any tender in whole or part.

The Municipality does not bind itself to accepting the lowest tender or the tender scoring the highest points.

The Municipality reserves the right to accept more than one tender (in the event of a number of items being offered).

2. Validity Period

The fact and action of handing in a tender to the Municipality is accepted as a contract between the Municipality and the bidder whereby such a tender remains valid and available for a period of ninety (90) days, calculated from the closing date as advertised for the tender, for acceptance, or non-acceptance by the Municipality. The bidder undertakes not to withdraw, or alter, the tender during this period.

3. Registration on Accredited Supplier Database

It is expected of all prospective service providers who are not yet registered on the Municipality's Accredited Supplier Database to register without delay on the prescribed form.

It will be expected from Suppliers to update registration details every 12 months from date of registration. Payment will not be effected if supplier information is outdated.

The Municipality reserves the right not to award tenders to prospective suppliers who are not registered on the Database.

4. Completion of Tender Documents

The official tender form must be completed in BLACK ink and any corrections to the official tender form must also be made in BLACK ink and signed by the bidder.

Any tender documents received with correction fluid (Tippex) corrections shall be disqualified.

The complete original tender document must be returned. Missing pages will result in the disqualification of the tender.

Any ambiguity has to be cleared with contact person for the tender before the tender closure.

5. Authorised Signatory

A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorising the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.

A bid shall be eligible for consideration only if it bears the signature of the bidder or of some person duly and lawfully authorised to sign it for and on behalf of the bidder.

If such a copy of the Resolution does not accompany the bid document of the successful bidder, the Municipality reserves the right to obtain such document after the closing date to verify that the signatory is in order. If no such document can be obtained within a period as specified by the Municipality, the bid will be disqualified.

6. Site / Information Meetings

Site or information meetings, if specified, are compulsory. Bids will not be accepted from bidders who have not attended compulsory site or information meetings. Bidders that arrive 15 minutes or more after the advertised time the meeting starts will not be allowed to attend the meeting or to sign the attendance register. If a bidder is delayed, he must inform the contact person before the meeting commence and will only be allowed to attend the meeting if the chairperson of the meeting as well as all the other bidders attending the meeting, give permission to do so.

All partners or the leading partner of a Joint Venture must attend the compulsory site or information meeting.

7. Quantities of Specific Items

If tenders are called for a specific number of items, the Municipality reserves the right to change the number of such items to be higher or lower. The successful bidder will then be given an opportunity to evaluate the new scenario and inform the Municipality if it is acceptable. If the successful bidder does not accept the new scenario, it will be offered to the second-placed bidder.

8. Expenses Incurred in Preparation of Tender

The Municipality shall not be liable for any expenses incurred in the preparation and submission of the tender.

9. Contact with Municipality after Tender Closure Date

Bidders shall not contact the Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded. If a bidder wishes to bring additional information to the notice of the Municipality, it should do so in writing to the Municipality. Any effort by the firm to influence the Municipality in the bid evaluation, bid comparison or contract award decisions may result in the rejection of the bid.

10. Opening, Recording and Publications of Tenders Received

Tenders will be opened on the closing date immediately after the closing time specified in the tender documents. The names of the bidders, and if practical, the total amount of each bid and of any alternative bids will be read out aloud.

Telexed, faxed or e-mailed tenders will not be accepted.

The tender forms should be carefully completed and no errors will be condoned after tenders have been opened.

The Bidder will be liable to take out **forward cover** to barricade him/her against fluctuation of the exchange rate in the event of importing any component, related to the quotation, from a country dealing in currency other than that of South Africa.

11. Evaluation of Tenders

Tenders will be evaluated in terms of their responsiveness to the tender specifications and requirements as well as such additional criteria as set out in this set of tender documents.

12. Subcontracting

The Contractor shall not subcontract the whole of the contract.

Except where otherwise provided by the Contract, the Contractor shall not subcontract any part of the Contract without the prior written consent of the Municipality, which consent shall not be unreasonably withheld.

Any consent granted or appointment of a subcontractor shall not imply a contract between the Municipality and the subcontractor, or a responsibility or liability on the part of the Municipality to the subcontractor and shall not relieve the Contractor from any liability or obligation under the Contract and he shall be liable for the acts, defaults and neglects of any subcontractor, his agents or employees as fully as if they were the acts, defaults or neglects of the Contractor, his agents or employees.

13. Extension of Contract

The contract with the successful bidder may be extended should additional funds become available.

14. Past Practices

The bid of any bidder may be rejected if that bidder or any of its directors have abused the municipality's supply chain management system or committed any improper conduct in relation to such system.

The bid of any bidder may be rejected if it is or has been found that that bidder or any of its directors influenced or tried to influence any official or councilor with this or any past tender.

The bid of any bidder may be rejected if it is or has been found that that bidder or any of its directors offered, promised or granted any official or any of his/her close family members, partners or associates any reward, gift, favors, hospitality or any other benefit in any improper way, with this or any past tender.

15. Persons in the service of the state

Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

16. Broad-based black economic empowerment (B-BBEE) status level certificates

Bidders are required to submit original and valid B-BBEE Status Level Verification Certificates or certified copies of the original, not a photo-copy of another certified copy thereof together with their bids, to substantiate their B-BBEE rating claims.

Bidders who do not submit B-BBEE Status Level Verification Certificates or who are non-compliant contributors to B-BBEE do not qualify for preference points for B-BBEE but should not be disqualified from the bidding process. They will score points out of 90 or 80 for price only and zero (0) points out of 10 or 20 for B-BBEE.

A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification Certificate for every separate bid.

Public entities and tertiary institutions must also submit B-BBEE Status Level Verification Certificates together with their bids.

If an institution is already in possession of a valid and original or certified copy of a bidder's B-BBEE Status Level Verification Certificate that was obtained for the purpose of establishing the database of possible suppliers for price quotations or that was submitted together with another bid, it is not necessary to obtain a new B-BBEE Status Level Verification Certificate each time a bid is submitted from the specific bidder.

Such a certificate may be used to substantiate B-BBEE rating claims provided that the closing date of the bid falls within the expiry date of the certificate that is in the institution's possession.

Each time this provision is applied, cross-reference must be made to the B-BBEE Status Level Verification Certificate already in possession for audit purposes.

AOs / AAs must ensure that the B-BBEE Status Level Verification Certificates submitted are issued by the following agencies:

Bidders other than EMEs

- Verification agencies accredited by SANAS; or
- Registered auditors approved by IRBA (until the expiration of the period prescribed by the DTI)

Bidders who qualify as EMEs

- Sworn affidavit signed by the EME representative and attested by a Commissioner of oaths.

VALIDITY OF B-BBEE STATUS LEVEL VERIFICATION CERTIFICATES

Verification agencies accredited by SANAS

These certificates are identifiable by a SANAS logo and a unique BVA number.

Confirmation of the validity of a B-BBEE Status Level Verification Certificate can be done by tracing the name of the issuing Verification Agency to the list of all SANAS accredited agencies. The list is accessible on http://www.sanas.co.za/directory/bbee_default.php.

The relevant BVA may be contacted to confirm whether such a certificate was issued.

As a minimum requirement, all valid B-BBEE Status Level Verification Certificates should have the following information detailed on the face of the certificate:

- The name and physical location of the measured entity;
- The registration number and, where applicable, the VAT number of the measured entity;
- The date of issue and date of expiry;
- The certificate number for identification and reference;
- The scorecard that was used (for example QSE, Specialized or Generic);
- The name and / or logo of the Verification Agency;
- The SANAS logo;
- The certificate must be signed by the authorized person from the Verification Agency; and
- The B-BBEE Status Level of Contribution obtained by the measured entity.

Registered auditors approved by IRBA

The format and content of B-BBEE Status Level Verification Certificates issued by registered auditors approved by IRBA must -

- Clearly identify the B-BBEE approved registered auditor by the auditor's individual registration number with IRBA and the auditor's logo;
- Clearly record an approved B-BBEE Verification Certificate identification reference in the format required by the SASAE;
- Reflect relevant information regarding the identity and location of the measured entity;
- Identify the Codes of Good Practice or relevant Sector Codes applied in the determination of the scores;
- Record the weighting points (scores) attained by the measured entity for each scorecard element, where applicable, and the measured entity's overall B-BBEE Status Level of Contribution; and
- Reflect that the B-BBEE Verification Certificate and accompanying assurance report issued to the measured entity is valid for 12 months from the date of issuance and reflect both the issuance and expiry date.

Confirmation of the validity of a B-BBEE Status Level Verification Certificate can be done by tracing the name of the issuing B-BBEE approved registered auditor to the list of all approved registered auditors. The list is accessible on <http://www.thedti.gov.za> and / <http://www.irba.co.za>.

The relevant approved registered auditor may be contacted to confirm whether such a certificate was issued.

Accounting officers as contemplated in section 60(4) of the CCA;

These certificates will be issued on the accounting officer's letterhead with the accounting officer's practice number and contact number clearly specified on the face of the certificates.

The content of B-BBEE Status Level Verification Certificates issued by accounting officers as contemplated in the CCA is detailed in paragraph 4.8.5 below.

VERIFICATION OF B-BBEE LEVELS IN RESPECT OF EMEs

In terms of the Generic Codes of Good Practice, an enterprise including a sole propriety with annual total revenue of R10 million or less qualifies as an EME.

In instances where Sector Charters are developed to address the transformation challenges of specific sectors or industries, the threshold for qualification as an EME may be different from the generic threshold of R10 million. The relevant Sector Charter thresholds will therefore be used as a basis for a potential bidder to qualify as an EME.

- For example the approved thresholds for EMEs for the Tourism and Construction Sector Charters are R2.5 million and R1.5 million respectively.
- An EME automatically qualifies as a level 4 contributor with B-BBEE recognition level of 100% in terms of the Codes of Good Practice.
- An EME with at least 51% black ownership qualifies as Level 2 Contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.
- An EME with 100% black ownership qualifies as a Level 1 contributor with B-BBEE level of 135% in terms of the Codes of Good Practice.
- An EME that is regarded as a specialized enterprise with at least 75% black beneficiaries qualifies as Level 1 contributor with B-BBEE level of 135% in terms of Codes of Good Practice.
- An EME that is regarded as a specialized enterprise with at least 51% black beneficiaries qualifies as a Level 2 contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.
- An EME is required to submit a sworn affidavit confirming their annual total revenue of R 10 million or less and level of black ownership to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017.
- An EME that is regarded as a Specialized Enterprise, is required to submit a sworn affidavit confirming their annual turnover/ allocated budget/ gross receipt of R 10 million or less and level of percentage of black beneficiaries to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017.
- An EME may be measured in terms of the QSE scorecard should they wish to maximize their points and move to a higher B-BBEE recognition level. It is in this context that an EME may submit a B-BBEE verification certificate.

ELIGIBILITY AS QUALIFYING SMALL ENTERPRISES (QSE)

The Codes define a QSE as any enterprise with annual total revenue of between R10 million and R50 million.

- A QSE with at least 51% black ownership qualifies as a Level 2 contributor.
- A QSE with 100% black ownership qualifies as a Level 1 Contributor.
- A QSE that is regarded as a specialized enterprise with at least 75% black beneficiaries qualifies as a Level 1 contributor with B-BBEE level of 135% in terms of the Codes of Good Practice.
- A QSE that is regarded as a specialized enterprise with at least 51% black beneficiaries qualifies as a Level 2 contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.
- A QSE is required to submit a sworn affidavit confirming their annual total revenue of between R10 million and R 50 million and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017.
- A QSE that is regarded as a specialized enterprise is required to submit a sworn affidavit confirming their annual turnover/ budget/ gross receipt of R 50 million or less and level of percentage of black beneficiaries or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017

IN ORDER TO BE AWARDED PREFERENCE POINTS, ANEXURE H. QUESTIONNAIRE AND ANNEXURE K. PREFERENCE POINTS CLAIM FORM (MBD 6.1), MUST BE COMPLETED - FAILURE TO COMPLY WITH THE ABOVEMENTIONED WILL RESULT IN NO PREFERENCE POINTS BEING AWARDED

17. Application

These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

Where applicable, special conditions of contract may be laid down and included to cover specific supplies, services or works.

Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

18. Standards

The goods supplied or the services rendered shall conform to the standards mentioned in the bidding documents and specifications.

19. Information and Inspection

The service provider shall not, without the District Municipality's prior written consent, disclose the agreement, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the District Municipality in connection therewith, to any person other than a person employed by the service provider in the performance of the agreement. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

The service provider shall permit the District Municipality to inspect the supplier's records relating to the performance of the service provider and to have them audited by auditors appointed by the District Municipality, if so required by the District Municipality.

20. Governing Language

The governing language shall be English. All correspondence and other documents pertaining to the agreement that is exchanged by the parties shall also be written in English.

21. Payments

Payments shall be made by the District Municipality within **thirty (30)** calendar days of receiving the relevant **invoice / statement provided** by the supplier.

Payment will be made in Rand unless otherwise stipulated.

22. Prices and Evaluation of bids

Prices charged by the service provider for goods delivered and services performed under the contract shall not vary from the prices quoted by the service provider in this Tender.

The Bidder will be liable to take out forward cover to barricade him/her against fluctuation of the exchange rate in the event of importing any component, related to the tender, from a country dealing in currency other than that of South Africa.

THIS BID WILL BE EVALUATED AND ADJUDICATED ACCORDING TO THE FOLLOWING:

- Relevant specifications
- Value for money
- Capability to execute the contract
- PPPFA & associated regulations

23. Termination for default

The District Municipality, without prejudice to any other remedy for breach of contract, by written notice of default sent to the service provider, may terminate this agreement in whole or in part:

If the service provider fails to deliver any or all of the goods within the period(s) specified in the agreement;

If the service provider fails to perform any obligation(s) under the contract; or

If the service provider in the judgment of the District Municipality, has engaged in corrupt or fraudulent practices in competing for or in executing the contract

In the event the District Municipality terminates the contract in whole or in part, the District Municipality may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the service provider shall be liable to the District Municipality for any excess costs for such similar goods, works or services. However, the service provider shall continue performance of the contract to the extent not terminated.

Where the District Municipality terminates the contract in whole or in part, the District Municipality may decide to impose a restriction penalty on the service provider by prohibiting such service provider from doing business with the public sector for a period not exceeding 10 years.

If a District Municipality intends imposing a restriction on a service provider or any person associated with the service provider, the service provider will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the service provider fail to respond within the stipulated fourteen (14) days the District Municipality may regard the service provider as having no objection and proceed with the restriction.

Any restriction imposed on any person by the District Municipality will, at the discretion of the District Municipality, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the District Municipality actively associated.

If a restriction is imposed, the District Municipality must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

The name and address of the supplier and / or person restricted by the District Municipality;
The date of commencement of the restriction;
The period of restriction; and
The reasons for the restriction

These details will be loaded in the National Treasury's central database of service provider or persons prohibited from doing business with the public sector.

If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Termination for Insolvency

The District Municipality may at any time terminate the contract by giving written notice to the service provider if the service provider becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the service provider, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the District Municipality.

25. Settlement of Disputes

If any dispute or difference of any kind whatsoever arises between the District Municipality and the service provider in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the District Municipality or the service provider may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

Notwithstanding any reference to mediation and/or court proceedings herein, the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

The District Municipality shall pay the service provider any monies due for goods delivered and/or services rendered according to the prescripts of the contract.

26. Applicable Law

The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

27. Notices

Every written acceptance of a bid and any other notices shall be posted to the service provider concerned by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice;

The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

28. Taxes and duties

A service provider shall be entirely responsible for all taxes, duties, license fees, etc., of the contracted goods to the District Municipality.

No contract shall be concluded with any tenderer whose tax matters are not in order.

No contract shall be concluded with any tenderer whose municipal rates and taxes and municipal services charges are in arrears.

29. Value-added tax (VAT) on invoices

Tax invoices are to comply with the requirements as contained in the Value Added Tax Act, 1991 (Act No 89 of 1991). The content of the invoice must contain information as prescribed by the Act.

It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice.

The amended Value Added Tax Act, 1991 (Act No 89 of 1991) requires that a Tax Invoice for supplies in excess of R3,000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005.

Where the value of an intended contract will exceed R 1 000 000.00 (R1 Million) it is the bidder's responsibility to be registered with the South African Revenue Services (SARS) for VAT purposes in order to be able to issue tax invoices. CWDM will deem the price above R 1 000 000.00 (R1 Million) to be VAT inclusive even if it is indicated that no VAT is charged. Please ensure that provision is made for VAT in these instances.

The VAT registration number of the District Municipality is 4700193495.

30. Tax Clearance Certificate

A copy of a Tax Compliance Status Pin, printed from the South African Revenue Service (SARS) website, must accompany the bid documents. The onus is on the bidder to ensure that their tax matters are in order with SARS.

In the case of a Consortium/Joint Venture every member must submit a separate Tax Compliance Status Pin, printed from the SARS website, with the bid documents.

If a bid is not supported by a Tax Compliance Status Pin as an attachment to the bid documents, the Municipality reserves the right to obtain such documents after the closing date to verify that the bidder's tax matters are in order. If no such document can be obtained within a period as specified by the Municipality, the bid will be disqualified.

The Tax Compliance Status Pin will be verified by the Municipality on the SARS website.

31. Municipal Rates, Taxes and Charges

A certified copy of the bidder's and those of its directors municipal accounts (for the Municipality where the bidder pays his account) for the month preceding the tender closure date must accompany the tender documents. If such a certified copy does not accompany the bid document of the successful bidder, the Municipality reserves the right to obtain such documents after the closing date to verify that their municipal accounts are in order.

Any bidder which is or whose directors are in arrears with their municipal rates and taxes or municipal charges due to any Municipality or any of its entities for more than three months and have not made an arrangement for settlement of same before the bid closure date will be unsuccessful.

If a bidder rents their premises, proof must be submitted that the rental includes their municipal rates and taxes or municipal charges and that their rent is not in arrears.

32. Construction Industry Development Board (CIDB) (If applicable)

When applicable, the bidder's CIDB registration number must be included with the tender. The Municipality will verify the bidder's CIDB registration during the evaluation process.

33. Letter of Good Standing from the Commissioner of Compensation

A valid Letter of Good Standing from the Compensation Commissioner or a certified copy thereof must accompany the bid documents unless the bidder is registered on the Accredited Supplier Database of the Municipality and the Municipality has a valid Letter of Good Standing from the Compensation Commissioner or a certified copy thereof for the bidder on record. The onus is on the bidder to ensure that the Municipality has a valid Letter of Good Standing from the Compensation Commissioner or a certified copy thereof on record.

A letter of good standing for "tender purposes" from the Department of Labour will also be accepted.

If no such document/s as specified by the Municipality is submitted, the bid will be disqualified.

C. NATIONAL TREASURY - GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

The purpose of this document is to:

- (a) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (b) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.
- (c) The General Conditions of Contract will form part of all bid documents and may not be amended.
- (d) Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC will prevail

1. DEFINITIONS

The following terms shall be interpreted as indicated:

- 1.1 **"Closing time"** means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 **"Contract"** means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 **"Contract price"** means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 **"Corrupt practice"** means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 **"Countervailing duties"** are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 **"Country of origin"** means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 **"Day"** means calendar day.
- 1.8 **"Delivery"** means delivery in compliance of the conditions of the contract or order.
- 1.9 **"Delivery ex stock"** means immediate delivery directly from stock actually on hand.
- 1.10 **"Delivery into consignees store or to his site"** means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the goods are so delivered and a valid receipt is obtained.
- 1.11 **"Dumping"** occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

- 1.12 **"Force majeure"** means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 **"Fraudulent practice"** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 **"GCC"** means the General Conditions of Contract.
- 1.15 **"Goods"** means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 **"Imported content"** means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the goods covered by the bid will be manufactured.
- 1.17 **"Local content"** means that portion of the bidding price, which is not included in the imported content provided that local manufacture does take place.
- 1.18 **"Manufacture"** means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 **"Order"** means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 **"Project site,"** where applicable, means the place indicated in bidding documents.
- 1.21 **"Purchaser"** means the organization purchasing the goods.
- 1.22 **"Republic"** means the Republic of South Africa.
- 1.23 **"SCC"** means the Special Conditions of Contract.
- 1.24 **"Services"** means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 **"Supplier"** means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.26 **"Tort"** means in breach of contract
- 1.27 **"Turnkey"** means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.
- 1.28 **"Written" or "in writing"** means hand-written in ink or any form of electronic or mechanical writing.

2. APPLICATION

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services (excluding professional services related to the building and construction industry), sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property; unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific goods, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3. GENERAL

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 Invitations to bid are usually published in locally distributed news media and on the municipality/municipal entity website.

4. STANDARDS

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5. USE OF CONTRACT DOCUMENTS AND INFORMATION INSPECTION

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6. PATENT RIGHTS

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 6.2 When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

7. PERFORMANCE SECURITY

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque.
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

8. INSPECTIONS, TESTS AND ANALYSES

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that goods to be produced or services to be rendered should at any stage be subject to inspections, tests and analyses, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or organization acting on behalf of the purchaser.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Goods and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract goods may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods, which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

9. PACKING

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, and in any subsequent instructions ordered by the purchaser.

10. DELIVERY AND DOCUMENTS

10.1 Delivery of the goods and arrangements for shipping and clearance obligations, shall be made by the supplier in accordance with the terms specified in the contract.

11. INSURANCE

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

12. TRANSPORTATION

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified.

13. INCIDENTAL SERVICES

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any:

- (a) Performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) Furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) Training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. SPARE PARTS

- 14.1 As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and;
 - (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. WARRANTY

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

16. PAYMENT

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated.

16.5 Where the value of an intended contract will exceed R1 000 000, 00 (R1 million) it is the bidder's responsibility to be registered with the South African Revenue Service (SARS) for VAT purposes in order to be able to issue tax invoices. It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice. The amended Value-Added Tax Act requires that a Tax Invoice for supplies in excess of R3 000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005.

17. PRICES

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.

8. VARIATION ORDERS

18.1 In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. For construction related goods, services and/or infrastructure project, contracts may be expanded or varied by not more than 20%. In cases of measurable quantities, the contractor may be approached to reduce the unit price, and such offers may be accepted provided that there is no escalation in price.

19. ASSIGNMENT

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. SUBCONTRACTS

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. DELAYS IN THE SUPPLIER'S PERFORMANCE

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the goods are required, or the supplier's services are not readily available.

21.4 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of penalties.

21.5 Upon any delay beyond the delivery period in the case of a goods contract, the purchaser shall, without cancelling the contract, be entitled to purchase goods of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. PENALTIES

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. TERMINATION FOR DEFAULT

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) If the supplier fails to perform any other obligation(s) under the contract; or
- (c) If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner, as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.

23.5 Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchaser actively associated.

23.6 a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) The name and address of the supplier and / or person restricted by the purchaser;
- (ii) The date of commencement of the restriction
- (iii) The period of restriction; and
- (iv) The reasons for the restriction

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website

24. ANTIDUMPING AND COUNTERVAILING DUTIES AND RIGHTS

- 24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favorable difference shall on demand be paid forthwith by the supplier to the purchaser or the purchaser may deduct such amounts from moneys (if any) which may otherwise be due to the supplier in regard to goods or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

25. FORCE MAJEURE

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. TERMINATION FOR INSOLVENCY

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the purchaser.

27. SETTLEMENT OF DISPUTES

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Notwithstanding any reference to mediation and/or court proceedings herein,

- (a) The parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) The purchaser shall pay the supplier any monies due the supplier for goods delivered and / or services rendered according to the prescripts of the contract.

28. LIMITATION OF LIABILITY

28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;

- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
- (b) The aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

29. GOVERNING LANGUAGE

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

30. APPLICABLE LAW

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

31. NOTICES

31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

32. TAXES AND DUTIES

32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.

32.4 No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

33. TRANSFER OF CONTRACTS

- 33.1 The contractor shall not abandon, transfer, cede assign or sublet a contract or part thereof without the written permission of the purchaser

34. AMENDMENT OF CONTRACTS

- 34.1 No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

35. PROHIBITION OF RESTRICTIVE PRACTICES

- 35.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.
- 35.2 If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 Of 1998.
- 35.3 If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

D. APPLICATION OF PREFERENCE POINT SYSTEM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

The applicable **80/20** preferential points system as set out in Preferential Procurement Regulations 2017 will be used to evaluate individual tenders.

Regulation R 32 of 20 January 2017 provide for a preference points system

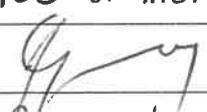
80/20 Preference point system [(for acquisition of goods or services for a Rand value equal to or above R30 000 and up to R50 million) (all applicable taxes included)]

The points are awarded as follows:

- 80 points is awarded for the **lowest price** if it complies with the Tender / Formal Written Price Quotation conditions.
- Additional points are awarded for attaining the **B-BBEE status level** of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

E. INVITATION TO BID - MBD1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)					
Tender number:	T 2021/13	Closing date:	19/05/2021	Closing time:	11h00
Description	PROVISION AND MAINTENANCE OF CHEMICAL TOILETS AT SANDHILLS FOR THE PERIOD 01 JULY 2021 TO 30 JUNE 2024				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE TENDER BOX SITUATED AT: 29 DU TOIT STREET, STELLENBOSCH					
SUPPLIER INFORMATION					
Name of bidder	Bidvest Services (PTY) LTD t/a Bidvest Prestige				
Postal address	PO Box 36642, Chempet, 7442				
Street address	7 Milan Avenue, Airport Industria				
Telephone number	Code	021	Number	380 0007	
Cell phone number	083 458 6481				
E-mail address	ilyas@presclean.co.za				
VAT registration number	4320140264				
Tax compliance status	TCS PIN:	75E286D 22 A	OR	CSD No:	MAAA 0029711
B-BBEE status level verification certificate [tick applicable box]	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no		B-BBEE status level sworn affidavit	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE / SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
Are you the accredited representative in South Africa for the goods / services / works offered?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No [If yes enclose proof]		Are you a foreign based supplier for the goods / services / works offered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No [If yes, answer part b:3]	
Total number of items offered	105 or more		Total bid price	R 388-70 * Per Unit Per Month	
Signature of bidder			Date	14 May 2021	
Capacity under which this bid is signed	General Manager				
TECHNICAL INFORMATION MAY BE DIRECTED TO:					
Contact person	C. Swart				
Telephone number	023 348 2381				
E-mail address	christo@capewineland.gov.za				
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED					
Contact person	Elmine Niemand				
Telephone number	021 888 5175				
E-mail address	elmine@capewineland.gov.za				

* R 388-70 = Price per unit, Per month, for year 1.

TERMS AND CONDITIONS FOR BIDDING – PART B

1. BID SUBMISSION:

- 1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.
- 1.2. All bids must be submitted on the official forms provided–(not to be re-typed) or online
- 1.3. This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2017, the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 Bidders must ensure compliance with their tax obligations.
- 2.2 Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable the organ of state to view the taxpayer's profile and tax status.
- 2.3 Application for the tax compliance status (TCS) certificate or pin may also be made via e-filing. In order to use this provision, taxpayers will need to register with SARS as e-filers through the website www.sars.gov.za.
- 2.4 Foreign suppliers must complete the pre-award questionnaire in part b:3.
- 2.5 Bidders may also submit a printed TCS certificate together with the bid.
- 2.6 In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate TCS certificate / pin / CSD number.
- 2.7 Where no TCS is available but the bidder is registered on the central supplier database (CSD), a CSD number must be provided.

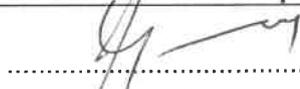
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. Is the entity a resident of the republic of South Africa (RSA)? Yes No
- 3.2. Does the entity have a branch in the RSA? Yes No
- 3.3. Does the entity have a permanent establishment in the RSA? Yes No
- 3.4. Does the entity have any source of income in the RSA? Yes No
- 3.5. Is the entity liable in the RSA for any form of taxation? Yes No

If the answer is “no” to all of the above, then it is not a requirement to register for a tax compliance status system pin code from the South African Revenue Service (SARS) and if not register as per 2.3 above.

**NB: failure to provide any of the above particulars may render the bid invalid.
No bids will be considered from persons in the service of the state.**

Signature(s):



Name(s):

Ilyas Ganey

Capacity for the Tenderer:

General Manager

Date:

14 May 2021

F. SPECIAL CONDITIONS OF CONTRACT AND TERMS OF REFERENCE

1. BACKGROUND AND INTRODUCTION

The Cape Winelands District Municipality (CWDM) intends to invite tenders from suitably qualified and experienced contractors to provide and maintain chemical toilets in Sandhills an informal settlement in the De Doorns area with co-ordinates as 33°31'01.52" S and 19°33'31.16"E.

The duration of this contract will be from 1 July 2021 to 31 June 2024, however, notwithstanding the stipulated term of contract, the contract may at any time during the duration thereof be terminated by Council with 1 (one) month written notice to this effect

2. SCOPE OF WORK

- 2.1 The supplier / contractor must provide and deliver the chemical toilets to designated positions in Sandhills area with co-ordinates as 33°31'01.52" S and 19°33'31.16" E.
- 2.2 The number of toilets will be minimum of 105 but may be adjusted upwards when needed.
- 2.3 The minimum requirements for the toilet to be adhered to are as follows:
 - The roof needs to be translucent to allow for light.
 - Must be ventilated.
 - Lockable re-enforced door.
 - Removable drum for easy access.
 - Manufactured from High Density Polyethylene (HDPE).
- 2.4 The toilets need to be maintained / serviced by the supplier on a regular basis (pricing as per tender should be for twice a week) in a manner that it does not let to any nuisance for the community who use it.
- 2.5 If toilets are damaged, it needs to be replaced within a week and all cost will be for the supplier / contractor.
- 2.6 No sub-contracting will be allowed.
- 2.7 All insurances are for the supplier / contractor's account.

3. DELIVERABLES

A minimum amount of 105 chemical toilets needs to be provided and serviced / maintained twice a week as per scope of work.

4 EVALUATION CRITERIA

- 4.1 The service provider's core business must be that of a chemical toilet service provider. **A Company profile needs to be attached for evaluation purposes. If not attached, the tender will be disqualified.**
- 4.2 The tender will also be evaluated against the minimum requirements for the toilet as stipulated in the Scope of Works. **A brochure / document of the specific toilet to be provided needs to accompany the Company Profile for evaluation purposes.**
- 4.3 All tenders who comply to the above 2 points will then be evaluated against the price tendered for the first year. The applicable **80/20** preferential points system as set out in

Preferential Procurement Regulations 2017 will be used to evaluate individual tenders and will be awarded accordingly.

5 PERIOD OF TENDER:

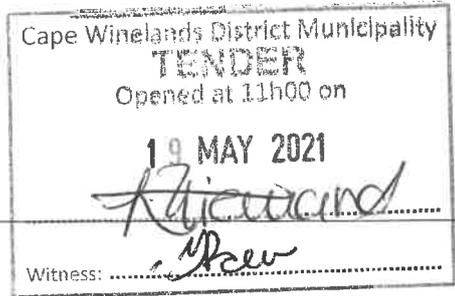
The duration of this contract will be from 1 July 2021 to 31 June 2024, however, notwithstanding the stipulated term of contract, the contract may at any time during the duration thereof be terminated by Council with 1 (one) month written notice to this effect. It is estimated that the service provider must provide and service a minimum amount of 105 chemical toilets twice a week.

6 PRICING OF THE FORM OF OFFER

The Form of Offer include the price for providing and deliver of the chemical toilets to designated positions and maintain them twice a week as described in the Scope of Works for a 3-year period. The rate to be entered into the official Form of Offer must be to maintain and service a toilet per month for the first year (twice a week). The rate tendered must be escalated at a rate of 4% after year one for each of the 2 consecutive years.

7 REMUNERATION

- 7.1 The rate to be entered into the official Tender Form must be to maintain and service a toilet per month for the first year (twice a week). The rate tendered must be escalated at a rate of 4% after year one for each consecutive year.
- 7.2 The successful tenderer will be remunerated per toilet delivered and maintained / serviced per month.
- 7.3 The successful tenderer will be remunerated as priced in the Tender Form completed and on receipt of an invoice at the end of each month.
- 7.4 Any fees or remuneration are inclusive of Value Added Tax.
- 7.5 No retention money will be deducted.



G. FORM OF OFFER

OFFER

The Cape Winelands District Municipality, identified in the acceptance signature block, has solicited offers to enter into a Contract in respect of the following works:

T 2021/013: PROVISION AND MAINTENANCE OF CHEMICAL TOILETS AT SANDHILLS FOR THE PERIOD 01 JULY 2021 TO 30 JUNE 2024

The bidder, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the tender schedules, and by submitting this offer has accepted the Conditions of Tender and offers to perform all of the obligations and liabilities under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount of be determined in accordance with the conditions of contract identified in the Conditions of Contract.

By the representative of the bidder, deemed to be duly authorized, signing this part of this form of offer and acceptance, the bidder offers to perform all of the obligations and liabilities of the Service Provider under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount of be determined in accordance with the conditions of contract identified in the Conditions of Contract.

For proper evaluation purposes it is essential that this specific pricing schedule be completed in full and signed. Alternative pricing schedules will not be accepted

THE OFFERED RATE (VAT included) TO EXECUTE THIS WORK IS:

- Provision of service for year 1 per chemical toilet (2 x week) R 388-70 per toilet per month
- Provision of service for year 2 per chemical toilet (2 x week) R 404-25 per toilet per month
- Provision of service for year 3 per chemical toilet (2 x week) R 420-42 per toilet per month

This offer may be accepted by the Cape Winelands District Municipality by signing the Acceptance part of this form of offer and acceptance and returning one copy of this document to the bidder before the end of the period of validity Stated in the Conditions of Tender, whereupon the bidder becomes the party named as the Service Provider in the Conditions of Contract.

Signature(s): 

Name(s): Ilyas Ganey

Capacity for the Tenderer: General Manager

Name of organization: Bidvest Services (PTY) LTD t/a Bidvest Prestige

Name and Signature of Witness: Gershen Campher  Date: 14/05/2021

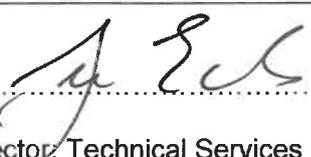
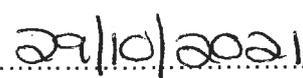
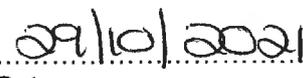
H. ACCEPTANCE

By signing this part of this form of offer and acceptance, the Employer identified below accepts the Tenderers offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the Conditions of Contract identified in the contract that is the subject of this agreement.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the Employer during this process of offer and acceptance, are contained in the schedule of deviations attached to, and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule, which must be signed by the authorized representative(s) of both parties.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the Employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the Contract Data at, or just after, the date this agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now Service Provider) within five days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

ACCEPTANCE (to be completed by the Cape Winelands District Municipality)	
T 2021/013: PROVISION AND MAINTENANCE OF CHEMICAL TOILETS AT SANDHILLS FOR THE PERIOD 01 JULY 2021 TO 30 JUNE 2024	
 Mr. F. van Eck Executive Director: Technical Services	 Date
 Me. E Niemand Witness	 Date

I. QUESTIONNAIRE

List all partners / members / directors of this enterprise			
Van / Surname / Ifani	Voornaam / First name / Amagama	ID Nr./No. Inombolo	State Employee Number
* Please see attached directors information attached.			

BROAD-BASED BLACK ECONOMIC EMPOWERMENT (Act 53 of 2003)

LWI! Om Voorkeerpunte te eis moet 'n gesertifiseerde afskrif van u Gebalanseerde Breë Basis Swart Ekonomiese Bemagtigings-telkaart voorgeleë word tesame met die **MBD 6.1 Eisvorm** vir punte.

NB! To claim Preference points a certified copy of your Balanced Broad-Based Black Economic Empowerment Score Card must be submitted with the **MBD 6.1 Claim Form**.

QAPHELA! Ukuba ufuna ukwenza ibango lamanqaku akhethekileyo, kufuneka ukuba isicelo sakho sekopi eqinisekisiweyo ye Balanced Broad-Based Black Economic Empowerment Score Card ihambe kunye nefomu eyi **MBD 6.1 Claim Form**.

Vir meer inligting besoek: / For more information please visit: / Inkcukach ezithe vetshe uzakuzifumana aph:

The Department of Trade and Industry: <http://bee.thedti.gov.za/>
 South African National Accreditation System: <http://www.sanas.co.za/directory.php>
 Independent Regulatory Board of Auditors: <http://irba.co.za/index.php>

Bidvest Services (PTY) LTD e/a Bidvest Prestige

Besigheid of persoon se naam:- / Business or person's name:- / Igama leshishini okanye lomntu

- please see attached share certificate*
- **1.** Persentasie aandeelhouing van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseerd op **ras**.
 Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on **race**.
 Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo **ngokobuhlanga**.

N/A %
 - Persentasie aandeelhouing van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseerd op **geslag**.
 Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on **gender**.
 Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo **ngokwesini**.

N/A %
 - Persentasie aandeelhouing van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseerd op **gestremdheid**.
 Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on **disability**.
 Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo **ngokobulwelwe**.

N/A %
 - Persentasie aandeelhouing van persone geklassifiseer as **jeug**. (18 – 35 Jaar oud).
 Percentage of shareholding of persons in the business classified as **youth**. (18 – 35 Years old)
 Ipersenti labantu abanezabelo kwinkonzo zoshishino ababizwa ngokuba **lulutsha** (18 – 35 Yeminyaka)

N/A %
 - Is u besigheid geleë binne die jurisdiksie van die Distriksmunisipaliteit ? In / Uit In/Ngaphakathi

Is your business established within the area of jurisdiction of the District Municipality? In / Out Uit/Out/Ngaphandle
 - Maak u gebruik van plaaslike arbeid (werkskepping)? Ja / Nee Ja/Yes/Ewe

Do you make use of local labour (job creation)? Yes / No Nee/No/Hayi

J. DECLARATION OF INTEREST – (MBD 4 B)

(On behalf of the company and its directors/ members/ trustees/ principle shareholders²)

1. No bid/database registration will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid/database registration. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid/database registration in respect of owners/shareholders² of the company.

3.1	Full Name of bidder or his or her representative	ILyas Ganey
3.2	Identity Number (person submitting this declaration)	6911025637085
3.3	Position occupied in the Company (official/director/trustee/shareholder ²):	General Manager
3.4	Company Registration Number	2000/01155/07
3.5	Tax Reference Number	9346068142
3.6	VAT Registration Number	4320140264
3.7	The names of all directors/ members/ trustees/ principle shareholders, their individual identity numbers, personal tax reference numbers and state employee numbers must be indicated in paragraph 4 below	

3.8	Are you or any director/ member/ trustee/ principle shareholder presently in the service of the state?	Yes	<input checked="" type="radio"/> No
3.8.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.)		
SA ID Number:		Relation:	
Surname:		Persal No:	
Full Names:			
Organ of State:		Position:	

3.9	Have you or any director/ member/ trustee/ principle shareholder been in the service of the state for the past twelve months?	Yes	<input checked="" type="radio"/> No
3.9.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.)		
SA ID Number:		Relation:	
Surname:		Persal No:	
Full Names:			
Organ of State:		Position:	

3.10	Do you or any director/ member/ trustee/ principle shareholder have any relationship (family, friend, other) with persons in the service of the state and/or who may be involved with the evaluation and/or adjudication of this or any other prospective bid?	Yes	<input checked="" type="radio"/> No
3.10.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.)		
SA ID Number:		Relation:	
Surname:		Persal No:	
Full Names:			
Organ of State:		Position:	

3.11	Are you aware of any relationship (family, friend, other) between you or any director/ member/ trustee/ principle shareholder and any persons in the service of the state who may be involved with the evaluation and/or adjudication of this or any other prospective bid?	Yes	<input checked="" type="radio"/> No
3.11.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.)		
SA ID Number:		Relation:	
Surname:		Persal No:	
Full Names:			
Organ of State:		Position:	

3.12	Is any spouse, child or parent of the company's directors/ members/ trustees/ principle shareholders or stakeholders in the service of the state?	Yes	<input checked="" type="radio"/> No
3.12.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.)		
SA ID Number:		Relation:	
Surname:		Persal No:	
Full Names:			
Organ of State:		Position:	

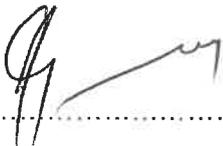
3.13	Do you or any director/ member/ trustee/ principle shareholder/ stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract.	<input checked="" type="radio"/> Yes	No
3.13.1	If yes, furnish particulars. <i>please see attached declaration of interest - directors.</i>		

3.14	Is the supplier or any director/ member/ trustee/ principle shareholder listed on the National Treasury's database as a company or person prohibited from doing business with the public sector?	Yes	<input checked="" type="radio"/> No
3.14.1	If yes, furnish particulars.		

3.15	Is the supplier or any director/ member/ trustee/ principle shareholder listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?	Yes	<input checked="" type="radio"/> No
3.15.1	If yes, furnish particulars.		
3.16	Was the supplier or any director/ member/ trustee/ principle shareholder convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	<input checked="" type="radio"/> No
3.16.1	If yes, furnish particulars.		
3.17	Does the supplier or any director/ member/ trustee/ principle shareholder owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes	<input checked="" type="radio"/> No
3.17.1	If yes, furnish particulars. The municipality may not do business with individuals/businesses, including that of all the owners/partners/members/directors, whose municipal rates and taxes and/or service charges are in arrears for more than three (3) months unless arrangements have been made with the municipality to settle such arrears. Refer to SCM Regulation 38(d). (Certified copies of your <i>most current</i> accounts/statements and/or proof of any arrangement to be submitted every three months – provide individual information in the schedule under par. 4.		
3.18	Was any contract between the supplier and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	<input checked="" type="radio"/> No
3.18.1	If yes, furnish particulars.		

4	<p>MFMA Circular No 62 of July 2013 require bidders to submit the names of their directors/ trustees/ shareholders, their individual identity numbers, personal tax reference numbers and employee numbers of those who are in the service of the state as defined in the Municipal Supply Chain Management Regulations as part of their bid submissions. A shareholder is defined as a person who owns shares in the company and is actively involved in the management of the company or business, and exercises control over the company.</p>						
	Full name of directors / trustees / shareholders	Identity Number	% Share-holding in company	Personal Tax Reference Number	State Employee Number (Persal)	Municipal rates & services account numbers (3.17.1) Municipal clearance or most recent service account must be attached as evidence	
1	Duane Moore	7610295056088		0311552145	/	55098715	
2	Dr. David Leslie	6604265240088		0030064844	/	554829113	
3	Alan Fairman	6801035041082		0908096845	/	551461086	
4	Bina Gosei	5712070162081		1023457847	/	400085464	
5	Gillian McMahon	72042200066083		0185107810	/	GIL001	
6	Heather Strygdom	6801150113087		0449030634	/	554285294	
7							
8							
9							
10							

I, the under signed, certify that the information furnished on this declaration form is true and correct. I accept that my/my company's bid/registration may be rejected and in addition to the rejection that action may be taken against me/ my company should this declaration prove to be false.

Signature 

Date 14 May 2021

Capacity of Signatory General Manager

Name of Bidder/Company/CC Name Bidvest Services (PTY) LTD

MANDATORY SECTION: THIS DECLARATION WILL NOT BE ACCEPTED IF NOT CERTIFIED:

- ¹ MSCM Regulations: "in the service of the state" means to be –
- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
 - (b) a member of the board of directors of any municipal entity;
 - (c) an official of any municipality or municipal entity;
 - (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
 - (e) a member of the accounting authority of any national or provincial public entity; or
 - (f) an employee of Parliament or a provincial legislature.
- ² "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

Commissioner of Oaths

Signed and sworn to before me at BIDVEST PRESTIGE

on this the 14 day of MAY 2021. by the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience.

Commissioner of Oaths LEON MENYACHO

Position: REVEREND

Address 9 Orange Road
WEST CAPE VILLAGES
MITCHELLS PLAIN

Tel: 078 370 8888

Apply official stamp of authority on this page:

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign: 
Date: 14/05/2021

This document is compulsory, in terms of Regulation 44 of the Supply Chain Management Regulations, to do business with any municipality – If not endorsed by a Commissioner of Oaths, or failure to submit it, will disqualify your business from the acquisition process. (Must be submitted annually)

K. DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (ALL APPLICABLE TAXES INCLUDED (MBD 5))

For all procurement expected to exceed R10 (all applicable taxes included), bidders must complete the following questionnaire:

1.	Are you by law required to prepare annual financial statements for auditing?	Yes / No
1.1	<p>If yes, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years.</p> <p>Please see attached financial statements for the years 2018 - 2020 .</p>	
2.	Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days?	Yes / No
2.1	If no, this serves to certify that the bidder has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.	
2.2	<p>If yes, provide particulars.</p>	
3	Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material noncompliance or dispute concerning the execution of such contract?	Yes / No
3.1	<p>If yes, furnish particulars</p>	
4	Will any portion of goods or services be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic?	Yes / No

4.1	If yes, furnish particulars
-----	---

CERTIFICATION

I, THE UNDERSIGNED (NAME) Ilyas Ganey
 CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS
 CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION
 PROVE TO BE FALSE.


 14 May 2021
 Signature Date

General Manager Bidvest Services (Pty) LTD
 Position Name of Bidder

L. PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017 (MBD 6.1)

This document serves as a claim form to qualify for preference points in respect of Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution and must accompany an original certified copy of the applicable certificate.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point system is applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included)

1.2 The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore only the 80/20 preference point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
Price	80
B-BBEE status level of contributor	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA) together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black

Economic Empowerment Act;

- (f) **“Functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE PREFERENCE POINT SYSTEM

A maximum of 80 points is allocated for price on the following basis: 80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- P_s = Points scored for price of bid under consideration
- P_t = Price of bid under consideration
- P_{min} = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 6.1 B-BBEE Status Level of Contributor: = ...iX... (maximum of 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	X
-----	--	----	---

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted 0 %
- ii) The name of the sub-contractor..... N/A
- iii) The B-BBEE status level of the sub-contractor.... N/A
- iv) Whether the sub-contractor is an EME or QSE
(Tick applicable box)

YES		NO	X
-----	--	----	---

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		/
Black people who are youth		/
Black people who are women		/
Black people with disabilities		/
Black people living in rural or underdeveloped areas or townships		/
Cooperative owned by black people		/
Black people who are military veterans		/
OR		
Any EME		/
Any QSE		/

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm: Bidvest Services (PTY) LTD

8.2 VAT registration number: 4320140264

8.3 Company registration number: 2000/01155/07

- 8.4 TYPE OF COMPANY/ FIRM
- Partnership/Joint Venture / Consortium
 - One person business/sole propriety
 - Close corporation
 - Company
 - (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

Hiring of portable toilets

Servicing of toilets

Septic Tank pumping

8.6 COMPANY CLASSIFICATION

- Manufacturer
 - Supplier
 - Professional service provider
 - Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

8.7 MUNICIPAL INFORMATION

Municipality where business is situated: City of Cape Town
 Registered Account Number: N/A Renting property - see lease attached.
 Stand Number: N/A

8.8 Total number of years the company/firm has been in business: 52 years

8.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) Forward the matter for criminal prosecution.

Signature of Bidders: [Signature]

DATE: 14 May 2021

ADDRESS: 7 Milan Avenue, Airport Industria, Cape Town

WITNESSES:

- 1. [Signature]
- 2. [Signature]

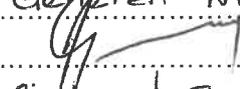
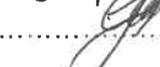
M. CONTRACT FORM – PURCHASE OF GOODS/WORKS OR RENDERING OF SERVICES (MBD 7.2)

MBD 7.2 - CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution) Cape Winelands District in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number T.2021/013 at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of Bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorised to sign this contract.

Name Ilyas Ganey
Capacity General Manager
Signature 
Company name Bidvest Services (PTY) LTD
Date 14 May 2021
Witness 1  Date 14/05/2021
Witness 2  Date 14/05/2021

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I **Francois van Eck** in my capacity as **Executive Director Technical Services** accept your bid under reference number **T 2021/013** dated 19 May 2021 for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION
T 2021/013 PROVISION AND MAINTENANCE OF CHEMICAL TOILETS AT SANDHILLS FOR THE PERIOD 01 JULY 2021 TO 30 JUNE 2024	Year 1 R 388.70 per month per toilet Year 1 R 404.25 per month per toilet Year 1 R 420.42 per month per toilet	30 June 2024	1

4. I confirm that I am duly authorized to sign this contract.

Signed at Stellenbosch on 29/10/2021
 Name (Print) F. van Eck
 Signature [Handwritten Signature]
 Witness 1 [Handwritten Name] Date 29/10/2021
 Witness 2 [Handwritten Name] Date 29/10/2021

THE OFFERED RATE (VAT Included) TO EXECUTE THIS WORK IS:

Provision of service for year 1 per chemical toilet (2 x week) R 388-70 per toilet per month

Provision of service for year 2 per chemical toilet (2 x week) R 404-25 per toilet per month

Provision of service for year 3 per chemical toilet (2 x week) R 420-42 per toilet per month

N. DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES – MBD 8

N. DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES – MBD 8

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - Abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - Been convicted of fraud or corruption during the past five years;
 - Willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - Been listed in the Register of Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No12 of 2004)
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

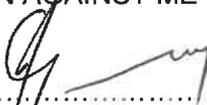
Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the audi alteram partem rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>		✓
4.1.1	<p>If so, furnish particulars:</p> <p>.....</p> <p>.....</p>		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>		✓
4.2.1	<p>If so, furnish particulars:</p> <p>.....</p> <p>.....</p>		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>		✓
4.3.1	<p>If so, furnish particulars:</p> <p>.....</p> <p>.....</p>		

4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?		✓
4.2.1	If so, furnish particulars:		
4.3	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?		✓
4.3.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) Ilyas Ganey.....CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.


.....
Signature

14 May 2021
.....
Date

General Manager
.....
Position

Bidvest Services (PTY) LTD
.....
Name of Bidder

O. CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD 9)

1. This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid rigging.
5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

T2021/013 : Provision and Maintenance of Chemical toilets at Sandhills.
(Bid Number and Description)

in response to the invitation for the bid made by: CAPE WINELANDS DISTRICT MUNICIPALITY do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: Bidvest Services (PTY) LTD t/a Bidvest Prestige that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;

5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) Has been requested to submit a bid in response to this bid invitation;
 - (b) Could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) Provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) Prices;
 - (b) Geographical area where product or service will be rendered (market allocation)
 - (c) Methods, factors or formulas used to calculate prices;
 - (d) The intention or decision to submit or not to submit, a bid;
 - (e) The submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) Bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.


.....
Signature

14 May 2021
.....
Date

General Manager
.....
Position

Bidvest Services (PTY) LTD
.....
Name of Bidder

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

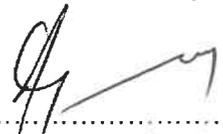
P. MUNICIPAL RATES AND SERVICES

Names of Directors / Partners	Physical residential address of the Directors / Partners	Municipal Account Number	Name of Municipality
Duane Moore	87 Johannes Street Fairland	550987158	Joburg Municipality
Dr. David Leslie	1499 Waltham Drive Dainfern North	554829113	Joburg Municipality
Alan Fainman	14A Currie Street Oaklands	551461086	Joburg Municipality
Bina Gosai	78 The Braids Road Greenside	400085464	Joburg Municipality
Gillian McMahon	Unit A208, 4 Hurlingham Road, Hyde Park	Gil001	DDF Trading (PTY) LTD
Heather Strydom	12/983 Sunninghill Ext 39	554285294	Joburg Municipality

NB: Please attach certified copy/copies of the Municipal Account(s)

DECLARATION:

I, the undersigned (name) Ilyas Ganey
 Certify that the information furnished above is correct. I accept that the state may act against me should this declaration prove to be false.


 Signature

14 May 2021
 Date

General Manager
 Position

Bidvest Services (PTY) LTD
 Name of Bidder

Q. AUTHORITY FOR SIGNATORY

We, the undersigned, hereby authorize Mr/Mrs *N/A*
acting in his/her capacity as *N/A*
of the business trading as *N/A*
to sign all documentation in connection with Tender..... *N/A*

Name of members / directors	Signature	Date

Note: If bidders attached a copy of their Authorized Signatory it is not necessary to complete this form.

** Please see attached signed Resolution*

R. CREDIT ORDER INSTRUCTION

It is the policy of the Cape Winelands District Municipality to pay all creditors by means of direct bank transfers. Please complete this information and acquire your banker's confirmation.

DETAILS OF FIRM/INSTITUTION

Name	B	I	D	V	E	S	T	S	E	R	V	I	C	E	S	(P	T	Y)	L	T	D

DETAILS OF MY/OUR BANK ACCOUNT ARE AS FOLLOWS:

NAME OF BANK	S	T	A	N	D	A	R	D	B	A	N	K			
NAME OF BRANCH	C	R	E	S	T	A									
BRANCH CODE	0	0	7	2	5	4									
ACCOUNT NUMBER	2	0	0	5	0	9	4	9	7						
TYPE OF ACCOUNT	1	1 = Cheque 2 = Savings													

I/we hereby request and authorise the Cape Winelands district municipality to pay any amounts that may accrue to me/us to the credit of my/our bank account.

I/we understand that a payment advice will be supplied by the Cape Winelands District municipality in the normal way that will indicate the date on which funds will be available in my/our bank account and details of payment.

I/we further undertake to inform the Cape Winelands District municipality in advance of any change in my/our bank details and accept that this authority may only be cancelled by me/us by giving thirty days' notice by prepaid registered post.

I. Ganey
INITIALS AND SURNAME:

[Signature]
AUTHORISED SIGNATURE:

14 May 2021
DATE:

021 380 0097
TELEPHONE NUMBER:

FOR BANK USE ONLY

I/we hereby certify that the details of our clients bank account as indicated on the credit order instruction is correct:

N/A
AUTHORISED SIGNATURE



FOR FULL SUPPLIER ACCREDITATION ALL PARTS MUST BE COMPLETED AND SIGNED:

**Please see attached Confirmation of Bank Account*

S. COMPULSORY DOCUMENTATION / CHECKLIST

PLEASE ENSURE THAT THE FOLLOWING FORMS HAVE BEEN DULY COMPLETED AND SIGNED AND THAT ALL DOCUMENTS AS REQUESTED, ARE ATTACHED TO THE TENDER DOCUMENT: (Failure to submit this documentation shall lead to disqualification)

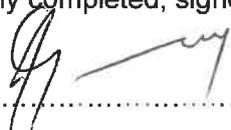
Form G - Form of offer Is the form duly completed and signed?	Yes	✓	No	
Form J – Declaration of Interest (MBD4) Is the personal declaration from each and every owner / member / director duly completed, certified and signed?	Yes	✓	No	
Form K – Certificate of Independent Bid Determination (MBD 9) Is the form duly completed and signed?	Yes	✓	No	
Form L – Preference Points Claim – (MBD 6.1) Is the form duly completed and signed?	Yes	✓	No	
Form M - Contract Form Is the form duly completed and signed?		✓		
Form N – Municipal Rates and services Is a certified copy of the <u>bidder's and those of its director's</u> municipal accounts (for the Municipality where the bidder pays his account) for the month preceding the tender closure date attached?	Yes	✓	No	
Form O– Authority for Signatory Is the form duly completed and is a certified copy of the resolution attached?	Yes	✓	No	
Form P – Declaration of Past Supply Chain Practices (MBD 8) Is the form duly completed and signed?	Yes	✓	No	
Tax Compliance Status Is your unique personal identification number (pin) issued by SARS attached?	Yes	✓	No	

Additional documents applicable to this specific tender:				
Compensation for Occupational Injury and Diseases Act Is the letter of Good Standing attached?	Yes	✓	No	
Company profile Is a company profile attached?	Yes	✓	No	

Failure to submit the following certificate will not lead to disqualification, but the tenderer will score 0 points for B-BBEE during the evaluation of tender offers.

B-BBEE Certificate Is a certified copy of the B-BBEE or Original certificate attached?	Yes	✓	No	
--	-----	---	----	--

I, Ilyas Ganev..... confirm that all compulsory documents for this tender is duly completed, signed and attached to this document.

Signature: 

Date: 14 May 2021

T. REFERENCES

This schedule is to determine the capability of the bidder to execute the contract.

At least three (3) reference letters from companies with whom the service providers are/have conducted business relating to the terms of reference of this tender must be included in the tender document, together with the contact details of the references, alternatively reference letters must be submitted within a timeframe as to be determined by the Cape Winelands District Municipality.

Company Name	Stellenbosch Municipality
Description of project	Hiring and service of portable Toilets
Contact person name	Kurt Titus
Contact person telephone number	021 808 8921
Value of project	R78,756 - 28

Company Name	Drakenstein Municipality
Description of project	Hire Service of portable toilets
Contact person name	Ms. L. Kamte
Contact person telephone number	021 807 6363
Value of project	R158,353 - 85 per month (3 year contract)

Company Name	Knysna Municipality
Description of project	Hire and service toilets in Rhenandal
Contact person name	Vuyolwethu Nobatana
Contact person telephone number	044 302 6595
Value of project	R29,721 - 75 per month

*Please see extended list attached.



7 Milan Street
Airport Industria
Cape Town
7490

18 May 2021

TENDER NO: T 2021/013

**PROVISION AND MAINTENANCE OF CHEMICAL TOILETS AT SANDHILLS FOR THE PERIOD 01 JULY
2021 TO 30 JUNE 2024**

Dear Sir / Madam

Thank you for the opportunity and privilege to introduce *Bidvest Prestige Toilet Hire* and to tender for the above.

Last year *Bidvest* proudly celebrated its 50th anniversary of trading. *Bidvest Prestige Toilet Hire* division supplies and services portable chemical toilets to customers who do not have any formal sanitation facilities. These include Informal housing settlements, Construction sites, Special Events, Security Industry and the like. In addition to this we service and empty septic tanks and pit latrines through the use of vacuum tanker trucks. We have the necessary resources, equipment and expertise to comply in all respects to the scope of works for this tender.

We currently supply and service 172 toilets for the Drakenstein Municipality in the Western Cape and 1450 units in Gauteng all of which are in the informal settlements. We also supply and service hundreds of toilets to the construction and event industries to name but a few.

We are the suppliers for the contract Q 2020/026 for the Cape Winelands District – see attached appointment letter.

We recently received our letter of appointment for the supply and delivery of 150 portable toilets for the Knysna

We look forward to being able to discuss any additional requirements you may have, currently and in the future.

Yours Faithfully

Ilyas Ganey

General Manager : Toilet Hire Western Cape

Bidvest Services (Pty) Ltd t/a Bidvest Prestige Toilet Hire Western Cape

Cell: +27 083 458 6481 | Tel: +27 21 380 0007/+27 21 001 7900

E-mail: ilyas@presclean.co.za

www.bidvestprestige.co.za

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1. Bid Supporting Documents

- 1.1 Board resolution
- 1.2 Bank Letter of Good Standing
- 1.3 COR39
- 1.4 COR 14.3
- 1.5 CSD Registration
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- 1.17 References
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REF: CAP236/2021

**RESOLUTION OF THE EXECUTIVE
COMMITTEE FOR BIDVEST SERVICES (PTY)
LTD T/A BIDVEST PRESTIGE**

RESOLUTION PASSED AT PARKTOWN ON 04 MAY 2021

RESOLVED : That Ilyas Ganey in his/her capacity as **General Manager – Toilet Hire - Western Cape** is hereby authorized to sign and execute Sales related documents to: **Cape Winelands Municipality: T 2021/013**

CERTIFIED A TRUE COPY



TITLE

DEES MAHARAJ



TITLE

**CHIEF SALES AND
MARKETING OFFICER**

Cape Coastal Division

04/05/21

Tel: +27 21 001 7900 Fax: +27 21 531 5421 E-mail: info@presclean.co.za Website: www.bidvestprestige.co.za
Cnr. Howard Drive and Gardener Way, Pinelands, 7405 P.O. Box 36642, Chempet, 7442

Bidvest Services (Pty) Ltd Reg. No. 2000/011155/07
Board Directors: Dr D Leslie, D Moore (CFO), A Fainman, GC Mc Mahon, BA Gosai



Standard Bank

Dear Sir/Madam,

22 April 2021

Bidvest Services (Pty) Ltd : Letter of Good Standing

Tender number: 0

This serves to confirm that the account of **Bidvest Services (Pty) Ltd**, Registration Number **2000/011155/07** has conducted business with The Standard Bank of South Africa Limited since **February 2003** in a/an **Good Manner** with all arrangements adhered to and **No dishonours** on record.

Account Name: Bidvest Services (Pty) Ltd

Account Number: 00200509497

Branch Code: 00051001

We hereby consider them **Good** in the way of business with a bank code Rating **C (Good for the amount quoted if strictly in the way of business)** for the amount of **R 52 041 090,00**.

Kindly be advised that this letter is given at your request and is confidential between you and **the bank**. Neither the bank nor its agents warrant the correctness of any information given to you; nor are they liable for any direct or indirect loss or damages, which you may suffer as a result of relying on any information given to you.

Should you require any further information, please feel free to contact the writer hereof.

Yours Faithfully

Adams, Tarryn T

27 10 249 4326

COR39



Companies and Intellectual
Property Commission

www.cipc.co.za

Date: 21/01/2021

Our Reference: 112026405
Box: **220040**
Sequence: **26**

ILZE ROUX
To be collected: BIDVES

RE: Amendment to Company Information
Company Number: 2000/011155/07
Company Name: BIDVEST SERVICES (PTY) LTD

We have received a COR39 (Notice of change of company directors) from you dated 11/01/2021.
The COR39 was accepted and placed on file.

The following change was effected to Director/Secretary/Officer:
Change Record
Surname = MAETA
First Names = LUCRETIA NELISIWE
Status = Resigned

Yours truly

Commissioner: CIPC

JMU JMU

Please Note:

The attached certificate can be validated on the CIPC web site at www.cipc.co.za.
The contents of the attached certificate was electronically transmitted to the South African Revenue Services.

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign: *[Signature]*
Date: 21/01/2021



The Companies and Intellectual Property Commission
of South Africa

P.O. BOX 428, PRETORIA, 001, Republic of South Africa, Docks 256, PRETORIA

Call Centre: Tel: 085 103 2435, Website: www.cipc.co.za



COR39

**Certificate issued by the Companies and Intellectual Property
Commission on Thursday, January 21, 2021 07:19
Certificate of Confirmation**



Companies and Intellectual
Property Commission

18560141 of the Act of 2008

Registration number **2000 / 011155 / 07**

Enterprise Name **BIDVEST SERVICES (PTY) LTD**

Enterprise Shortened Name **None provided.**

Enterprise Translated Name **None provided.**

Registration Date **07/06/2000**

Business Start Date **07/06/2000**

Enterprise Type **Private Company**

Enterprise Status **In Business**

Financial year end **June**

Main Business/Main Object

Postal address **P O BOX 87274
HOUGHTON
2041**

Address of registered office **2ND FLOOR
BIDVEST HOUSE
18 CRESCENT DRIVE
MELROSE ARCH
2196**



The Companies and Intellectual Property Commission
of South Africa

P.O. BOX 29 PRETORIA, 0001, Republic of South Africa, Dorsal 29, PRETORIA

Call Centre Tel: 086 300 2422 Website: www.cipc.co.za



**Certificate issued by the Companies and Intellectual Property
Commission on Thursday, January 21, 2021 07:19
Certificate of Confirmation**


Companies and Intellectual
Property Commission
A Division of CIPC

Registration number **2000/011155/07**
Enterprise Name **BIDVEST SERVICES (PTY) LTD**

Auditor
Name **PRICEWATERHOUSECOOPERS INC**
Postal Address **P O BOX 87274
HOUGHTON
2041**

Designated Auditor
Name **NQABA NDIWENI**
Postal Address **P O BOX 87274
HOUGHTON
2041**

Active Directors / Officers

Surname and first names	ID number or date of birth	Director type	Appoint-ment date	Addresses
LESLIE, DAVID	6604265240088	Director	20/01/2020	Postal: P O BOX 10558, CENTURION, 0046 Residential: DAINFERN GOLF ESTATE, 1499 WALTHAM DRIVE, DAINFERN, FOURWAYS, 2191
MOORE, DUANE	7610295056088	Director	01/01/2018	Postal: P O BOX 1424, FERDALE, 2160 Residential: 87 JOHANNES STREET, FAILAND, 2160
STRYDOM, HEATHER DAWN	6801150113087	Director	05/05/2016	Postal: P O BOX 546, ISANDO, ISANDO, GAUTENG, 1600 Residential: 12 SAN MARINO ESTATE, TANA ROAD, SUNNINGHILL, GAUTENG, 2191
MC MAHON, GILLIAN CLAIRE	7204200066083	Director	26/04/2016	Postal: P O BOX 87274, HOUGHTON, HOUGHTON, GAUTENG, 2041 Residential: 17 LIEGE AVENUE, THORNHILL ESTATE, THORNHILL ESTATE, GAUTENG, 2121
FAINMAN, ALAN	6301035041082	Director	03/08/2015	Postal: P O BOX 5514, RIVONIA, RIVONIA, GAUTENG, 2128 Residential: 14A CURRIE STREET, OAKLANDS, JOHANNESBURG, GAUTENG, 2192



The Companies and Intellectual Property Commission
of South Africa

P.O. BOX 4281 FSB TOWN, 0001, Republic of South Africa, P.O. Box 255, PRETORIA,
Call Centre: 141066, 191 2472, Website: www.cipc.co.za



Certificate issued by the Companies and Intellectual Property
Commission on Thursday, January 21, 2021 07:19

Certificate of Confirmation



Companies and Intellectual
Property Commission

A Division of the Department of Trade and Industry

Active Directors / Officers

Surname and first names	ID number or date of birth	Director type	Appoint-ment date	Addresses
GOSAI, BINA AMRITHLAL	5712070162081	Director	01/03/2015	Postal: P O BOX 5514, RIVONIA, RIVONIA, GAUTENG, 2128 Residential: 78 THE BRAIDS ROAD, GREENSIDE, GREENSIDE, GAUTENG, 2193
BIDVEST CORPORATE SERVICES, as a secretary of M2000011155	M1988006984	Secretary (Companies and CC's)	12/02/2014	Postal: P O BOX 87274, HOUGHTON, 2041 Residential: 18 CRESCENT DRIVE, MELROSE ARCH, 2196



The Companies and Intellectual Property Commission
of South Africa

P.O. BOX 422, PRETORIA, 0001, Republic of South Africa, Docks 258, PRETORIA

Call Centre Tel: 065 100 9492 Website: www.cipc.co.za

www.cipc.co.za





Date: 14/01/2016

Our Reference: 111292197
Box: **182439**
Sequence: **7**

CRAIG BRIGHTEN
To be collected: BIDVES

RE: Amendment to Company Information
Company Number: 2000/011155/07
Company Name: BIDVEST SERVICES (PTY) LTD

We have received a COR15.2 (Amendment of Memorandum of Incorporation) from you dated 11/01/2016.

The Amendment of Memorandum of Incorporation (1) was accepted and placed on file.

The Change of Name (2) was accepted and placed on file.

The name was changed from
BIDVEST MANAGED SOLUTIONS
to BIDVEST SERVICES.

Yours truly

Commissioner: CIPC

BKT BKT

Please Note:

The attached certificate can be validated on the CIPC web site at www.cipc.co.za.
The contents of the attached certificate was electronically transmitted to the South African Revenue Services.



The Companies and Intellectual Property Commission
of South Africa

P.O. BOX 409, PRETORIA 0001, Republic of South Africa. Email: info@cipc.co.za

Call Centre Tel: 087 100 2442. Website: www.cipc.co.za





**COMPANIES AND INTELLECTUAL PROPERTY COMMISSION
REPUBLIC OF SOUTH AFRICA**

Form COR14.3 - Amended Registration Certificate

Effective date: 14/01/2016
Print date: 14/01/2016
Customer code: BIDVES
Tracking number: 111292197

Concerning:

BIDVEST SERVICES (PTY) LTD 2000/011155/07

The above company has filed an amendment of its Memorandum of Incorporation in terms of section 16 of the Companies Act, 2008, changing the company name from BIDVEST MANAGED SOLUTIONS to BIDVEST SERVICES (PTY) LTD.

In accordance with the Notice of Amendment of the Memorandum of Incorporation, the change of the company name takes effect on 14/01/2016.

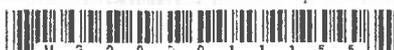
In conjunction with this certificate, the Commission has not issued another notice contemplated in section 12 (3).

Commissioner: CIPC

BKT BKT



The Companies and Intellectual Property Commission
of South Africa
P.O. Box 458 PRETORIA 1001, Republic of South Africa. Docks 256, PRETORIA
e: CIPC@icpc.co.za Tel: (011) 109 2472 Website: www.cipc.co.za



**Certificate issued by the Companies and Intellectual Property
Commission on Thursday, January 14, 2016 03:05
Certificate of Confirmation**



Registration number **2000 / 011155 / 07**

Enterprise Name **BIDVEST SERVICES (PTY) LTD**

Enterprise Shortened Name **None provided.**

Enterprise Translated Name **None provided.**

Registration Date **07/06/2000**

Business Start Date **07/06/2000**

Enterprise Type **Private Company**

Enterprise Status **In Business**

Financial year end **June**

Main Business/Main Object

Postal address **P O BOX 87274
HOUGHTON
2041**

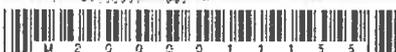
Address of registered office **2ND FLOOR
BIDVEST HOUSE
18 CRESCENT DRIVE
MELROSE ARCH
2196**



The Companies and Intellectual Property Commission
of South Africa

P O BOX 428, PRETORIA, 0001, Republic of South Africa Docex 256, PRETORIA

Call Centre Tel: 085 100 2472 (toll-free) website: www.cipc.co.za



**Certificate issued by the Companies and Intellectual Property
Commission on Thursday, January 14, 2016 03:05
Certificate of Confirmation**



Registration number **2000/011155/07**
Enterprise Name **BIDVEST SERVICES (PTY) LTD**

Auditor
Name **DELOITTE & TOUCHE**
Postal Address **PRIVATE BAG X6
GALLO MANOR
2052**

Designated Auditor
Name **T J BROWN**
Postal Address **PRIVATE BAG X6
GALLO MANOR
2052**

Active Directors / Officers

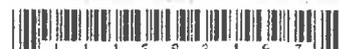
Surname and first names	ID number or date of birth	Director type	Appoint-ment date	Addresses
FAINMAN, ALAN	6301035041082	Director	03/08/2015	Postal: P O BOX 546, ISANDO, 1600 Residential: 14A CURRIE STREET, OAKLANDS, JOHANNESBURG, 2192
DLUDLA, GAIL MBALI	7605140408082	Director	03/08/2015	Postal: P O BOX 546, ISANDO, 1600 Residential: B13A WORLDS VIEW, ROCKY AVENUE, NORTHCLIFF, 2195
MANDISA, NOMPUMELELO THEMBEKILE	7910120372084	Director	01/03/2015	Postal: P O BOX 87274, HOUGHTON, 2041 Residential: 50 SWARTKLIP AVENUE, CLEARVIEW ESTATE NORTH, KRUGERSDORP, 1739
GOSAI, BINA AMRITHLAL	5712070152081	Director	01/03/2015	Postal: P O BOX 5514, RIVONIA, 2128 Residential: 78 THE BRAIDS ROAD, GREENSIDE, 2193
STEYN, ERZANNE	7412200026086	Director	21/11/2013	Postal: P O BOX 1424, FERNDALE, FERNDALE, RANDBURG, 2160 Residential: 328 VALHALLA STREET, RUIMSIG COUNTRY ESTATE, RUIMSIG, 1724
DU TOIT, JOHANNES JACOBUS	6010085039082	Director	21/11/2013	Postal: P O BOX 1424, FERNDALE, FERNDALE, 2160 Residential: 1447 EPPING DRIVE, HERTFORD VILLAGE, DAINFERN, 2191



The Companies and Intellectual Property Commission
of South Africa

P.O. BOX 429, PRETORIA, 0001, Republic of South Africa, Docks 156, PRETORIA

Call Centre Tel: 085 105 2472, Web: www.cipc.co.za



**Certificate issued by the Companies and Intellectual Property
Commission on Thursday, January 14, 2016 03:05**
Certificate of Confirmation



Active Directors / Officers

Surname and first names	ID number or date of birth	Director type	Appoint-ment date	Addresses
BIDVEST CORPORATE SERVICES, as a secretary of M2000011155	M1988006984	Secretary (Companies and CC's)	12/02/2014	Postal: P O BOX 87274, HOUGHTON, 2041 Residential: 18 CRESCENT DRIVE, MELROSE ARCH, 2196
PITIKOE, TSELISO DANIEL	7211045426083	Director	30/06/2008	Postal: P O BOX 1424, FERNDALE, 2160 Residential: 173 SANANNA HILLS ESTATE, SAGEWOOD EXT, MIDRAND, 1685



The Companies and Intellectual Property Commission
of South Africa

P.O. Box 439, FRETORIA, 0091, Republic of South Africa. Codes 256, FRETORIA

Call Centre Tel: 087 100 2472. Website: www.cipc.co.za





CSD REGISTRATION SUMMARY REPORT

SUPPLIER IDENTIFICATION

Supplier number	MAAA0029711	Government breakdown	Private Companies (Pty) (Ltd)
Is supplier active?	Yes	Business status	In Business
Allow associates?	Yes	Country of origin	South Africa
Supplier type	CIPC Company	South African company/CC registration number	2000/011155/07
Supplier sub-type	Private Company (Pty)(Ltd)	Have Bank Account	Yes
Legal name	BIDVEST SERVICES	Registration date	07 Jun 2000 00:00:00:000
Trading name	BIDVEST PRESTIGE	Restricted Supplier	No
Identification type	South African Company/Close Corporation Registration Number	Restriction Last Verification Date	02 Feb 2021 10:22:01:737

PREFERRED ADDRESS

Address type	Postal	Municipality	City of Cape Town
Address line 1	P O BOX 36642	City	Cape Town
Address line 2	CHEMPET	Postal code	7442
Suburb	Cape Town CBD	Country	South Africa
Province	Western Cape		

PREFERRED ACCOUNT

Account type	Current Accounts	Account holder	BIDVEST SERVICES (PTY) LTD
Bank	STANDARD BANK OF SOUTH AFRICA	Bank Verification Status	Verification Succeeded
Branch number	051001	Is this a preferred account?	Yes
Branch name	STANDARD BANK SOUTH AFRICA	Edit date	02 Sep 2016 16:15:53:693
Account number	200577409	Is the identifier linked at the bank	Yes

TAX

Overall Tax Status	Tax Compliant	VAT Status	Compliant tax status Verified
Income Tax Status	Compliant tax status Verified	Is this supplier a VAT vendor?	Yes
VAT number	4320140264	Last validation date	02 Feb 2021 10:22:00:000

SUPPLIER DIRECTOR/MEMBERS

Is there any director whom is restricted?	No	Is there any director who is a government employee?	No
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CSD REGISTRATION SUMMARY REPORT

SUPPLIER COMMODITIES

Commodity family
Cleaning and janitorial services;
Real estate services; Vocational
training; Water and wastewater
treatment supply and disposal;
Specialized trade construction
and maintenance services;

BBBEE INFORMATION

Certificate Type	B-BBEE Certificate	Certificate Issue Date	04 Dec 2020 00:00:00:000
BBBEE Status Level Of Contributor	Level 2 Contributor	Certificate Expiry Date	03 Dec 2021 00:00:00:000
Status	Active	Verification Status	Manual verification required

DEMOGRAPHIC INFORMATION

Gender demographics available?	Yes	Youth demographics available?	No
Military veteran demographics available?	No	Disabilities demographics available?	No

The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign:
Date:





CSD REGISTRATION SUMMARY REPORT

Tips and Frequently Asked Questions (FAQ)

Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)

The various possible error messages received from the bank are highlighted in red. Search for the applicable message and follow the detailed steps associated with that error message.

Tax

Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD differs from the tax clearance certificate?](#)

Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

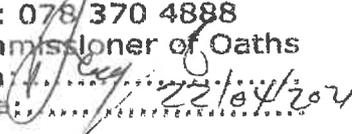
CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC. how can I rectify this?](#)

State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths

Sign: 
Date: 22/04/2021



DEX

Economic Empowerment Rating Agency

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign: *[Signature]*
Date: 04/12/2020

Generic B-BBEE Verification Certificate

Bidvest Services (Pty) Ltd

Incorporating the divisions listed on the attached annexure "A"

Registration Number: 2000/011155/07

Address: Building 3, Tuscany Office Park, 6 Coombe Place, Rivonia, 2128

Level Two Contributor

Scorecard Information	Actual Score	Target Score	Analysis	Results
Ownership	24.44	25.00	Black Ownership Percentage	29.55%
Management Control	12.40	19.00	Black Women Ownership Percentage	15.66%
Skills Development	13.84	20.00	51% Black Owned Designated Group Supplier	No
Enterprise and Supplier Development	40.13	42.00	Black Disabled Percentage	*2.44%
Socio-Economic Development	5.00	5.00	Black Youth Percentage	
Total Score	95.81	111.00	Black Unemployed Percentage	
			Black People Living In Rural Areas	
Participated In Y.E.S Initiative	No		Black Military Veterans	
Achieved Y.E.S Target & 2.5% Absorption	No		Modified Flow Through Applied	No
Achieved 1.5 x Y.E.S Target & 5% Absorption	No		Exclusion Principal Used Yes/No	No
Achieved 2 x Y.E.S Target & 5% Absorption	No		VAT Number	4370275184
Empowering Supplier	Yes		Financial Year End	30 June 2020
Procurement Recognition Level	125.00%		Effective Date Used	04 December 2020
Discounting Principle Applicable	No		Expiry Date	03 December 2021
Recorded Procurement Recognition Level	125.00%		Re-Issue Date	N/A

* Percentages flow from other verified entities where the split has not been determined

[Signature]

Technical Signatory - P Dozwa

04 December 2020

Date

This verification certificate and the verification report are based on information provided to Empowerdex and represent an independent opinion based on the verification and analysis completed by Empowerdex. The calculation of the scores has been determined in accordance with the Department of Trade and Industry's Codes of Good Practice on Broad Based Black Economic Empowerment as Gazetted on 31 May 2019.

Empowerdex (Pty) Ltd Reg. 2001/027963/07
Directors: J Brebnor, V Jack, L Ratsoma, C Wu

G20J05359



BVA 030

A07690

C e r t i f i c a t e

DEX



Economic Empowerment Rating Agency

Annexure A

Bidvest Services (Pty) Ltd incorporating the following divisions:

Company Name	VAT number
Bidvest Steiner	4140257827
RMI SA	4380262388
Bidvest Prestige	4320140264
Hotel Amenities Supplies	4150126003
Bidvest Steripic	4160272300
Bidvest Masterguard	4550159166
Bidvest Execuflores	4880213022
Bidvest Top Turf	4800278790

Technical Signatory - P Dozwa

04 December 2020

Date

Expiry : 03 December 2021

G20J05359

Rev. Leon Menyacho
Cell: 077 370 4888
Commissioner of Oaths

Sign:
Date: 04 Dec 2020



BVA 030

A07684

C e r t i f i c a t e



TAX COMPLIANCE STATUS

PIN Issued

BIDVEST PRESTIGE
PO BOX 5514
RIVONIA
2128

Enquiries should be addressed to SARS:

Contact Detail

SARS
Alberton
1528

Contact Centre Tel: 0800 00 SARS (7277)
SARS online: www.sars.gov.za

Details

Taxpayer Reference Number: 9346068142

Always quote this reference number when contacting SARS

Issue Date: 2020/05/20

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Bidvest Services Pty Ltd
Trading Name	BIDVEST PRESTIGE
Tax Reference Number(s)	IT - 9346068142 Vat - 4320140264 PAYE - 7680739457
Purpose of Request	Good Standing
Request Reference Number	0008893712GS2005201226239
PIN	987323F22W
PIN Expiry Date	20/05/2021

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel this PIN in the event that it was fraudulently issued or obtained.

Should you have any other queries please call the SARS Contact Centre on 0800 00 SARS (7277). Remember to have your taxpayer reference number at hand when you call to enable us to assist you promptly.

Sincerely
ISSUED ON BEHALF OF THE SOUTH AFRICAN REVENUE SERVICE

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign: *[Signature]*
Date: 20/05/2020



labour

Department:
Labour
REPUBLIC OF SOUTH AFRICA



2020010252

CALL CENTER NO: 0860 105 350

REG NO : 990000449437
FAX NO : 0123456789
ISSUE DATE : 2021-04-20
CERTIFICATE NO : 2020010252

BIDVEST PRESTIGE SUR
PO BOX 1424
RANDBURG

LETTER OF GOOD STANDING

COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT 130 of 1993 (AS AMENDED).

With reference to sections 80, 82, 86 and 89 of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended), I hereby certify that:

BIDVEST PRESTIGE SUR

has complied with the requirement of the above Act and is at present in good standing with the Compensation Fund.

Nature of business :INFECTIOUS WASTE TRANSPORT TOILET HIRE SURFACE

Expiry date :2022-04-30

IMPORTANT NOTICE:

Any fraudulently obtained Letter of Good Standing shall constitute a criminal offence.

The Compensation Commissioner shall institute criminal proceedings against any perpetrators who unlawfully alter or deface this letter with intend to defraud or misrepresent facts contained therein.

PLEASE, use the Below link (Website Address) to check if the Letter of Good Standing is valid:

<https://cfonline.labour.gov.za/VerifyLOGS>

Yours faithfully

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign: *[Signature]*
Date: 20/04/2021

COMPENSATION COMMISSIONER



WAs. 48

Compensation House, Cnr Hamilton and Soutpansberg Road, PO Box 955, Pretoria, 0001. Fax: (012)357-1817. Website: <http://www.labour.gov.za>



labour

Department:
Labour
REPUBLIC OF SOUTH AFRICA



2020010235

CALL CENTER NO: 0860 105 350

REG NO : 990001079601
FAX NO : 0123456789
ISSUE DATE : 2021-04-20
CERTIFICATE NO : 2020010235

BIDVEST PRESTIGE UG
PO BOX 1424
RANDBURG

LETTER OF GOOD STANDING

COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT 130 of 1993 (AS AMENDED).

With reference to sections 80, 82, 86 and 89 of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended), I hereby certify that:

BIDVEST PRESTIGE UG

has complied with the requirement of the above Act and is at present in good standing with the Compensation Fund.

Nature of business :INFECTIOUS WASTE TRANSPORT TOILET HIRE SURFACE

Expiry date :2022-04-30

IMPORTANT NOTICE:

Any fraudulently obtained Letter of Good Standing shall constitute a criminal offence.

The Compensation Commissioner shall institute criminal proceedings against any perpetrators who unlawfully alter or deface this letter with intend to defraud or misrepresent facts contained therein.

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<https://cfonline.labour.gov.za/VerifyLOGS>

Yours faithfully

COMPENSATION COMMISSIONER



W.As. 48

Compensation House, Cnr Hamilton and Soutpansberg Road, PO Box 955, Pretoria, 0001 Fax:(012)357-1817 Website:<http://www.labour.gov.za>

CONFIDENTIAL

Full name of principal	Identity number	Personal tax reference number	Residential Address	Municipal Acc. Number
Duane Moore Chief Financial Officer	761029 5056 088	0311552145	87 Johannes Street Fairland	550987158
Dr David Leslie CEO : FM Cluster	660426 5240 088	0030064844	1499 Waltham Drive Dainfern North	554829113
Alan Fainman CEO : Bidvest Services	630103 5041 082	0908096845	14A Currie Street Oaklands	551461086
Bina Amrithlal Gosai CFO: Bidvest Services	571207 0162 081	1023457847	78 The Braids Road Greenside	400085464
Gillian Claire Mc Mahon Executive Director	720420 0066 083	0185107810	Unit A208, 4 Hurlingham Road, One Hyde Park Suites, Hyde Park	GIL001
Heather Dawn Strydom Director	680115 0113 087	0449030634	12/983 Sunninghill Sunninghill Ext39.	554285294

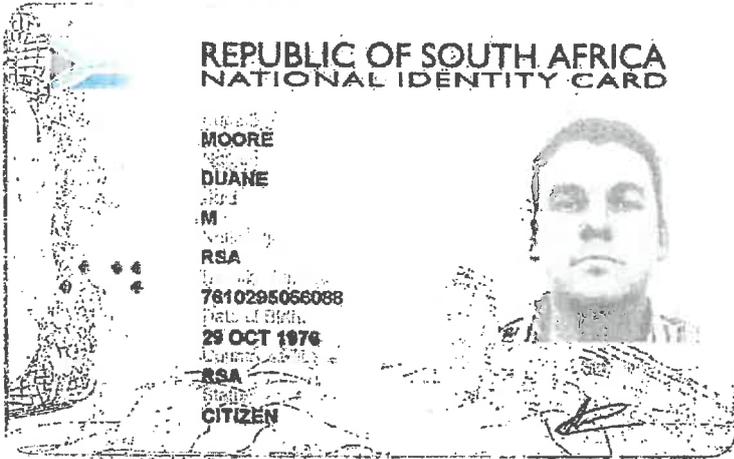
Rev. Leon Menyacho
 Cell: 078 370 4888
 Commissioner of Oaths
 Sign: *[Signature]*
 Date: *24/01/2014*

Group Support Centre

Tel: +27 (0) 21 924 1200 Fax: +27 (0) 21 924 1201 E-mail: group.support@bidvest.com Website: www.bidvest.com

Bidvest Services (Pty) Ltd Reg No: 2002/011155/07

Bidvest Services



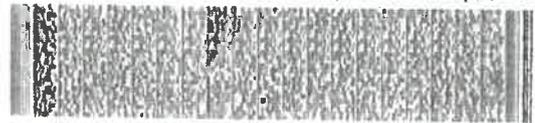
This card has been issued by the
Department of Home Affairs in terms of the
Identification Act, Act 68 of 1987
If found please return to the Department of Home Affairs
For enquiry or verification purposes contact 0800 90 11 90

Date of Issue
26 SEP 2014

RSA



000987074



Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign: *Leon Menyacho*
Date: 22/04/2014



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

Surname: LINDSE
Firstnames: DAVID
Sex: M
Nationality: RSA
Identity Number: 0004266240000
Date of Birth: 25 APR 1968
Country of Birth: RSA
Status: CITIZEN



Signature
[Handwritten Signature]

This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997
Date of issue: 01 JAN 2015
RSA
* Valid passport holder for the Department of Home Affairs. For details of conditions please contact 0800 01 01 01



001426527



Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign: *[Signature]*
Date: *27/04/2014*

I.D. No. 630103 5041 08 2



S.A. BURGER/S.A. CITIZEN

VAN/SURNAME
FAINMAN

VOORNAME/FORENAMES
ALAN

SOUTH AFRICA

GEBOORTEPLAATS/
DISTRICT OR COUNTRY OF BIRTH

SOUTH AFRICA

GEBOORTEDATUM/
DATE OF BIRTH

1963-01-03

DATUM UITGEREIK
DATE ISSUED

1999-02-03

UITGEREIK DE WESAG VAN DIE
BUREAU-GENERAAL:
BINNELANDSE SAKE

ISSUED BY AUTHORITY OF THE
DIRECTOR-GENERAL:
HOME AFFAIRS



GEREGISTREERDE WOON-EN POSADRES

1. Bewaar die bewys van u GEREGISTREERDE WOON- EN POSADRES in 'n veilige plek.
2. Indien u verhuis, moet u kennisgewing van u nuwe woon- en posadres aan die Departement van Binnelandse Sake dien.

REGISTERED RESIDENTIAL AND POSTAL ADDRESS

1. Keep the proof of your REGISTERED RESIDENTIAL AND POSTAL ADDRESS in a safe place.
2. If you have changed your address, you must give notice of change of address to the nearest regional district office of the DEPARTMENT OF HOME AFFAIRS.

Rev. Leon Menyacho
 Cell: 078 370 4888
 Commissioner of Oaths
 Sign: *Leon Menyacho*
 Date:

KLISO
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OATHS
RG (A15)(1)
X04

GEREGISTREERDE WOON- EN POSADRESIES.

1. Bewys van die bewys van 'n GEREGISTREERDE WOON- EN POSADRESIE in hierdie saak.

2. Indien u vir adres- verandering het of indien besonderheid van u huidige adres, by samekomsing, skil, skil, verandering, het, moet die vorm **VERWYSING VAN ADRESVERANDERING**, wat in die saak is, vir die identsifiseerdocument, gebruik word om die verandering van die adres te bewys en indien u 'n adres- verandering het, moet die verandering alreeds in die kantoor van die DEPARTMENT VAN BINNELANDSE SAKE.

REGISTERED RESIDENTIAL AND POSTAL ADDRESSES.

1. Keep the proof of your REGISTERED RESIDENTIAL AND POSTAL ADDRESS in this case.

2. If you have changed your address or, in particular of your present address, e.g. name of street and/or street number, etc, have been changed, the NOTICE OF CHANGE OF ADDRESS form in the pocket at the back of the identity document must be used to report the change and it must be handed in at or posted to the nearest regional office of the DEPARTMENT OF HOME AFFAIRS.

I.D. No. 720420 0066 08 3



S.A. BURGER'S-A. CITIZEN

VANISERNAME

MC MAHON

VOORNAME/FORENAMES

GILLIAN CLAIRE

GEBOORTEDISTRIK/OF-LAND/
DISTRICT/OF COUNTRY OF BIRTH

SOUTH AFRICA

GEBOORTEDATUM/
DATE OF BIRTH

1972-04-20

DATUM UITGEREIK
DATE ISSUED

2003-10-02

UNTSERIE/OF SERAS VAN DIE
DIENSTREK, AANVAAL:
SERIAL NUMBER OF



GEWYS BY OORHOOR/OF THE
BY OORHOOR/OF THE
BY OORHOOR/OF THE

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign: *Leon Menyacho*
Date: 27 Oct 2024

I.D.No. 680115 0113 08 7



S.A. - BURGER'S A. CITIZEN

WANSURNAME

STRYDOM

VOORNAAM/FORENAME

HEATHER DAMN

GEBOORTEDISTRICT OF BIRTH

SOUTH AFRICA

SEEKERS OF CITIZENSHIP

1968-01-15

DATUM/UTGEREIK: 01-15-1968

2005-07-11

AFKOPPELINGSKODEN/IDENTIFICATION NUMBER

AFKOPPELINGSKODEN/IDENTIFICATION NUMBER



GEREGISTREERDE WOON- EN POSADRES

1. Bewaar die kopie van u GEREGISTREERDE WOON- EN POSADRES in 'n veilige plek.
2. Indien u 'n nuwe adres wens om te gebruik, moet die naam (KENNINGSNUMMER) van u adres verander word. Indien u 'n nuwe adres wens om te gebruik, moet die naam (KENNINGSNUMMER) van u adres verander word. Indien u 'n nuwe adres wens om te gebruik, moet die naam (KENNINGSNUMMER) van u adres verander word.

REGISTERED RESIDENTIAL AND POSTAL ADDRESS

1. Keep the copy of your REGISTERED RESIDENTIAL AND POSTAL ADDRESS in a safe place.
2. If you have changed your address, or if particulars of your present address (name of street, street number etc.) have been changed, the NOTICE OF CHANGE OF ADDRESS form in the pocket at the back of the Identity document must be used to report the change and it must be handed up at or posted to the nearest regional office of the DEPARTMENT OF HOME AFFAIRS.

Rev. Leon Menyacho
 Cell: 078 370 4888
 Commissioner of Oaths
 Signed: *Rev. Leon Menyacho*
 Date: 22/07/2005



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TAX INVOICE

D & S MOORE
PO BOX 525
RIDGE TERRACE
2000

You can contact us in the following ways

Phone:
Tel: 0860 56 28 74
Fax: (011) 358-3408/9

Correspondence:
P O BOX 5000
JOHANNESBURG
2000

E-mail:
joburgconnect@joburg.org.za

VAT NO: CITY OF JOHANNESBURG: 4760117194 VAT NO: PIKITUP: 4790191292
VAT NO: JOHANNESBURG WATER: 4270191077 VAT NO: CITY POWER 4710191182

Date	2021/03/05
Statement for	March 2021
Physical Address	87 JOHANNES STREET
Stand No./Portion	00000647 - 00000 - RE
Township	FAIRLAND

Stand Size	Number of Dwellings	Date of Valuation	Portion	Municipal Valuation	Region
1974 m2	1	2018/07/01	C1	Market Value R 3,585,000.00	Region C WARD 89

Invoice Number: 124004456603
Client VAT Number:

Next Reading Date: 2021/03/23
Deposit: R 600.00

Account Number: 550987158

PIN CODE: 239447

Previous Account Balance	4,155.50
Less: Incoming Payment (Last Payment Made 2021/02/28)	- 4,155.50
Sub Total	0.00
Current Charges (Excl. VAT)	3,889.73
VAT @ 15%	257.57

90 DAYS +	60 DAYS	30 DAYS	CURRENT	INSTALMENT PLAN	TOTAL AMOUNT OUTSTANDING	Total Due
0.00	0.00	0.00	4,147.30	0.00	4,147.30	4,147.30
						Due Date
						2021/03/23

Communicate with us through our regional email addresses (see more on www.joburg.org.za) & creditcontrol@joburg.org.za for payment arrangements on arrear accounts



Remittance Advice:

This stub must accompany payment,
please do not detach if paying at the post office

Date: 2021/03/05 D & S MOORE
Acc. No.: 550987158 87 JOHANNES STREET

EasyPay 91115 5509871587

Postal Office 0146 550987158

Standard Bank City of Johannesburg Banking details:
Internet banking - Use the banks pre-loaded Company details
SBSA branch deposits - CIN no AA45 to be used in place of bank acc. nr.
Client Account No/Deposit Reference 550987158



516008800111159 55098715808

Total Due	4,147.30
Due Date	2021/03/23



Account Number: 550987158

City of Johannesburg Property Rates	VAT 4760117194	Sub - Total	Total Amount
Category of Property: Property Rates Residential The property rates are based on the market values of the property and are calculated as follows: R 3,585,000.00 X R 0.0080590 / 12 (Billing Period 2021/03) Less rates on first R350 000.00 of market value VAT: 0 %		2,407.63 - 235.05 0.00	2,172.58

Johannesburg Water Water & Sanitation	VAT 4270191077	Sub - Total	Total Amount
(Reading period = 2021/01/24 to 2021/02/20 = 28 days) Meter readings and consumption: Meter no DRA1329 start reading 5,038.000 and end reading 5,066.000 = 28.000 KL - Actual Reading Daily average consumption 1.000 KL Charges for 28.000 KL are based on a sliding scale for a 28 day period Step 1 5.520 KL @ R 0.0000 (Billing Period 2021/03) Step 2 3.679 KL @ R 18.990 Step 3 4.600 KL @ R 19.820 Step 4 4.599 KL @ R 27.790 Step 5 9.200 KL @ R 38.400 Step 6 0.402 KL @ R 42.000 Extended Social Package Grant Demand Management Levy Sewer monthly charge based on Stand size 1974 m2 (Billing Period 2021/03) VAT: 15.00%		659.00 0.00 26.52 671.63 203.57	1,560.72

PIKITUP Refuse	VAT 4790191292	Sub - Total	Total Amount
WASTE MANAGEMENT SERVICE Refuse Charge VAT: 15.00%		360.00 54.00	414.00

Current Charges (Including VAT)

4,147.30

Where can a payment be made?

Any CoJ Office; any Post Office; any EasyPay site; any bank (branch, ATM or internet site).
YOUR ACCOUNT NUMBER IS YOUR REFERENCE NUMBER

How to make a payment

By debit order, cash or debit card.
KEEP ALL RECEIPTS FOR FUTURE REFERENCE

When to make a payment

Payments must reach the CoJ on or before the due date.

Change of address

This must be done timeously, in writing and submitted to any CoJ Municipal Regional Office.

Terminating electricity and water services?

This must be done in writing 7 working days before the date you want your services terminated and submitted to any CoJ Municipal Regional Office.



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TAX INVOICE

david& nicola jane leslie
PO Box 4767
Dainfern north
2055

You can contact us in the following ways

- Phone: Tel: 0860 56 28 74 Fax: (011) 358-3408/9
- Correspondence: P O BOX 5000 JOHANNESBURG 2000
- E-mail: joburgconnect@joburg.org.za

VAT NO: CITY OF JOHANNESBURG: 4760117194 VAT NO: JOHANNESBURG WATER: 4270191077 VAT NO: PIKITUP: 4790191292 VAT NO: CITY POWER: 4710191162

Date	2021/03/04
Statement for	March 2021
Physical Address	1499 WALTHAM (N) DRIVE
Stand No./Portion	00001499 - 00000 - 00
Township	DAINFERN EXT.8

Stand Size	Number of Dwellings	Date of Valuation	Portion	Municipal Valuation	Region
1080 m2	1	2018/07/01	A1	Market Value R 6,341,000.00	Region A WARD 96

Invoice Number: 46004690921	Next Reading Date: 2021/03/30
Client VAT Number:	Deposit: R 3,215.39

Account Number: 554829113 **PIN CODE: 283142**

Previous Account Balance	8,098.74
Less: Incoming Payment (Last Payment Made 2021/03/01)	- 8,098.74
Sub Total	0.00
Current Charges (Excl. VAT)	7,146.15
VAT @ 15%	468.40

90 DAYS +	60 DAYS	30 DAYS	CURRENT	INSTALMENT PLAN	TOTAL AMOUNT OUTSTANDING	Total Due
0.00	0.00	0.00	7,614.55	0.00	7,614.55	7,614.55
						Due Date
						2021/03/30

Communicate with us through our regional email addresses (see more on www.joburg.org.za) & creditcontrol@joburg.org.za for payment arrangements on arrear accounts



Remittance Advice:

This stub must accompany payment, please do not detach if paying at the post office

Date: 2021/03/04 david& nicola jane leslie
Acc. No.: 554829113 1499 WALTHAM (N) DRIVE

EasyPay 91115 5548291136

Postal Office 0146 554829113

Standard Bank City of Johannesburg Banking details:
Internet banking - Use the banks pre-loaded Company details
SBSA branch deposits - CIN no AA45 to be used in place of bank acc. nr.
Client Account No/Deposit Reference 554829113



516008800111159 55482911302

Total Due	7,614.55
Due Date	2021/03/30



Account Number: 554829113

City of Johannesburg Property Rates	VAT 4760117194	Sub - Total	Total Amount
Category of Property: Property Rates Residential The property rates are based on the market values of the property and are calculated as follows: R 6,341,000.00 X R 0.0080590 / 12 (Billing Period 2021/03) Less rates on first R350 000.00 of market value VAT: 0 %		4,258.51 - 235.05 0.00	4,023.46
City Power Electricity	VAT 4710191182	Sub - Total	Total Amount
(Reading period = 2021/02/02 to 2021/03/01 = 28 days) Energy meter readings and consumption: Meter no 14262483242 start reading 83,456.000 and end reading 84,369.000 = 913.000 kWh - Actual Reading Daily average consumption 32.607 kWh Charges for 913.000 kWh are based on a sliding scale for a 28 day period Step 1 459.959 kWh @ R 1.4242 (Billing Period 2021/03) Step 2 453.041 kWh @ R 1.6344 Extended Social Package Grant Network Surcharge kWh Network Surcharge kWh Service charge Network charge VAT: 15.00%		1,395.52 0.00 27.18 147.74 435.24 300.85	2,306.53
Johannesburg Water Water & Sanitation	VAT 4270191077	Sub - Total	Total Amount
(Reading period = 2021/01/16 to 2021/02/11 = 27 days) Meter readings and consumption: Meter no BKUR570 start reading 8,191.000 and end reading 8,199.000 = 8.000 KL - Actual Reading Daily average consumption 0.296 KL Charges for 8.000 KL are based on a sliding scale for a 27 day period Step 1 5.322 KL @ R 0.0000 (Billing Period 2021/03) Step 2 2.678 KL @ R 18.990 Extended Social Package Grant Demand Management Levy Sewer monthly charge based on Stand size 1080 m2 (Billing Period 2021/03) VAT: 15.00%		50.86 0.00 26.52 671.63 112.35	861.36
PIKITUP Refuse	VAT 4790191292	Sub - Total	Total Amount
WASTE MANAGEMENT SERVICE Refuse Charge VAT: 15.00%		368.00 55.20	423.20

Current Charges (Including VAT)

7,614.55

Where can a payment be made?

Any CoJ Office; any Post Office; any EasyPay site; any bank (branch, ATM or internet site).
YOUR ACCOUNT NUMBER IS YOUR REFERENCE NUMBER

How to make a payment

By debit order, cash or debit card.
KEEP ALL RECEIPTS FOR FUTURE REFERENCE

When to make a payment

Payments must reach the CoJ on or before the due date.

Change of address

This must be done timeously, in writing and submitted to any CoJ Municipal Regional Office.

Terminating electricity and water services?

This must be done in writing 7 working days before the date you want your services terminated and submitted to any CoJ Municipal Regional Office.

AFFIDAVIT

I, the undersigned,

PAMELA MANDY MICHELOW

do hereby make an oath and say that:

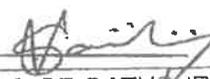
1. I am an adult female with Identity number: 660120 0128 089, and at present residing at 14A Currie Street, Oaklands. I attach hereto a copy of the rates and utility bill concerning the aforesaid address issued in my name.
2. I furthermore confirm that my husband Alan Fainman (Identify number: 630103 5041 082) is residing with me at the above address.



PAMELA MANDY MICHELOW

Signed and sworn to before me at Aeropot on this the 19 day of June 2018, the Deponent having acknowledged that she knows and understands the contents of this affidavit, has no objection to taking the prescribed oath/affirmation and considers it binding on her conscience.

COMMISSIONER OF OATHS

Name: 

Address: COMMISSIONER OF OATHS (RSA)
Sunith Varkey (CA) SA
305 Zianetta, 344 Kent Avenue
Ferndale, Randburg. 2125

Designation: Group Accountant



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TAX INVOICE

PAMELA MANDY MICHELOW
14A CURRIE STREET
OAKLANDS

You can contact us in the following ways

Phone:
Tel: 0860 56 28 74
Fax: (011) 358-3408/9

Correspondence:
P O BOX 5000
JOHANNESBURG
2000

E-mail:
joburgconnect@joburg.org.za

VAT NO: CITY OF JOHANNESBURG: 4760117184
VAT NO: JOHANNESBURG WATER: 4270191077
VAT NO: PIKITUP: 4790191292
VAT NO: CITY POWER 4710191182

Date	2021/02/17
Statement for	February 2021
Physical Address	14A CURRIE STREET
Stand No./Portion	00000248 - 00004 - 00
Township	OAKLANDS

Stand Size	Number of Dwellings	Date of Valuation	Portion	Municipal Valuation	Region
1589 m2	1	2018/07/01	E1	Market Value R 6,875,000.00	Region E WARD 73

Invoice Number: 600001906740	Next Reading Date: 2021/03/04
Client VAT Number:	Deposit: R 831.11

Account Number: 551461086 **PIN CODE: 226307**

Previous Account Balance	24,378.21
Less: Incoming Payment (Last Payment Made 2021/02/15)	- 106,242.64
Sub Total	- 81,864.43
Current Charges (Excl. VAT)	71,643.85
VAT @ 15%	7,460.01

90 DAYS +	60 DAYS	30 DAYS	CURRENT	INSTALMENT PLAN	TOTAL AMOUNT OUTSTANDING	Total Due
0.00	0.00	0.00	-2,760.57	0.00	-2,760.57	- 2,760.57
						Due Date
						2021/03/04

COJ will review its current Rates Policy. Virtual public meetings will be held during Feb/March 2021. Pls keep an eye out for further communication on details of these meetings.



Remittance Advice:

This stub must accompany payment, please do not detach if paying at the post office

Date: 2021/02/17 PAMELA MANDY MICHELOW
Acc. No.: 551461086 14A CURRIE STREET

EasyPay 91115 5514610863

Postal Office 0146 551461086

Standard Bank City of Johannesburg Banking details:
Internet banking - Use the banks pre-loaded Company details
SBSA branch deposits - CIN no AA46 to be used in place of bank acc. nr.
Client Account No/Deposit Reference 551461086



516008600111159 55146108605

Total Due	- 2,760.57
Due Date	2021/03/04



Account Number: 551461086

City of Johannesburg Property Rates	VAT 4760117194	Sub - Total	Total Amount
Category of Property: Property Rates Residential			
The property rates are based on the market values of the property and are calculated as follows:			
R 6,875,000.00 X R 0.0080590 / 12 (Billing Period 2020/10)		4,617.14	
Less rates on first R350 000.00 of market value		- 235.05	
R 6,875,000.00 X R 0.0080590 / 12 (Billing Period 2020/11)		4,617.14	
Less rates on first R350 000.00 of market value		- 235.05	
R 6,875,000.00 X R 0.0080590 / 12 (Billing Period 2020/12)		4,617.14	
Less rates on first R350 000.00 of market value		- 235.05	
R 6,875,000.00 X R 0.0080590 / 12 (Billing Period 2021/01)		4,617.14	
Less rates on first R350 000.00 of market value		- 235.05	
R 6,875,000.00 X R 0.0080590 / 12 (Billing Period 2021/02)		4,617.14	
Less rates on first R350 000.00 of market value		- 235.05	
VAT: 0 %		0.00	21,910.45

City Power Electricity	VAT 4710191182	Sub - Total	Total Amount
(Reading period = 2020/06/27 to 2021/01/25 = 213 days)			
Energy meter readings and consumption: Meter no #00950808#ED1 start reading 5,620.000 and end reading 5,919.000 = 299.000 kWh - Actual Reading			
Energy meter readings and consumption: Meter no #00950812 start reading 9,493.000 and end reading 9,710.000 = 217.000 kWh - Actual Reading			
Energy meter readings and consumption: Meter no #00951077 start reading 9,105.000 and end reading 9,106.900 = 1.900 kWh - Actual Reading			
Energy meter readings and consumption: Meter no 63192788 start reading 0.000 and end reading 6,417.000 = 6,417.000 kWh - Actual Reading			
Daily average consumption 32.559 kWh			
Charges for 517.900 kWh are based on a sliding scale for a 125 day period			
Charges for 6,417.000 kWh are based on a sliding scale for a 88 day period			
Step 1 312.115 kWh @ R 1.4242 (Billing Period 2021/02) Step 2 312.115 kWh @ R 1.6344 Step 3 624.230 kWh @ R 1.7550 Step 4 137.029 kWh @ R 1.8516		2,303.87	
Extended Social Package Grant		0.00	
Network Surcharge kWh Network Surcharge kWh		64.41	
Service charge		147.74	
Network charge		596.18	
Step 1 558.522 kWh @ R 1.4242 (Billing Period 2021/01) Step 2 558.521 kWh @ R 1.6344 Step 3 1,117.043 kWh @ R 1.7550 Step 4 245.209 kWh @ R 1.8516		4,122.74	
Extended Social Package Grant		0.00	
Network Surcharge kWh Network Surcharge kWh		115.22	
Service charge		147.74	
Network charge		596.18	
Step 1 476.386 kWh @ R 1.4242 (Billing Period 2020/12) Step 2 476.386 kWh @ R 1.6344 Step 3 952.772 kWh @ R 1.7550 Step 4 209.149 kWh @ R 1.8516		3,516.45	
Extended Social Package Grant		0.00	
Network Surcharge kWh Network Surcharge kWh		98.32	
Service charge		147.74	
Network charge		596.18	
Step 1 591.376 kWh @ R 1.4242 (Billing Period 2020/11) Step 2 591.376 kWh @ R 1.6344 Step 3 784.771 kWh @ R 1.7550		3,186.05	
Extended Social Package Grant		0.00	

Network Surcharge kWh Network Surcharge kWh	82.59	
Service charge	147.74	
Network charge	596.18	
Reversal of interim charges	- 88.10	
Reversal of interim charges	- 101.11	
Reversal of interim charges	- 217.13	
Reversal of interim charges	- 229.09	
Reversal of interim charges	- 408.22	
Reversal of interim charges	- 1,356.93	
Reversal of interim charges	- 1,557.21	
Reversal of interim charges	- 3,344.24	
Reversal of interim charges	- 3,528.31	
Reversal of interim charges	- 10,768.04	
Reversal of interim charges	0.00	
Reversal of interim charges	- 651.53	
Step 1 65.708 kWh @ R 1.3408 (Billing Period 2020/10) Step 2 65.709 kWh @ R 1.5387 Step 3 131.417 kWh @ R 1.6522 Step 4 131.417 kWh @ R 1.7432 Step 5 373.918 kWh @ R 1.8287	1,319.21	
Step 1 1,494.867 kWh @ R 1.4242 (Billing Period 2020/10) Step 2 1,494.866 kWh @ R 1.6344 Step 3 2,989.733 kWh @ R 1.7550 Step 4 2,989.733 kWh @ R 1.8516 Step 5 4,269.632 kWh @ R 1.9424	23,648.30	
Extended Social Package Grant	0.00	
Network Surcharge kWh Network Surcharge kWh	42.13	
Network Surcharge kWh Network Surcharge kWh	704.63	
Registered Social Landlord Rebate	0.00	
Registered Social Landlord Rebate	0.00	
Service charge	147.74	
Network charge	596.18	
VAT: 15.00%	3,101.04	23,774.65

Johannesburg Water Water & Sanitation	VAT 4270191077	Sub - Total	Total Amount
(Reading period = 2020/08/17 to 2021/01/17 = 154 days)			
Meter readings and consumption: Meter no JRK1504 start reading 4,470.000 and end reading 4,994.000 = 524.000 KL - Actual Reading			
Daily average consumption 3.403 KL			
Charges for 524.000 KL are based on a sliding scale for a 154 day period			
Step 1 7.097 KL @ R 0.0000 (Billing Period 2021/02) Step 2 4.731 KL @ R 18.990 Step 3 5.913 KL @ R 19.820 Step 4 5.914 KL @ R 27.790 Step 5 11.828 KL @ R 38.400 Step 6 11.827 KL @ R 42.000 Step 7 11.828 KL @ R 52.990 Step 8 66.862 KL @ R 56.790		5,746.18	
Extended Social Package Grant		0.00	
Demand Management Levy		26.52	
Step 1 5.717 KL @ R 0.0000 (Billing Period 2021/01) Step 2 3.811 KL @ R 18.990 Step 3 4.764 KL @ R 19.820 Step 4 4.763 KL @ R 27.790 Step 5 9.528 KL @ R 38.400 Step 6 9.528 KL @ R 42.000 Step 7 9.528 KL @ R 52.990 Step 8 67.361 KL @ R 56.790		5,395.53	
Extended Social Package Grant		0.00	
Demand Management Levy		26.52	
Step 1 6.702 KL @ R 0.0000 (Billing Period 2020/12) Step 2 4.468 KL @ R 18.990 Step 3 5.586 KL @ R 19.820 Step 4 5.585 KL @ R 27.790 Step 5 11.170 KL @ R 38.400 Step 6 11.171 KL @ R 42.000 Step 7 11.170 KL @ R 52.990 Step 8 73.148 KL @ R 56.790		5,994.85	
Extended Social Package Grant		0.00	
Demand Management Levy		26.52	
Step 1 5.717 KL @ R 0.0000 (Billing Period 2020/11) Step 2 3.811 KL @ R 18.990 Step 3 4.764 KL @ R 19.820 Step 4 4.763 KL @ R 27.790 Step 5 9.528 KL @ R 38.400 Step 6 9.528 KL @ R 42.000 Step 7 9.528 KL @ R 52.990 Step 8 43.361 KL @ R 56.790		4,032.57	
Extended Social Package Grant		0.00	
Demand Management Levy		26.52	
Step 1 5.125 KL @ R 0.0000 (Billing Period 2020/10) Step 2 3.417 KL @ R 18.990 Step 3 4.271 KL @ R 19.820 Step 4 4.271 KL @ R 27.790 Step 5 8.542 KL @ R 38.400 Step 6 8.542 KL @ R 42.000 Step 7 8.542 KL @ R 52.990 Step 8 20.290 KL @ R 56.790		2,559.91	
Extended Social Package Grant		0.00	
Demand Management Levy		26.52	

Sewer monthly charge based on Stand size 1589 m2 (Billing Period 2021/02)	671.63	
Sewer monthly charge based on Stand size 1589 m2 (Billing Period 2021/01)	671.63	
Sewer monthly charge based on Stand size 1589 m2 (Billing Period 2020/12)	671.63	
Sewer monthly charge based on Stand size 1589 m2 (Billing Period 2020/11)	671.63	
Sewer monthly charge based on Stand size 1589 m2 (Billing Period 2020/10)	671.63	
VAT: 15.00%	4,082.97	31,302.76

PIKITUP Refuse	VAT 4790191292	Sub - Total	Total Amount
WASTE MANAGEMENT SERVICE			
Refuse Charge		368.00	
VAT: 15.00%		276.00	2,116.00

Current Charges (Including VAT)	79,103.86
--	------------------

Where can a payment be made?
Any CoJ Office; any Post Office; any EasyPay site; any bank (branch, ATM or internet site).
YOUR ACCOUNT NUMBER IS YOUR REFERENCE NUMBER

How to make a payment
By debit order, cash or debit card.
KEEP ALL RECEIPTS FOR FUTURE REFERENCE

When to make a payment
Payments must reach the CoJ on or before the due date.

Change of address
This must be done timeously, in writing and submitted to any CoJ Municipal Regional Office.

Terminating electricity and water services?
This must be done in writing 7 working days before the date you want your services terminated and submitted to any CoJ Municipal Regional Office.



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TAX INVOICE

M & B A GOSAI
78 THE BRAIDS ROAD
GREENSIDE
2193

You can contact us in the following ways

Phone:
Tel: 0860 56 28 74
Fax: (011) 358-3408/9

Correspondence:
P O BOX 5000
JOHANNESBURG
2000

E-mail:
joburgconnect@joburg.org.za

VAT NO: CITY OF JOHANNESBURG: 4760117194 VAT NO: PIKITUP: 4790191292
VAT NO: JOHANNESBURG WATER: 4270191077 VAT NO: CITY POWER 4710191182

Date	2021/03/02
Statement for	March 2021
Physical Address	78 THE BRAIDS ROAD
Stand No./Portion	00000947 - 00000 - 00
Township	GREENSIDE EXT

Stand Size	Number of Dwellings	Date of Valuation	Portion	Municipal Valuation	Region
1096 m2	1	2018/07/01	B1	Market Value R 3,092,000.00	Region B WARD 87

Invoice Number: 28004750299
Client VAT Number:

Next Reading Date: 2021/03/30
Deposit: R 619.56

Account Number: 400085464

PIN CODE: 700476

Previous Account Balance
Less: Incoming Payment (Last Payment Made 2021/02/27)
Sub Total
Current Charges (Excl. VAT)
VAT @ 15%

6,078.61
- 6,078.61
0.00
5,061.08
482.94

90 DAYS +	60 DAYS	30 DAYS	CURRENT	INSTALMENT PLAN	TOTAL AMOUNT OUTSTANDING	Total Due	
0.00	0.00	0.00	5,544.02	0.00	5,544.02	5,544.02	
						Due Date	2021/03/30

Communicate with us through our regional email addresses (see more on www.joburg.org.za) & creditcontrol@joburg.org.za for payment arrangements on arrear accounts



Remittance Advice:

This stub must accompany payment, please do not detach if paying at the post office



EasyPay 91115 4000854648



Postal Office 0146 400085464



516008800111159 40008546405

Date: 2021/03/02 M & B A GOSAI
Acc. No.: 400085464 78 THE BRAIDS ROAD

Standard Bank City of Johannesburg Banking details:

Internet banking - Use the banks pre-loaded Company details
SBSA branch deposits - CIN no AA45 to be used in place of bank acc. nr.
Client Account No/Deposit Reference 400085464

Total Due 5,544.02
Due Date 2021/03/30



Account Number: 400085464

City of Johannesburg Property Rates	VAT 4760117194	Sub - Total	Total Amount
Category of Property: Property Rates Residential The property rates are based on the market values of the property and are calculated as follows: R 3,092,000.00 X R 0.0080590 / 12 (Billing Period 2021/03) Less rates on first R350 000.00 of market value VAT: 0 %		2,076.54 - 235.05 0.00	1,841.49

City Power Electricity	VAT 4710191182	Sub - Total	Total Amount
(Reading period = 2021/02/02 to 2021/02/24 = 23 days) Energy meter readings and consumption: Meter no 14350028958 start reading 26,999.000 and end reading 27,903.000 = 904.000 kWh - Actual Reading Daily average consumption 39.304 kWh Charges for 904.000 kWh are based on a sliding scale for a 23 day period Step 1 377.823 kWh @ R 1.4242 (Billing Period 2021/03) Step 2 377.824 kWh @ R 1.6344 Step 3 148.353 kWh @ R 1.7550 Extended Social Package Grant Network Surcharge kWh Network Surcharge kWh Service charge Network charge VAT: 15.00%		1,415.98 0.00 31.56 147.74 435.24 304.58	2,335.10

Johannesburg Water Water & Sanitation	VAT 4270191077	Sub - Total	Total Amount
(Reading period = 2021/01/14 to 2021/02/04 = 22 days) Meter readings and consumption: Meter no 191030251 start reading 401.000 and end reading 412.000 = 11.000 KL - Actual Reading Daily average consumption 0.500 KL Charges for 11.000 KL are based on a sliding scale for a 22 day period Step 1 4.337 KL @ R 0.0000 (Billing Period 2021/03) Step 2 2.891 KL @ R 18.990 Step 3 3.614 KL @ R 19.820 Step 4 0.158 KL @ R 27.790 Extended Social Package Grant Demand Management Levy Sewer monthly charge based on Stand size 1096 m2 (Billing Period 2021/03) VAT: 15.00%		130.92 0.00 26.52 671.63 124.36	953.43

PIKITUP Refuse	VAT 4790191292	Sub - Total	Total Amount
WASTE MANAGEMENT SERVICE Refuse Charge VAT: 15.00%		360.00 54.00	414.00

Current Charges (Including VAT)

5,544.02

Where can a payment be made?

Any CoJ Office; any Post Office; any EasyPay site; any bank (branch, ATM or internet site).
YOUR ACCOUNT NUMBER IS YOUR REFERENCE NUMBER

How to make a payment

By debit order, cash or debit card.
KEEP ALL RECEIPTS FOR FUTURE REFERENCE

When to make a payment

Payments must reach the CoJ on or before the due date.

Change of address

This must be done timeously, in writing and submitted to any CoJ Municipal Regional Office.

Terminating electricity and water services?

This must be done in writing 7 working days before the date you want your services terminated and submitted to any CoJ Municipal Regional Office.

AFFIDAVIT

I, **Gillian Claire McMahon**, an adult female with identity number 720420 0066 083 and employed by Bidvest Corporate Services (Pty) Ltd in the capacity of Executive Director, state under oath in English:

I hereby make an oath and state the following:-

1.

I am currently residing at number 4 Hurlingham Road, One Hyde Park Suites, Unit A208, Hyde Park. This is a rental agreement and I receive no municipal account, I only pay a monthly rental fee.

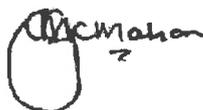
2.

The 17 Liege Avenue, Modderfontein property was sold 2 years ago.

I know and understand the contents of this declaration.

I have no objection to taking the prescribed oath.

I consider the oath to be binding on my conscience.

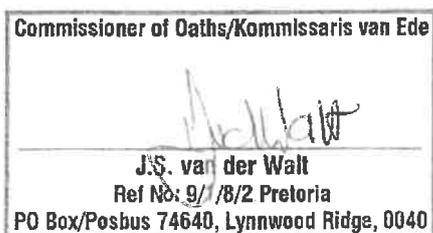


.....
G C McMahon

Date: 29/9/2020

Place: Johannesburg

I certify that the above deponent has acknowledged that he knows and understands the contents of this declaration which was sworn to before me and the deponent's signature was placed thereon in my presence.



Tax Invoice

QDF Trading (Pty) Ltd
PO Box 131368
Bryanston

Tax Registration **4750205959**
Telephone **011 268 5925**
Company Reg **2002/025716/07**

To:
GIL001
Gillian McMahon
4 Hurlingham Road
One Hyde Park Suites
Unit A208
Hyde Park
gillian@bidvest.co.za

Tax Registration
Company Reg.

Account	Date	Order No	Delivery Note	Our Reference
GIL001	2021/03/26			INV0523

<u>Item Description</u>	<u>Quantity</u>	<u>Price (In)</u>	<u>Tax</u>	<u>Total (Incl)</u>
One Hyde Park Rental: April 2021	1.00	24 000.00		24 000.00
Gas: March 2021 - 9.87 Units	1.00	279.52		279.52

Total (Excl)	24 279.52
Tax	0.00
Total	24 279.52
Discount	0.00

Received by _____
Date _____
Signed _____

Total (Incl) 24 279.52

Banking detail as follows:

Bank Name **FNB**
Bank Account **62 095 905 413**
Branch Code **260950**



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Computer generated
TAX INVOICE

STRYDOM N & H D
12/983 SUNNINGHILL EXT.39 TS
SUNNINGHILL EXT.39
2191

You can contact us in the following ways

- Phone: Tel: 0860 56 28 74 Fax: (011) 358-3408/9
- Correspondence: P O BOX 5000 JOHANNESBURG 2000
- E-mail: joburgconnect@joburg.org.za

VAT NO: CITY OF JOHANNESBURG: 4760117194 VAT NO: PIKITUP: 4790191292
VAT NO: JOHANNESBURG WATER: 4270191077 VAT NO: CITY POWER: 4710191182

Date	2021/03/04
Statement for	March 2021
Physical Address	12/983 SUNNINGHILL EXT.39 TS
Stand No./Portion	00000983 - 00012 - 00
Township	SUNNINGHILL EXT.39

Stand Size	Number of Dwellings	Date of Valuation	Portion	Municipal Valuation	Region
584 m2	1	2018/07/01	A1	Market Value R 2,694,000.00	Region A WARD 93

Invoice Number: 28004760537	Next Reading Date: 2021/03/19
Client VAT Number:	Deposit: R 0.00

Account Number: 554285294 **PIN CODE: 283483**

Previous Account Balance	0.00
Less: Incoming Payment (Last Payment Made 2021/02/25)	- 2,498.75
Sub Total	- 2,498.75
Current Charges (Excl. VAT)	2,378.16
VAT @ 15%	120.59

90 DAYS +	60 DAYS	30 DAYS	CURRENT	INSTALMENT PLAN	TOTAL AMOUNT OUTSTANDING	Total Due
0.00	0.00	0.00	0.00	0.00	0.00	0.00
						Due Date
						2021/03/19

Communicate with us through our regional email addresses (see more on www.joburg.org.za) & creditcontrol@joburg.org.za for payment arrangements on arrear accounts



Remittance Advice:

This stub must accompany payment, please do not detach if paying at the post office

Date: 2021/03/04 STRYDOM N & H D
Acc. No.: 554285294 12/983 SUNNINGHILL EXT.39 TS

EasyPay 91115 5542852941

Postal Office 0146 554285294

Standard Bank City of Johannesburg Banking details:
Internet banking - Use the banks pre-loaded Company details
SBSA branch deposits - CIN no AA45 to be used in place of bank acc. nr.
Client Account No/Deposit Reference 554285294



516009800111159 55428529406

Total Due	0.00
Due Date	2021/03/19



Account Number: 554285294

City of Johannesburg Property Rates	VAT 4760117194	Sub - Total	Total Amount
Category of Property: Property Rates Residential The property rates are based on the market values of the property and are calculated as follows: R 2,694,000.00 X R 0.0080590 / 12 (Billing Period 2021/03) Less rates on first R350 000.00 of market value VAT: 0 %		1,809.25 - 235.05 0.00	1,574.20

Johannesburg Water Water & Sanitation	VAT 4270191077	Sub - Total	Total Amount
Sewer monthly charge based on Stand size 584 m2 (Billing Period 2021/03) VAT: 15.00%		443.96 66.59	510.55

PIKITUP Refuse	VAT 4790191292	Sub - Total	Total Amount
WASTE MANAGEMENT SERVICE Refuse Charge VAT: 15.00%		360.00 54.00	414.00

Current Charges (Including VAT)

2,498.75

Where can a payment be made?

Any CoJ Office; any Post Office; any EasyPay site; any bank (branch, ATM or internet site).
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How to make a payment

By debit order, cash or debit card.
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Terminating electricity and water services?

This must be done in writing 7 working days before the date you want your services terminated and submitted to any CoJ Municipal Regional Office.

DIRECTORS PARTICULARS

SURNAME: MOORE
FULL FORENAMES: DUANE
IDENTITY NUMBER: 7610295056088
NATIONALITY: SOUTH AFRICAN
OCCUPATION: CHIEF FINANCIAL OFFICER

RES ADDRESS: 87 JOHANNES STREET FAIRLAND 2168
BUS ADDRESS: 22 GERHARDUS STREET STRILDOMPARK RANDBURG 2194
POSTAL ADDRESS: P O BOX 1424 FERNDALE 2160

LIST OF DIRECTORSHIPS

COMPANY NAME	REGISTRATION NO	REGISTERD ADDRESS	DESIGNATION	APP. DATE	RES. DATE	STATUS
BIDVEST SERVICES (PTY) LTD	2000/011155/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/01/2018	/ /	-- Active --

-- END OF PARTICULARS FOR DUANE MOORE --

-- END OF REPORT --

ACTIVE FILTER: (DIRLNK,DIRREF='MOORED ') .AND. (DIRLNK,DATRES='CTODC' / / '))

13/02/2020

13:30

Bidvest

General Interests and Interests in Contracts

NAME MR DAVID LESLIE

RESIDENTIAL ADDRESS DANFERN GOLF ESTATE, 1499 WALTHAM DRIVE, DANFERN, FOURWAYS, 2191

BUSINESS ADDRESS 269 WEST STREET, MEERSIG BUILDING, CENTURION, 0157,

POSTAL ADDRESS P O BOX 10558, CENTURION, 0046

NATIONALITY (if not South African) SOUTH AFRICAN

DATE OF BIRTH 26/04/1966

IDENTIFICATION NUMBER (passport number if not South African) 6604265240088

OCCUPATION CHIEF EXECUTIVE OFFICER - BFM

In terms of section 75 of the Companies Act, 2008, and Regulation 36(4) of the Companies Act, 2011 as amended, I hereby inform you that I am to be regarded as interested in any contract to be made with any of the following, the nature and extent of my interest being set out below. Kindly acknowledge receipt, and arrange for this notice to be brought up and read at the next meeting of directors:

REGISTRATION NUMBER	NAME OF COMPANY	POSTAL ADDRESS	OFFICE HELD	ENTRY DATE	PERCENT HELD (%)	NATURE AND EXTENT OF INTEREST	INDIRECT INTERESTS
1999/018572/07	BIDVEST FACILITIES MANAGEMENT (PTY) LTD	P O BOX 87274 HOUGHTON 2041	Director	13/01/2016			
2000/011155/07	BIDVEST SERVICES (PTY) LTD	P O BOX 87274 HOUGHTON 2041	Director	20/01/2020			
2000/001009/07	TMFC HOLDINGS (PROPRIETARY) LIMITED	P O BOX 87274 HOUGHTON 2041	Director	31/01/2018			

Date

Signature

DIRECTORS PARTICULARS

SURNAME: FAINMAN
FULL FORENAMES: ALAN
IDENTITY NUMBER: 6301035041082
NATIONALITY: SOUTH AFRICAN
OCCUPATION: CEO BIDVEST SERVICES

RES ADDRESS: 14A CURRIE STREET OAKLANDS JOHANNESBURG 2192
BUS ADDRESS: BUILDING 3 TUSCANY OFFICE PARK COOMBE PLACE RIVONIA 2191
POSTAL ADDRESS: P O BOX 5514 RIVONIA 2128

LIST OF DIRECTORSHIPS

COMPANY NAME	REGISTRATION NO	REGISTERD ADDRESS	DESIGNATION	APP. DATE	RES. DATE	STATUS
RMI SA (PTY) LTD (DEREGISTERED)	2001/0092212/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/03/2009	/ /	-- Active --
STEINER ENVIRONMENTAL SOLUTIONS (PTY) LTD	2002/011774/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	02/03/2009	/ /	-- Active --
STEINER HYGIENE (PTY) LTD	1969/005893/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	MANAGING DIRECTOR	02/03/2009	/ /	-- Active --
PUREAU FRESH WATER COMPANY (PTY) LTD	1998/018288/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	09/05/2011	/ /	-- Active --
BIDVEST RENTAL AND PRODUCTS (PTY) LTD (DEREGISTERED)	2011/010793/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE 2196	DIRECTOR	12/05/2011	/ /	-- Active --
BIDVEST SERVICES (PTY) LTD	2000/011155/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	03/08/2015	/ /	-- Active --
BIDVEST FACILITIES MANAGEMENT (PTY) LTD	1999/018572/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	14/08/2015	/ /	-- Active --
BIDVEST CLEANING (PTY) LTD	1993/003085/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	03/08/2015	/ /	-- Active --
TFMC FM SERVICES (PROPRIETARY) LIMITED	1998/019278/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	02/11/2015	/ /	-- Active --
TFMC HOLDINGS (PROPRIETARY) LIMITED	2000/001009/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	02/11/2015	/ /	-- Active --
BIDSELF 78 (PTY) LTD (DEREGISTERED)	1993/007657/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/12/2015	/ /	-- Active --
BIDVEST SERVICES HOLDINGS (PTY) LTD	1999/003610/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/12/2015	/ /	-- Active --
BIDVEST TRAVEL AND AVIATION SERVICES (PROPRIETARY) LIMITED (IN DEREG PROCESS)	2010/001068/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	25/11/2015	/ /	-- Active --
STEINER GROUP (PTY) LTD (DEREGISTERED)	1999/012968/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	31/05/2016	/ /	-- Active --
BIDVEST WITS UNIVERSITY FOOTBALL CLUB (PTY) LTD	2002/031178/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	08/02/2017	/ /	-- Active --
BIDVEST SERVICES (UK) LIMITED	10856154	UNIT 2 LANGLEY PARK WATERSIDE DRIVE LANGLEY, SLOUGH	DIRECTOR	07/07/2017	/ /	-- Active --
BIDVEST SERVICES (ROI) LIMITED	608015	29 EARLSFORT TERRACE DUBLIN 2 REPUBLIC OF IRELAND	DIRECTOR	14/07/2017	/ /	-- Active --
BIDAIR SERVICES (PTY) LTD	1988/002125/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/04/2018	/ /	-- Active --
RENNIES TRAVEL (PTY) LTD	1999/020221/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/04/2018	/ /	-- Active --
THE BIDVEST GROUP (UK) LIMITED	10855367	UNIT 2 LANGLEY PARK WATERSIDE DRIVE LANGLEY, SLOUGH	ALTERNATE TO RALPHS LINDSAY PE	17/07/2018	/ /	-- Active --
TEST MONETARY SYSTEMS (PTY) LTD	1998/004008/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	27/06/2019	/ /	-- Active --

-- END OF PARTICULARS FOR ALAN FAINMAN --

-- END OF REPORT -- ACTIVE FILTER: (DIRLNK.DIREF='FAINMANA ').AND. (DIRLNK.DATRES=CTOD(' / / '))

BID CORPORATE SERVICES PTY LTD.

DIRECTORS PARTICULARS

SURNAME: GOSAI
FULL FORENAMES: BINA AMRITHLAL
IDENTITY NO./BER: 5712070162081
NATIONALITY: SOUTH AFRICAN
OCCUPATION: CFO ALLIED SERVICES

RES ADDRESS: 78 THE BRAIDS ROAD GREENSIDE 2193
BUS ADDRESS: BUILDING 3 TUSCANY OFFICE PARK COOMBE PLACE RIVONIA 2191
POSTAL ADDRESS: PO BOX 5514 RIVONIA 2128

LIST OF DIRECTORSHIPS

COMPANY NAME	REGISTRATION NO	REGISTERD ADDRESS	DESIGNATION	APP. DATE	RES. DATE	STATUS
BIDVEST CLEANING (PTY) LTD	1993/003086/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/01/1999	/ /	- Active -
BIDSHELF 78 (PTY) LTD (DEREGISTERED)	1993/007667/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	28/02/2011	/ /	- Active -
TMS INTER INDUSTRIAL SERVICES (PTY) LTD - Deregistered	2008/0222590/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	22/07/2011	/ /	- Active -
TOTAL MANPOWER SOLUTIONS (PTY) LTD - Deregistered	1999/002623/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	22/07/2011	/ /	- Active -
TOP TURF GROUP (PTY) LTD	1970/001058/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	08/09/2011	/ /	- Active -
GMS CONSULTING (PTY) LTD	1997/014892/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	31/10/2011	/ /	- Active -
BIDVEST MAGNUM (PTY) LTD	1998/022863/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	09/12/2011	/ /	- Active -
BIDTRACK (PROPRIETARY) LIMITED	1997/005841/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	27/06/2012	/ /	- Active -
PRESTIGE CLEANING SERVICES (PTY) LTD	2012/175512/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/02/2013	/ /	- Active -
BIDVEST FACILITIES MANAGEMENT (PTY) LTD	1999/018572/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	27/11/2013	/ /	- Active -
BIDVEST CATERING SERVICES (PTY) LTD	1994/005030/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	14/12/2013	/ /	- Active -
BIDVEST PROTEA COIN TECHNICAL AND PHYSICAL SECURITY (PTY) LTD	1999/001641/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/06/2014	/ /	- Active -
BIDVEST PROTEA COIN (PTY) LTD	1991/003768/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/06/2014	/ /	- Active -
BIDVEST PROTEA COIN ASSETS IN TRANSIT AND ARMED REACTION (PTY) LTD	1999/003646/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/06/2014	/ /	- Active -
LTP MAST AND INFRASTRUCTURE SERVICES (PROPRIETARY) LIMITED	2000/002481/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	18/09/2014	/ /	- Active -
REBSERVE FACILITIES MANAGEMENT (PROPRIETARY) LIMITED	1999/005372/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	17/09/2014	/ /	- Active -
BIDVEST SERVICES (PTY) LTD	2000/011155/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/03/2015	/ /	- Active -
BIDVEST RENTAL AND PRODUCTS (PTY) LTD (DEREGISTERED)	2011/010793/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE 2196	DIRECTOR	01/12/2015	/ /	- Active -
ITHABELENG FOOD SERVICES (PROPRIETARY)	2003/011842/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	30/11/2015	/ /	- Active -

DIRECTORS PARTICULARS

SURNAME: MC MAHON
 FULL FORENAMES: GILLIAN CLAIRE
 IDENTITY NUMBER: 7204200066083
 NATIONALITY: SOUTH AFRICAN
 OCCUPATION: GROUP TRANSFORMATION DIRECTOR

RES ADDRESS: 17 LIEGE AVENUE THORNHILL ESTATE 2121
 BUS ADDRESS: 2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE ARCH 2196
 POSTAL ADDRESS: P O BOX 87274 HOUGHTON 2041

LIST OF DIRECTORSHIPS

COMPANY NAME	REGISTRATION NO	REGISTERD ADDRESS	DESIGNATION	APP. DATE	RES. DATE	STATUS
BIDTRAVEL (PTY) LTD	1999/020028/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	13/11/2007	/ /	-- Active --
TENDAI TRAVEL (PTY) LTD (DEREGISTERED)	1972/003404/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	13/11/2007	/ /	-- Active --
BIDVEST FOODSERVICE (PROPRIETARY) LIMITED	1964/002063/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/06/2008	/ /	-- Active --
MCCARTHY PROPRIETARY LIMITED	1991/003245/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	19/01/2010	/ /	-- Active --
MSCSPORTS SPONSORSHIPS PROPRIETARY LIMITED	2011/000386/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	25/03/2011	/ /	-- Active --
SEATING (PTY) LTD - In Deregistration	1999/008154/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/10/2011	/ /	-- Active --
BIDVEST OFFICE AND PRINT HOLDINGS PROPRIETARY LIMITED	1969/015643/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/07/2011	/ /	-- Active --
BIDVEST CREATE (PROPRIETARY) LIMITED	2010/010620/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/12/2011	/ /	-- Active --
BIDVEST PAPERPLUS PROPRIETARY LIMITED	1971/002971/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/07/2011	/ /	-- Active --
BIDVEST CAR RENTAL (PROPRIETARY) LIMITED	2011/010516/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/06/2013	/ /	-- Active --
BIDVEST CAR RENTAL (PROPRIETARY) LIMITED	2011/010516/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/06/2013	/ /	-- Active --
STEINER HYGIENE (PTY) LTD	1969/005893/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	24/04/2014	/ /	-- Active --
KOLOK (PTY) LTD	1997/010970/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/07/2011	/ /	-- Active --
HOME OF LIVING BRANDS (PROPRIETARY) LIMITED	1996/014667/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/10/2013	/ /	-- Active --
G FOX (PTY) LTD	2002/031805/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/09/2014	/ /	-- Active --
BIDVEST OFFICE (PTY) LTD	1997/010942/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	10/02/2015	/ /	-- Active --
MINOLCO (PTY) LTD	1998/022698/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	19/01/2015	/ /	-- Active --
HOME OF LIVING BRANDS GROUP LIMITED	1997/004130/06	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	09/12/2013	/ /	-- Active --
PEOPLESOURCE (PTY) LTD	2005/010184/07	UNIT B LA ROCCA BUSINESS PARK 321 MAIN ROAD BRYANSTON	DIRECTOR	01/01/2006	/ /	-- Active --
THE BIDVEST GROUP LIMITED	1946/021180/06	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	27/05/2015	/ /	-- Active --
BIDVEST INDUSTRIAL (PTY) LTD	1944/017219/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	28/04/2015	/ /	-- Active --
BIDVEST INDUSTRIAL HOLDINGS (PTY) LTD	1990/003829/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	07/10/2015	/ /	-- Active --
BIDVEST OFFICE HOLDINGS (PTY) LTD	2014/156689/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	23/11/2015	/ /	-- Active --

BIDVEST SERVICES HOLDINGS (PTY) LTD	1999/003610/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/12/2015	/ /	-- Active --
INVISION IT (PTY) LTD - SOLD	1999/026264/07	BUILDING 25 THE WOODLANDS WOODLANDS DRIVE	DIRECTOR	01/04/2016	/ /	-- Active --
BIDVEST COMMERCIAL PRODUCTS HOLDINGS (PTY) LTD	1975/002274/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	12/05/2016	/ /	-- Active --
BIDVEST SERVICES (PTY) LTD	2000/011155/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	05/05/2016	/ /	-- Active --
RENNIES TRAVEL (PTY) LTD	1999/020221/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	01/07/2009	/ /	-- Active --

-- END OF PARTICULARS FOR GILLIAN CLAIRE MC MAHON --

-- END OF REPORT --
 ACTIVE FILTER: (DIRLNK.DIREE='MCMAHONGC') AND (DIRLNK.DATRES=CTOD(' / / '))

DIRECTORS PARTICULARS

SURNAME: STRYDOM
 FULL FORENAMES: HEATHER DAWN
 IDENTITY NUMBER: 6801150113097
 NATIONALITY: SOUTH AFRICAN
 OCCUPATION: CHIEF FINANCIAL OFFICER

RES ADDRESS: 12 SAN MARINO ESTATE TANIA ROAD SUNNINGHILL 2191
 BUS ADDRESS: 110 LOPER AVENUE AEROPORT, SPARTAN EXT. 2 KEMPTON PARK 1619
 POSTAL ADDRESS: P O BOX 646 ISANDO 1600

LIST OF DIRECTORSHIPS

COMPANY NAME	REGISTRATION NO	REGISTERD ADDRESS	DESIGNATION	APP. DATE	RES. DATE	STATUS
BIDVEST SERVICES (PTY) LTD	2000/011155/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	05/05/2016	/ /	-- Active --
RMI SA (PTY) LTD (DEREGISTERED)	2001/009212/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	31/12/2018	/ /	-- Active --
STEINER HYGIENE (PTY) LTD	1969/005893/07	2ND FLOOR BIDVEST HOUSE 18 CRESCENT DRIVE MELROSE	DIRECTOR	31/12/2018	/ /	-- Active --

-- END OF PARTICULARS FOR HEATHER DAWN STRYDOM --

-- END OF REPORT -- ACTIVE FILTER: (DIRLNK.DIREF=STRYDOMH ^).AND.(DIRLNK.DATRES=CTOD(' / / '))

AGREEMENT OF LEASE

entered into by and between

RICHARD RIEDER
and
ALOIS RIEDER

who in partnership operate and let the building known as CTI Business Park,
7 Milan Street, Airport Industria, Cape Town
herein represented by ANDREAS VAATZ, Windhoek
their duly authorised attorney and agent in South Africa

(hereinafter called the Landlord)

Tel.: 021-424 6869
Fax: 021-424 6871

and

BIDVEST SERVICES (PTY) LTD
(Registration No 2000/011155/07)

herein represented by Zaheer Ebrahim, who is the group procurement manager and
is as such duly authorised by the board of directors of the company to enter into this
lease agreement on behalf of the company

Tel: 0027-74-809 8263
Fax. 0027-21-531 5421
Cell:
Email: neal@presclean.co.na

(hereinafter called the Tenant)

1. SUBJECT OF THE LEASE

The premises let in terms of this Lease (the leased premises) are:

- a) Certain factory and warehouse premises of approximately 1875 m² at 7 Milan Street, Airport Industria, being the biggest entity and separately fenced in of the landlords premises at 7 Milan Street

2. PURPOSE OF THE LEASE

Unless otherwise agreed to in writing, the leased premises shall be used by the Tenant as an office and warehouse premises.

3. PERIOD OF LEASE

The lease shall extend for a period of 3 (three) years, namely from the 1st of March 2020 to the 28th of February 2023. Thereafter the tenant shall have the option to extend the lease for a further period of 3 (three) years subject to the same conditions contained in this lease provided that this option shall be exercised in writing at least 3 (three) months before the expiry of the main period.

4. RENT

- (a) Subject to the provisions of paragraph 9 hereunder, the rental for the premises shall be:

- (i) **R106 000,00** (One Hundred and Six Thousand Rand) per month plus VAT and utilities, i.e water, electricity, sewerage, refuse;

- (ii) In addition to the rent the tenant shall pay:

- a) The costs of the supply for electricity to the premises by Escom per month;

- b) The costs of the municipal charges for **water, refuse and sewerage** imposed by the Municipality of Cape Town;
- c) the rental is payable monthly in advance on or before the 7th day of each month;

(iii) The rental shall be paid into the account of **Richard Rieder CC at Nedbank, St. George's Street, Cape Town into account number 1009 597221** and a proof of payment shall be forwarded to the landlord via email: vaatz@iafrica.com.na or shall be faxed to the following fax number, namely Fax: 00264-61-234758.

- b) The rental shall be escalated at the rate of 6% per annum compounded on the anniversary of the commencement date. The first increased rental is thus payable on the 1st of March 2021.

5. DEPOSIT

- (a) The tenant shall pay a deposit of R160 000,00 (One Hundred and Sixty Thousand Rand) on the 1st of March 2020. The deposit shall be retained by the landlord as a security for the due compliance by the tenant of all its obligations in terms of this lease. The deposit shall be paid into an interest bearing savings account, the interest shall accrue to the tenant.
- (b) The landlord shall be entitled to apply the deposit towards payment of any amount for which the tenant is liable to the landlord during the currency of this lease.
- (c) If the deposit or any part thereof is applied by the landlord as provided in Paragraph 5.(b) above, the tenant shall on demand reinstate the deposit to the amount stated in Paragraph 5(a) above.

- (d) The deposit shall be refunded to the tenant by the landlord within 30 (thirty) days of the termination of this lease provided that the landlord may deduct from the deposit any amount which is payable by the tenant to the landlord including the costs of repainting and recarpeting the premises if necessary in order to put it into the same condition in which it was after the renovations referred to in Paragraph 6 below had been effected, fair wear and tear excepted. The landlord may also deduct any expenses incurred by him or anticipated for which the tenant is liable such as the water, gas or electricity account. If such amount is in dispute, the landlord may retain the deposit until such time as the dispute is resolved, notwithstanding that this agreement has terminated.

6. ADDRESSES AND NOTICES

- a. The **Landlord** chooses as *domicilium citandi et executandi* for all purposes at **Art & Design Centre, 72 Loop Street, Cape Town**, and its postal address at **P O Box 23019, Windhoek, Namibia**. Every notification to the Landlord shall be sent by registered post to the postal address but shall also be faxed to the Landlord's Attorney, Mr A Vaatz, whose fax number is in Windhoek, Namibia, namely : **00264 - 61- 234758**. The Landlord shall be entitled to change his *domicilium citandi* (or the address where it accepts notices) by advising the Tenant in writing accordingly.
- b. The **Tenant** chooses *domicilium citandi et executandi* for all purposes hereunder at the Leased Premises. The Tenant shall be entitled to change its *domicilium citandi* by advising the Landlord in writing accordingly.

7. SCHEDULE OF CONDITIONS

The Schedule of Conditions attached hereto marked "A" and signed by the parties form part of this Lease and shall be regarded as being incorporated herein.

8. AUTHORISATION

This **Lease** is signed on behalf of the Landlord by **Andreas Vaatz**, in his capacity as representative of the Landlord, who is duly authorised to attend to all matters affecting the Lease.

9. ADJUSTMENT OF RENT

The rental referred to in Clause 4 hereof, shall be automatically increased by:

- a. any increase in the rates and taxes payable by the **Landlord** in respect of the premises which becomes operative during the currency of this Lease.
- b. a fair proportion (based on the area of the premises leased in relation to the total area of the whole building) of any new taxes or levy raised by competent authority against the **Landlord** during the currency of this Lease.
- c. on the **1st of March** of each year the rent shall increase by 6% (six percent) per annum (as referred to in paragraph 4(b) above). The first increase takes effect on the 1st of March 2021. In the event however of the inflation exceeding 8%, the rent will – in addition to the 6% referred to above – be increased by that percentage by which the rate of inflation (as determined by the Department of Statistics in South Africa) exceeds 8%.

10. COSTS

The costs of and incidental to the preparation and execution of this Lease (R2500.00) shall be paid by the tenant, but the landlord pays the estate agents commission of R120 000,00 (One Hundred and Twenty Thousand Rand plus VAT).

11. USE OF PREMISES

The tenant acknowledges that he has acquainted himself with the premises, the situation thereof and the Municipal and Town Planning Regulations, applicable thereto, and confirms that the Landlord has made no representation on whether the premises are suitable for the purpose of which the tenant intends to use them.

12. CONSENT TO JURISDICTION OF THE MAGISTRATE'S COURT

The **Landlord** shall be entitled at his option to institute legal proceedings which might arise out of or in connection with this **Lease** in any Magistrate's Court having jurisdiction in respect of the **Tenant's** person, notwithstanding that the claim or matter in dispute might exceed the jurisdiction of such Magistrate's Court in respect of causes of action.

13. COLLECTION CHARGES

In the event of the **Tenant** committing a breach of this agreement, making it necessary for the **Landlord** to take legal action, the **Landlord** shall be entitled to recover from the **Tenant** all legal expenses and collection charges and all other fees and charges incurred by it with attorneys or collection or tracing agents, including attorney and client charges and collection commission, whether legal action has been instituted or not, provided that such expenses, fees and/or commissions have been incurred in consequence of any default of the **Tenant**.

14. SCHEDULE OF KEYS

The tenant acknowledges that he received the keys listed a list to be prepared on the handover of the keys and confirms that all locks to which the keys fit are in a goods condition and functioning. This list must be signed by the tenant on the date of delivery of the keys.

of this lease on the ground of a material breach of any of the terms of the lease.

15.4 In the event of the lessor having cancelled this lease justifiably but the lessee remaining in occupation of the premises, with or without disputing the cancellation, and continuing to tender payments of rent and any other amounts which would have been payable to the lessor but for the cancellation, the lessor may accept such payments without prejudice to and without affecting the cancellation, in all respects as if they had been payments on account of the damages suffered by the lessor by reason of the unlawful holding-over on the part of the lessee.

16. NEW TENANTS AND PURCHASERS

The lessee shall at all reasonable times:

16.1 during the lease period, allow prospective purchasers of the property or of any shares or other interests in the lessor; and

16.2 during the last three months of the lease period, allow prospective tenants or purchasers of the premises,

to enter and view the interior of the premises.

17. NO WARRANTIES

Neither party relies in entering into this agreement on any warranties, representations, disclosures or expressions of opinion which have not been incorporated into this agreement as warranties or undertakings.

18. VARIATIONS

No variation or consensual cancellation of this agreement shall be of any force or effect unless reduced to writing and signed by both parties.

19. **NON-WAIVER**

19.1 Neither party shall be regarded as having waived, or be precluded in any way from exercising, any right under or arising from this lease by reason of such party having at any time granted any extension of time for, or having shown any indulgence to, the other party with reference to any payment or performance hereunder, or having failed to enforce, or delayed in the enforcement of, any right of action against the other party.

19.2 The failure of either party to comply with any non-material provision of this lease shall not excuse the other party from performing the latter's obligations hereunder fully and timeously.

20. **TERMINATION BY DEATH OR INSOLVENCY**

The insolvency of either the lessor or the lessee shall not terminate this lease. However, the trustee of the lessee's insolvent estate shall have the option to terminate this lease by notice in writing to the landlord. If the trustee does not within three months of his appointment as trustee notify the lessor that he desires to continue with the lease on behalf of the estate, he shall be deemed to have terminated the lease at the end of the three months and shall thereupon immediately vacate the premises.

21. **SPECIAL CONDITIONS**

21.1 The landlord has undertaken to attend to the repairs, renovations and additions to the premises as requested by the tenant and which are listed in Annexure "C" hereto.

21.2 The tenant at its own expense is to:

- i) Clean the carpets;
- ii) Replace the blinds in the offices;
- iii) Build carports at the front of the premises;

- iv) Bring onto the property and install a generator and link it to the electric system;
- v) Clean the ablutions at the warehouse offices;
- vi) Install portable toilets on the premises for the period of the lease;
- vii) Put up their own signage board;
- viii) Will clean with a pressure water system the outside of the brick walls on the premises;
- ix) Undertake to service all airconditioning units from time to time;

21.3 The tenant has been awarded a two month rent free period (March & April 2020) so that the first monthly rental is only payable on or before the 7th of May 2020. During this two months period, however, the tenant is responsible for all municipal expenses referred to in Paragraph 4(a)(i) above and for the electricity charges claimed by Escom.

21.4 The landlord will in addition to the items listed in Annexure "C" also:

- i) Clean out the bathrooms and replace any broken facilities in the bathrooms;
- ii) Test all airconditioning units and replace those that are not working;

21.5 Should an airconditioning unit malfunction or break, the landlord is to reinstate or replace same upon the tenant providing evidence that the airconditioning unit has on a regular basis been properly maintained by him;

22. ENTIRE CONTRACT

The parties hereto acknowledge that this agreement constitutes the entire contract between them and that no other conditions, stipulations, warranties or representations whatever have been made by either party or his agents other than such as are included herein and signed by the parties. All alterations or

ANNEXURE "B" – KEYS

ANNEXURE "C"

7 MILAN STREET NEW REPAIRS	COSTS	NEW HARDWARE	
BUILDING WORK			
- labour	37000		
- material (includes carpets)	50000		
Paint ceilings (offices & warehouse)			
Fix concrete slab			
Fix 10 sagging ceiling boards			
Paint aircon covers outside x 19			
Varnish carport wood and door			
cut off old protruding poles			
Paint parking bay lines x 24			
Paint & Putty wooden windows x 26			
Paint 6 doors white			
Carpets - 50m2 office and 2 offices x 20m2 each			
Install 6 insulation sheets			
Re-Paint grey in warehouse			
Replace 18 door handles to have keys			
AIRCON UNITS			
service 21 units (excluding any parts, electrical work etc)	9500		
2 x new aircon units for training room	49900		
Replace broken Aircon Units		11000 per unit	
Labour cost to repair		1000 per unit	
FIRE EQUIPMENT	5500		
Service costs on existing equipment			
Replace 1 broken fire hose			
LIGHTING	16500		
5 outside light covers to be replaced			
23 new lights to be replaced with covers inside office/warehouse			
- LED Fitting & Cover + 2 daylight tubes = R518			
PLUMBING			

repair urinals / basins / taps / kitchen counter repair / novalon floor in security bathroomroom / remove broken steel pipe / replace missing bathroom tiles	20000		
Renovate bathrooms to modernise		not yet quoted	
GREASE TRAP			
estimated - 3 large traps, 5 smaller traps - removal waste	20000		
ELECTRIC FENCE			
installation and repairing fence - estimation	70000		
monthly maintenance fee		2500	per month
ALL COSTS EXCLUDING VAT	278400		



STANDARD BANK
CSC-JOHANNESBURG
CORPORATE
2021-02-04
01-43-42

Date 4 February 2021

To Whom It May Concern

Re: Confirmation of Bank account

This letter serves to confirm that the below mentioned customer holds the below Standard Bank account.

Legal entity name	Bidvest Services (Pty) Ltd.
Name of accountholder	BIDVEST SERVICES (PTY) LTD
Registration/Identity/Passport number	2000/011155/07
Account number	200509497
Account type	BUSINESS CURRENT ACCOUNT
Branch	CRESTA
Branch code	007254
Branch code (electronic payments)	051001
SWIFT address	SBZA ZA JJ
Date account opened	21 February 2003

This letter or your reliance on same does not give rise to any obligations or liability on the part of the Bank and/or its officials

We trust the above meets with your requirements

Yours sincerely

VALDINE ANTHONY
DEDICATED SERVICE CONSULTANT
CORPORATE CLIENT SERVICES
(010) 249 - 8216

Disclaimer

Whilst care has been taken in compiling this letter, Standard Bank makes no representations or warrant (expressed or implied) about the accuracy, or completeness of the information contained herein for any purpose. Standard Bank, its employees or agents accept no liability to any part for any loss, damage or costs however arising, whether directly or indirectly arising from any action or decision taken as a result of any person relying on or otherwise using this document or arising from any omission from it

Standard Bank Centre, 1st Floor, 5 Simmonds Street, Johannesburg 2001 / PO Box 61690, Marshalltown 2107, South Africa
Tel: Switchboard +27 (0)11 636 9112 Fax +27 (0)11 636 4207 / Name.Surname@standardbank.co.za / standardbank.co.za

The Standard Bank of South Africa Limited (Reg.No. 1962/000738/06) Authorised financial services and registered credit provider (NCRCP15)

Director: TS Gcabashe (Chairman), L Fuzile (Chief Executive), A Dabane, MA Erasmus, DJ Frase, Moleketi, X Guan, GME Fenneal, JH Mare, TINA Matluma, KO Moleketi, NMC Nyambeg, ML Oduri (Chair), AC Paday, ANP Peterside, CON' MID Ruck, SP Tshabalala, JM Vice, Lubu Wang

Company Secretary: E Nkomo, BT M Ziza

Executive Director: Bhele, Chese, Kanya, Ngeni

00173283 2018 02

Compendium

INSURANCE BROKERS

Registration No. 19307/07 (Pty) Ltd. Reg. No. 2003/0001090/07 (Pty) Ltd. Reg. No. 2003/0001090/07 (Pty) Ltd.

Tel: 087 285 4040 Fax: 087 238 6388 www.cig.co.za

26 February 2021

CONFIRMATION OF LIABILITY INSURANCE COVER THE BIDVEST GROUP LIMITED AND ALL SUBSIDIARIES

We hereby confirm that the following insurances are in place for The Bidvest Group Limited (incorporating Bidvest Services (Pty) Ltd t/a Bidvest Prestige as detailed below:

Period of Insurance: 02 March 2021 to 01 March 2022 (both days inclusive)
Insurer: QBE Insurance Group Limited
Policy Number: B0621CBIDV000121

Cover	Limit of Indemnity	Any One Claim/ Aggregate
General Public Liability (incl. Spread of Fire)	R25 000 000	Any One Claim
Pollution Liability	R25 000 000	Aggregate
Product Liability (including Defective Workmanship)	R25 000 000	Aggregate
Defamation & Wrongful Arrest	R25 000 000	Aggregate
Statutory Defence Costs	R25 000 000	Aggregate
Employers Liability	R25 000 000	Aggregate

The above provides a brief summary of the cover and is not intended to amend, extend, replace or override the terms, conditions and exclusions contained in the actual policy document.

Should you have any queries, please do not hesitate to contact us.

Yours sincerely
For and on behalf of
COMPENDIUM INSURANCE BROKERS

Cameron McLulich
Broker
Cameron@cig.co.za

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign:
Date: 27/02/2021

31 March 2021

CONFIRMATION OF INSURANCE COVER

MOTOR TRADERS INSURANCE

This letter serves to confirm that the following insurance is in place for and behalf of **Bidvest Services (Pty) Ltd T/A Prestige Cleaning** as detailed below:

INSURER	:	Bryte Insurance Company
POLICY NUMBER	:	ATUBA-CVP-04
PERIOD OF INSURANCE	:	01 March 2021 – 28 February 2022 (both days inclusive)
LIMIT OF INDEMNITY	:	R4 000 000 (Own Damage) R5 000 000 (Third Party Liability)
DEDUCTIBLES		
Aggregate	:	R900,000
Stop Loss	:	R320,000
Basic Excess	:	R20,000 (Own Damage & Third Party Liability)
COVER	:	Motor Traders Internal & External Risks

SITUATION PREMISES

All premises owned, hired, leased or used by the insured for the purpose of the business, all situated in Namibia, Botswana, Lesotho, Swaziland, Zimbabwe, Mozambique, Malawi, Zambia or RSA.

PREMISES

All premises owned, hired, leased or used by the insured including open premise, car lots, storage facilities etc in the open, all used for the purpose of the business.

This confirmation provides a brief summary of the cover and is not intended to amend, extend, replace or override terms or conditions contained in the actual policy document.

We trust that this information meets your requirements. Should you have any queries, please do not hesitate to contact us.

Yours sincerely

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign: *[Signature]*
Date: *[Date]*

Compendium

INSURANCE BROKERS

COMPENDIUM INSURANCE BROKERS (Pty) Ltd. 17th Floor, The Towers 2 Heeringa Street, Foreshore, Cape Town, 8001

Tel: 087 285 4040 Fax: 087 238 6388 www.cig.co.za

For and on behalf of

COMPENDIUM INSURANCE BROKERS

Cameron McLulich

Broker

cameron@cig.co.za

Rev. Leon Menyacho
Cell: 078 370 4888
Commissioner of Oaths
Sign: *[Signature]*
Date: 21/04/2021



MATERIAL SAFETY DATA SHEET (MSDS) FORMAT

IDENTIFICATION OF THE SUBSTANCE / COMPANY DETAILS

1. Product Name: G-Force Bio-Bloo TF/ Bio-Bloo TF Lite
Product Information: Biodegradable Deodorant for Portable Toilets
Company Name: G-Force Chemicals incorporating SmartBag
Address: 23 Reuben Kaye Road
Parow Industrial
Cape Town
Postal Address: P O Box 36746
Chempet
7442
South Africa
Phone No: (+27)21 551 4119
Fax No: (+27)21 552 9332

2. COMPOSITION / INFORMATION ON INGREDIENTS

Chemical Name: Glutaraldehyde
Product Code: Not Available
Hazardous Ingredients / Components: Glutaraldehyde
CAS No. 111-30-8
Other Components: Organic Compound, Dye, Perfume and Inhibitors

Glutaraldehyde is readily biodegradable in the freshwater environment. The OECD 301 series of biodegradation protocols are designed to determine the biodegradation potential of substances under stringent conditions. In one such biodegradation test, glutaraldehyde met and exceeded the OECD ready biodegradability classification criteria and thus was found to be readily biodegradable. The compiled ecotoxicology data indicates that glutaraldehyde is a readily biodegradable compound that has little environmental impact when handled properly. Due to its rapid metabolism and biodegradation under both aerobic and anaerobic conditions, it has a favorable ecotoxicology profile. Complete details on the biodegradation tests mentioned above, as well as many other environmental fate and ecotoxicology tests that have been performed on glutaraldehyde, are summarized in a Dow Chemical publication entitled "Ecotoxicology of Glutaraldehyde" (Form No. 253-01418).



3. HAZARDS IDENTIFICATION

Health:

Inhalation: Mild irritation, ensure adequate ventilation

Skin Contact : Mild irritant and stains.

Eye Contact: Irritant

Ingestion : Toxic

Fire: Not Applicable

4. FIRST – AID MEASURES

Inhalation: Remove to fresh air. Mild respiratory irritant

Skin Contact: Wash with water and emollient. Apply skin cream

Eye Contact: Flush with running water for 10 minutes. Requires medical attention.

Ingestion: Do not induce vomiting. Drink 500ml milk. Requires medical attention.

5. FIRE FIGHTING MEASURES

Extinguishing media: Not applicable

Fire Fighting Protective Equipment: Not applicable

Specific Hazards: None

6. ACCIDENTAL RELEASE MEASURES

Personal precautions: Wear Gloves and Eye Protection

Environmental precautions: Dilute with water

Method for cleaning up: Mop up or absorb with absorbent. Dispose at waste site

7. HANDLING AND STORAGE

Handling: Reasonable caution. No specific Hazard

Storage: Out of direct sunlight below 25 deg C

8. EXPOSURE CONTROL / PERSONAL PROTECTION

Engineering measures: Not necessary

Respirators : Not necessary

Eye Protection : Goggles

Personal protective equipment:

Gloves : Yes

Safety glasses : Yes

Occupational Exposure Limits – Hazardous Ingredients : 1ppm

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Graham Farrell
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9. PHYSICAL AND CHEMICAL PROPERTIES

Appearance: Dark Blue Sachet
Form: Liquid
Colour: Dark Blue
Odour: Almonds
PH (Value): 5
Boiling Point: 101c
Melting Point: Not Available
Flash Point: none
Flammable Limits: Non Flammable
Auto Ignition Temperature: None
Explosive Properties: None
Oxidising Properties: None
Vapour Pressure (mm Hg): 0 KPA @ 20 Deg
Density (g/ml): Unknown
Solubility (Water): Yes
Solubility (Other): Alcohol
Partition Coefficient: Not Available

10. STABILITY AND REACTIVITY

Hazardous Reactions: None
Hazardous Decomposition Product(s): None
Conditions to avoid: Direct Sunlight
Materials to avoid: Strong Alkaline

11. TOXICOLOGY INFORMATION

Inhalation (LC50): Not Available
Skin Contact (Dermal – LD50): Not Available
Eye Contact: Not Available
Ingestion (Oral – LD50) Not Available

12. ECOLOGICAL INFORMATION

Environmental Hazards:
Persistence and Degradation: Not Available
Toxicity: Not Available
Effect on Effluent Treatment: Minimal impact



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13. DISPOSAL CONSIDERATIONS

Product & contaminated packaging: Dilute with water, contain and remove to waste site.

14. TRANSPORT INFORMATION

IATA: Unclassified

ADR: Unclassified

IMO: Unclassified

UN NO.: Unclassified

15. REGULATORY INFORMATION

Classification and labeling Danger symbol: Not Available

Danger Label: Not Required

Safety phrases:

16. OTHER INFORMATION

The statements contained herein are offered for informational purpose only and are based upon technical data. G- Force Chemicals Cc believes them to be accurate to the best of our knowledge, but does not purport to be all-inclusive. The above stated product is intended for use only by persons having the necessary technical skills and facilities for handling the product at their discretion and risk. Since conditions and manner of use are outside our control, we (G-Force Chemicals Cc) make no warranty of merchantability or any such warranty, express or implied with respect to information and we assume no liability resulting from the above product or its use. Users should make their own investigations to determine the suitability of information and product for their particular purposes.

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SAFETY DATA SHEET (SDS)

SUPER LOO LEMON EXECUTIVE

SAFETY DATA SHEET (SDS) according to ISO / SANS 11014 : 2009 / 2010,
 UN Transportation of Dangerous Goods,
 UN Globally Harmonized System of classification and Labelling and EC Directives 1272/2008

SECTION 1. Identification – Chemical Product and Company

Trade Name	SUPER LOO LEMON EXECUTIVE
Product Code	F95 57284
Chemical Technical Name	Blend of biocide, surfactants, dye, fragrance and alkaline salts.
Proper Shipping Name	Not regulated
UN Number	Not regulated
CAS Number	Mixture
Chemical Family	Biocide
Recommended use of the Chemical	Toilet treatment powder in dissolving or non dissolving sachets
Restrictions of the Chemical	Not for use in personal hygiene nor by untrained persons
Suppliers Details	Glenchem (Pty) Ltd,
Address	11 Pomona Road, Pomona, Kempton Park, Gauteng, South Africa
Telephone No	Tel +27 11 396 1631 / 396 1632 / 979 2200 Fax – +27 11 979 2665
e-mail	info@glenchem.com , Quality - gc@glenchem.com .
24 Hour Emergency phone number.	+27 (0) 83 290 2095 / +27 (0) 83 302 0167 / +27 (0) 83 661 4344

SECTION 2. Hazards Identification

GHS Classification of the substance: Not regulated

Hazard Class	N/A	N/A
Hazard Type	Hazard Category	GHS Hazard Statement
Acute toxicity oral	Category 4	H302 Harmful if swallowed
Acute toxicity dermal	Category 4	H312 Harmful on contact with skin
Acute toxicity inhalation	Category 4	H332 Harmful if inhaled
Respiratory sensitizer	Category 1B	H334 May cause allergy or asthma symptoms or breathing difficulties if inhaled.
Skin corrosion/irritation	Category 3 Irritant	H316 Causes mild skin irritation
Eye damage/ irritation	Category 2	H319 Causes serious eye irritation
Acute Aquatic Toxicity	Category 3	H402 Harmful to Aquatic Life
Chronic Aquatic Toxicity	Category 3	H412 Harmful to aquatic life with long lasting effects

The most important adverse effects to know in emergency are –

GHS label elements, including precautionary Statements:



GHS 07 Skin & eye irritation

Signal word: Warning

Hazard Statements –

- H302 Harmful if swallowed
- H311 Harmful in contact with skin
- H332 Harmful if inhaled
- H334 May cause allergy or asthma symptoms or breathing difficulties if inhaled.
- H316 Causes mild skin irritation
- H319 Causes serious eye irritation
- H402 Harmful to Aquatic Life
- H412 Harmful to aquatic life with long lasting effects

Precautionary statements:

- P102 - Keep out of reach of children
- P280 - Wear protective gloves
- P264 - Wash hands thoroughly after handling
- P270 - Do not eat, drink or smoke when using / handling this product
- P302 + P352 - If on SKIN wash off with plenty of water
- P332 + P313 - If skin irritation continues, get medical attention
- P280 - Wear eye / face protection
- P273 - Avoid release to the environment

Response:

- P305 + P351 + P338 - If in EYES rinse cautiously with water for several minutes, remove contact lenses if safe and easy to do, continue rinsing and get medical attention
 - P337 + P313 - If eye irritation persists, get medical attention
 - P261 + P271 - Avoid breathing mist, wear eye & face protection and use in well ventilated area
 - P304 & P340 - If INHALED and breathing is difficult – remove person to fresh air and get medical attention
 - P301 - If SWALLOWED and feel unwell, get medical attention
- Refer Sections 5, 6 and 8

Storage:

- P391 Collect spillage
 - P501 Dispose of containers in accordance with regulations
- Refer Section 7

Special Labelling requirements – refer Section 14 for transport labels

SECTION 3. Composition / information on ingredients

Chemical Identity	Mixture of biocide, salts and surfactants
Other means of identity	Blue Powder
Common Name, synonyms, etc.	Blend of biocide, surfactants, salts, dye and fragrance.

Ingredient name	UN Number	CAS number	%	Classification EC1272/2008
Bronopol	3241	52-51-7	1-10	200-143-0

SECTION 4. First Aid Measures

Most important symptoms/effects, and necessary measures:

Product in eye – can cause serious eye damage / irritation. Flush eyes with water for 15 mins whilst holding eyelids open and remove any contact lens if safe to do so. Repeat rinsing if irritation persists and get medical attention. NB care must be taken to avoid contaminated rinsing's running back into the eyes.

Product on skin – can cause skin irritation. Remove any contaminated clothing and wash affected area with running water for at least 20 mins. Wash contaminated clothing and shoes thoroughly before reuse.

Product ingested – do not induce vomiting, get victim to rinse mouth with water and then give at least 250 – 300ml water / milk to drink. If vomiting occurs, wipe mouth and give more water + get medical attention. NB if the victim is losing consciousness for any reason do NOT try to give anything by mouth!

Product inhaled or aspirated – may cause respiratory irritation. Move patient to fresh air and if any breathing difficulty persists get immediate medical advice.

SECTION 5. Fire-Fighting Measures.

Product is not flammable but toxic fumes could be released from breakdown if the product is involved in a large fire.

Suitable extinguishing media: dry chemical, CO₂, water spray, fog or foam

Unsuitable extinguishing material: not known

Small fires – immediate response action should quickly put out the fire.

Large fires – evacuate area, move containers out and away from fire if can be done safely without increasing risk. Isolate and contain fire as much as possible, and dike or use inert material for berm to contain any spilled materials and run-off water for later disposal. NB need to prevent run-off containing product from contaminating any water source as toxic to aquatic life.

Special hazards - Use water to keep containers cool to prevent pressure build up and possible explosion which could be caused through pressure build up

Protective clothing - Wear full protective clothing and self-contained, positive breathing apparatus for large fires – get professional emergency response where very large.

Refer to the ERG - Emergency Response Guide 2016 and SANS 10232 - 3

NB: prompt actions can prevent spread of small fires but Large fires involving chemicals require professional Emergency Response.

SECTION 6. Accidental Release Measures.

Personal precautions - Wear personal protection before attempting to respond and contain or cleanup spills. Refer section 8

Environmental precautions - Do not dispose large volumes of any chemical into watercourses or sewers, as components are environmental hazards.

Clean-up methods

Containment: Prevent further leakage or spillage if safe to do so. Cover powder spill with plastic sheet or tarp to minimize spreading and keep powder dry. Do not add water to spilled material. Using clean dedicated equipment, sweep and scoop all spilled material, contaminated soil, and other contaminated material and place into clean dry containers for disposal. Do not close containers containing wet or damp material.

Clean up: Use personal protective equipment as required. Cover powder spill with plastic sheet or tarp to minimize spreading and keep powder dry. Take up mechanically, placing in appropriate containers for disposal. Avoid creating dust. Clean contaminated surface thoroughly. Pick up and transfer to properly labelled containers. Sweep up and shovel into suitable containers for disposal. After cleaning, flush away traces with water very well. Discolouration of the floor will occur.

GHS Disposal Precautionary Statement - P501 dispose of spilt product, waste and containers in accordance with SA National and / or regional Regulations refer National Environmental Management Waste Act - NEM: WA, it's Regulations and local by-laws. This informs permitted Waste Facilities and Service providers see the South African Waste Information Centre sawic.environment.gov.za

SECTION 7. Handling and Storage

Precautions for safe handling – wear appropriate personal protective equipment – see Section 8.
 Eating, drinking and smoking shall be prohibited in areas where chemicals are handled, stored or processed. Workers must wash hands before eating, drinking or smoking to remove any chemicals that could be ingested or inhaled and should remove contaminated clothing and protective equipment before entering eating areas.

Storage requirements: Store in a cool place out of direct sun and avoid sources of potential contamination.

Handling precautions: Keep drums tightly closed when not in use. Avoid contact with skin, eyes or clothing. Avoid breathing mist. Wear rubber gloves if likely to come into skin contact.

Conditions for Safe Storage - refer SANS 10263: The Warehousing of dangerous goods, and 10263 - Part 8 The storage and handling of corrosive substances, for more specific information and relevant regulations and recognised practices for storage, warehousing and handling.

GHS Precautionary Statement P 406 store in corrosion resistant containers.

Suitable storage materials

Durable plastic – dissolving or non dissolving as inner packaging. SWB as outer packaging.

Product Labels – Yellow label including description, application, first aid & batch no + Transport see S 14

Product Shelf life – 6 months from date of manufacture.

SECTION 8. Exposure controls / personal protection

Control parameters e.g. occupational exposure limit values or biological limit values

Ingredient name	%	Exposure limits – OHS Act South Africa 1993
Bronopol	1-10	Short Term Value OEL 2.5mg/m ³ , 2ppm Long Tern Value OEL 2.5mg/m ³ , 2ppm

Engineering control measures: Local ventilation should be available if mists are produced.

Personal protection – respiratory: Unlikely route of exposure, but if mists are encountered could be irritating to the respiratory tract, use NIOSH approved respirator.

Personal protection – hand: skin irritant thus avoid contact with this chemical. Wear rubber gloves.

Personal protection – eye: eye irritant thus wear safety glasses with side shields at all times. Contact lenses should not be worn.

Personal protection – skin: skin irritant thus wear overalls, safety shoes/boots and apron.

Personal protection – ingestion: Restrict access to unauthorized persons. Wash hands after contact.

Other protection - A safety shower and eye wash facility should be nearby and ready for use.

Gloves	Eye Protection	Running water	Dust masks
Rubber / PVC	Goggles/Shield	Access	Dust Mask
			If required

SECTION 9. Physical and chemical properties

Appearance	Blue powder.
Odour	Characteristic aromatic odour according to fragrance
Odour Threshold	Not known
pH at use concentration 2.5g/L	6.30 – 8.45
Density	1.00
Initial boiling point / range	Not Assessed
Melting / Freezing point / range	Not Assessed
Flash Point	Not Assessed
Explosive Properties	Not Applicable
Flammability	Does not readily burn
Viscosity	Not Assessed
% Volatile by volume	Not assessed but not readily volatile at ambient temperatures
Water – insoluble matter content	Unknown
Corrosion	Not applicable
Foam Ability	Not applicable
Working temperature	10 – 50°C
Phosphates	Absent
Hard water behavior	Sequesters, broad spectrum
Surface compatibility	No precipitation of solids or separation
Biodegradability	Glutaraldehyde is readily biodegradable

SECTION 10. Stability and Reactivity

Chemical Stability	Product is stable under normal operating and temperature conditions
Reactivity	Not known.
Conditions to Avoid	Direct sunlight, poor ventilation and high temperatures
Substances to Avoid	High alkaline
Incompatible materials	High alkaline neutralize the biocide
Thermal decomposition products	unknown
Polymerization	Does not polymerize.

SECTION 11. Toxicological Information

Acute toxicity	Result	Species	Dose/ Exposure	Caution
Oral	Acute Cat 4	ATE Mix Calculated	LD ₅₀ 2239.5474 mg/kg	Harmful if swallowed
Dermal	Acute Cat 4	ATE Mix Calculated	LD ₅₀ 318.2686 mg/Kg	Harmful in contact with skin
Inhalation	Acute Cat 4	ATE Mix Calculated	LC ₅₀ 4.1257 mg/l	Harmful if inhaled

SECTION 11. Toxicological Information

Skin Corrosion / Irritation	Category 3 Irritant
Eye Damage / Irritation	Category 2B Irritant
Respiratory Sensitizer	Category 1B
Germ Cell Mutagenicity	No Evidence

SECTION 11. Toxicological Information

Carcinogenicity	No evidence
Reproductive Toxicity	No evidence
STOT Single Exposure	No evidence – NP9 Cardiovascular 250mg/kg/day rat liver
Aspiration Hazard	Harmful with possible respiratory irritation.

12. Ecological Information

GHS – EU Group Classification, and C & L Inventory :

Hazardous to Aquatic Environment	
Aquatic Toxicity	Fish LC ₅₀ (96hr) – 56.4577 mg/L (calculated ATE Mix) Daphnia LC ₅₀ (48hr) – 4.1648 mg/l (calculated ATE Mix) Algae EC ₅₀ (72hr) – 4.6243 mg/l (calculated ATE Mix)
Acute (Short Term)	Category 3 – H402 – Harmful to aquatic life
Chronic (Long Term)	Category 3 – H421 – Harmful to aquatic life with long lasting effects
Hazardous to the ozone layer	
Biodegradability	80% ingredients is readily Biodegradable
Bio-accumulation	NP9 BCF 0.2 – 1.4 Glycerin Log Pow -1.76
Mobility	NP 9 KOC = 6.1 Glycerin - 1.261

SECTION 13. Disposal considerations

Disposal methods

Disposal must be made in accordance with the applicable National and Regional Government regulations at approved and permitted chemical disposal sites – refer to the SA National Environmental Management Waste Act - NEM: WA, it's Regulations and local by-laws. This informs permitted Waste Facilities and Service providers see the South African Waste Information Centre sawic.environment.gov.za

Disposal of packaging

Packaging's and containers, even those that have been emptied, will retain product residue and vapours, handle empty containers as if they were full. Remove all possible traces of product and wash prior to disposal of packaging and containers. Dispose in compliance with Regulations – see above and Industry Best Practice
 Always observe and comply with hazard warnings

SECTION 14. Transport information

UN Number	Not Regulated
UN proper shipping name – PSN	Not Regulated
Transport Class	
Packing group	
Environmental hazards	Not Harmful to aquatic life
IMDG	UN Certified drum Not a Marine pollutant - IMDG 2.9.3 below threshold Refer IMDG Code volume 2 Amendment 37-14
IATA	Refer IATA 2016 57 th edition
Emergency Response Guide – ERG 2016	

SECTION 15. Regulatory information

OHS Act - Occupational Health and Safety Act 85 of 1993: requires site Risk Assessment and monitoring to inform personnel Health / Biological Monitoring. **Section 9A** requirement to provide MSDS

MHI – Major Hazards Installations Regulations - OHS Act: require site Risk Assessment to ascertain potential impacts outside of the site and potential impacts on the public or neighbours. Copy to be lodged with the Dept Labour, and local Emergency Services.

Pressure Equipment Regulations - OHS Act: encompasses containers and service equipment



MATERIAL SAFETY DATA SHEET

PINE GEL

1 PRODUCT AND COMPANY IDENTIFICATION

Product Name:
Product Description:
Manufacturer/Supplier

Postal Address:

Telephone:
Fax:
Trade Name:
Chemical Family:
UN No :

PINE GEL

Pine detergent in gel form
Prime Cleaning Suppliers
1 Pepper Place,
Rainbow Park 2,
Montague Gardens
Post Net Suit # 95
Private Bag X 7 Chempet
7442
021 551 4570
021 551 4509
Pine Gel
Surfactants , Neutralised sulphonates and Pine Oil
3082 (Miscellaneous substances)

2 COMPOSITION/INFORMATION ON INGREDIENTS

Hazardous Components:
EEC - classification:
R - Phrases:

None
Irritant
R36 R38
S25 S26

3 HAZARDS IDENTIFICATION

Main Hazard:
Flammability:
Chemical hazards:
Biological Hazard:
Eyes:
Skin:
Ingestion:
Inhalation:
Carcinogenicity:
Mutagenicity:
Neurotoxicity:

Irritant
None
None if used as directed.
None
Irritant
Irritant
Will cause nausea and vomiting.
Irritant
N/A
N/A
N/A



4 FIRST AID MEASURES

Eyes:

Flush eyes with clean water for 15 min.

Skin:

If irritation persists seek medical help.

Ingestion:

Remove contaminated clothing and wash skin.

Inhalation:

Do not induce vomiting. Drink plenty of water and seek medical attention.

Move patient to fresh air.

5 FIRE FIGHTING MEASURES

Extinguishing media:

Dry chemical ,water to CO2

Special Hazards:

None

Protective Clothing:

Wear full protective clothing while fighting chemical fires.

6 ACCIDENTAL RELEASE MEASURES

Personal precautions:

Avoid contact with the eyes.

Environmental precautions:

Flush with a large volume of water.

Small spill:

Flush with a large volume of water.

Large spill:

Contain spill with inert absorptive material and dispose according to local municipal regulations.

7 HANDLING AND STORAGE

Handling /Storage

Store in a cool dry place away from children & un informed persons.

8 EXPOSURE CONTROLS/PERSONAL PROTECTION

Occupational Exposure Limits.

If there is a possibility of splashing, workers should wear eye protection.

Respiratory:

None

Hand protection:

Use of gloves recommended

Eyes:

Use goggles if splashing expected.

9 PHYSICAL AND CHEMICAL PROPERTIES

Appearance:

Thick Green Gel

Odour:

Pine



pH	6.0 - 9.0
Solubility-Water	Fully soluble.
SG	1.03 g/l
Flash point:	N/A
Boiling point:	100C

10 STABILITY AND REACTIVITY

Conditions to avoid:	Extreme heat and fire Do not mix with other chemicals
Incompatible materials: Hazardous decomposition products.	Oxidising agents CO2

11 TOXICOLOGICAL INFORMATION

Acute toxicity:	LD (oral, rats) >200mg/kg
Carcinogenicity:	N/A
Mutagenicity:	N/A
Reproductive Hazards:	N/A

12 ECOLOGICAL INFORMATION

Aquatic toxicity- fish	Not Determined
Aquatic toxicity - daphnia:	Not Determined
Aquatic toxicity - algae:	Not Determined
Bio Degradability:	Bio Degradable

13 DISPOSAL CONSIDERATIONS

Waste disposal:	Dispose according to local municipal regulations.
Packaging:	Send to recyclers.

14 TRANSPORT REGULATIONS

UN NO	3082
Substance Identity No	N/A
ARD/RID Class	N/A



15 REGULATORY INFORMATION

EEC - Hazard Classification:	N/A
Risk Phases:	R36/38
Safety Phases:	S25/26
National Legislation:	N/A

16 ADDITIONAL INFORMATION

1. Always use according to manufacturer's instructions.

The information contained herein is based on our current knowledge and experience at this time and summarises to the best of our knowledge the health and safety and hazardous information relating to the product. The data is intended only as a guide for the handling and safety of the product.

We do not assume any liability for the consequences of the use of this product, since it is applied under conditions beyond our control and with which we may be unfamiliar.

Final determination of the suitability of use of the product for any particular purpose is the sole responsibility of the user.

Although certain hazards are mentioned, we cannot guarantee that these are the only hazards that exist. We believe the product will perform the task for which it is intended, but do not in any way guarantee it will do so as conditions of actual use are beyond our control, under no circumstances shall we or our agents be liable for any consequential loss arising from its use.

REFERENCES

15.11.2019 DRAKENSTEIN MUNICIPALITY (3 YEAR CONTRACT)	INFORMAL SETTLEMENTS – SUPPLY OF 167 UNITS SERVICED TWICE WEEKLY	R158,353-85 JONATHAN MARTHINUS - 0218074500 L.KAMTE 021 807 6363
01.07.2020 STELLENBOSCH MUNICIPALITY	INFORMAL SETTLEMENTS – SUPPLY OF 82 UNITS SERVICED TWICE WEEKLY	R78,756-28 KURT – 083 434 8227
2 YEAR CONTRACT TRANSNET	LANGA INFORMAL SETTLEMENT – SUPPLY OF 24 UNITS SERVICED TWICE WEEKLY.	R11,136-00 DOUW WILLEMSE 083 701 4212
March 2020 – August 2020 SCAN DISPLAY	HOSPITAL OF HOPE – CTICC – SUPPLY OF TOILETS, TRAILERS AND SHOWERS	R1,119,774-63 JANE STEELE – 021 012 5400
28.02.2020 LOW MAINTENANCE	SUPPLY OF 22 UNITS TO EERSTERIVER PRIMARY SCHOOL, SUPPLY OF 22 UNITS TO TABLEVIEW SCHOOL	R40,408-00 AMY KOOPMAN – 066 222 1218
KNYSNA MUNICIPALITY	INFORMAL SETTLEMENTS – SUPPLY OF 63 UNITS SERVICED TWICE WEEKLY	R29,721,75 LINDILE PETUNA 044 302 6300
2016 TCM DEVELOPMENTS	INFORMAL SETTLEMENTS SUPPLY OF TOILETS FOR LNJ 477 AND TSWELQUE	R150, 650-76 Mr. A. TSHASANYANE - 0761245533
2017 TCM DEVELOPMENTS	INFORMAL SETTLEMENTS SUPPLY AND SERVICING OF TOILETS FOR SKOON- PLAAS, DAGGAFONTEIN AND GUGULETHU 250.	R103, 369-50 Mr. A. TSHASANYANE - 0761245533
2017 DAVID MOREKI	INFORMAL SETTLEMENTS SUPPLY AND SERVICE OF TOILETS FOR GERMISTON 221	R114, 924-42 DAVID MOREKI - 0163624162

REFERENCES

Date	Task	Process/Note
02.02.2020 & 09.02.2020 CITY OF CAPE TOWN	GREEN POINT MARKET – SUPPLY OF 6 TRAILER VIP UNITS, 2 DISABLED UNITS, 1 JANITOR	R32,234-00 F. SHAIK – 021 400 6761
01.12.2019 – 31.01.2020 CITY OF CAPE TOWN	ZANDVLEI RESORT – SUPPLY OF 6 PORTABLE TOILETS, SERVICING FOR 8 WEEKS (TWICE A WEEK)	R33,810-00 Astrid Trimm – astrid.trim@capetown.gov.za 0214009250
1.07.2019 – 31.03.2020 DEPARTMENT OF HOME AFFAIRS	SUPPLY AND SERVICE 4 PORTABLE TOILETS AND JANITORIAL SERVICES	R132,583-50 NKOSIKHO KALO - 0788521469
04.01.2020 KKK MINSTRILS	GRAND PARADE – SUPPLY OF 250 VIP UNITS, 6 WHEELCHAIR UNITS, 2 DOOR TRAILER, SUPPLY OF PUMP TRUCK ON SITE	R127,926-00 ZIYAAD WILLIAMS - 0826411116
27.12.2019 DVM EVENTS	NOOITGEDACHT ESTATE – SUPPLY OF 36 VIP PLASTIC	R175,572-00 Andy – 072 751 5395
April 2019 CITY OF CAPE TOWN	Erica Park Sportsfield – SUPPLY OF PORTABLE TOILETS FOR BAYHILL TOURNAMENT	R39,744-00 F – SHAIK – 021 400 6761
30.12.2019 CAPE MALAY CHOIR BOARD	MALAY CHOIR CITY BOWL – SUPPLY OF 140 VIP UNITS, 3 WHEELCHAIR UNITS, SUPPLY OF PUMP TRUCK ON SITE	R125,292-50 ELY - 0724339421
21.12.2019 RAYMOND BLOOM	LOVE & LIGHT – SUPPLY OF 45 UNITS, 1 WHEELCHAIR, 1 4DOOR TRAILER & 3 URINAL TOILETS, SERVICING, JANITORIAL SERVICES	R35,730-00 RAYMOND BLOOM - 0844144201
14.12.2019 OUT THE BOX PRODUCTION	OUTSIDE SILVERSTREAM HOTEL ATLANTIS – SUPPLY OF 20 VIP UNITS, 1 WHEELCHAIR UNIT	R14,311-75 Christopher - 0828961218



Enquiries: Ms L. Kamte
Contact number: 021 807 6363
Reference: House Admin /2019
Date: 02 March 2020

TO WHOM IT MAY CONCERN

In November 2019 Bidvest Prestige Toilet Hire was awarded the contract for the hiring, cleaning, delivery and servicing of chemical portable toilets at informal settlements in the Drakenstein Municipal area.

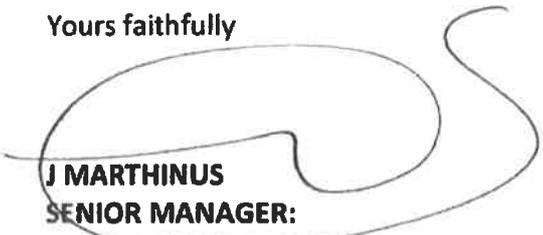
They were able to deliver and sited 130 portable toilets at various settlements. These toilets are serviced three times a week and Bidvest Prestige Toilet Hire also responds to all queries in a professional manner.

In addition, Bidvest Prestige Toilet Hire has commenced with "Project Phakamani" (meaning upliftment, rising of a community). This is a training program aimed at up-skilling nominated individuals in the informal settlements on a regular and on-going basis.

We hereby recommend the services of Bidvest Prestige Toilet Hire.

If you have any questions, please feel free to contact us

Yours faithfully



J MARTHINUS
SENIOR MANAGER:
RENTAL STOCK AND SUPPORT SERVICES

BRANCH OFFICE
56 Faraday Boulevard
Vanderbijlpark
Van Der Westhuizenshoogte AH



HEAD OFFICE
23 Sun Tide Club
Norkem Park
Kempton Park
1620

11100 Charles Kharkl
Bloemanda
Bloemfontein
Tel: 074 564 2470

www.tcmdevelopments.co.za

Fax: 086 764 7596
Tel: 016 931 1168
Cell: 083 944 8754

Email: detus@tcmdevelopments.co.za

05/04/2019

TO WHOM IT MAY CONCERN

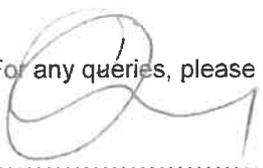
SCHEDULE OF SIMILAR WORK COMPLETED BY

Employer : TCM DEVELOPMENTS PTY Ltd
Contractor : BIDVEST PRESTIGE TOILET HIRE

This letter serves to confirm that Bidvest Prestige Toilet Hire has been in the past appointed, successfully and timeously completed the following relevant projects in the Ekurhuleni Metropolitan Municipality in Water and Sanitation Projects: Contract Number **A-WS 04-2016**

Client	Description of the contract	Value of the contract and duration	Contact person
TCM Developments PTY LTD	The Hiring, Delivery and Maintenance of Chemical Toilets Within Ekurhuleni. From 09 May 2017-30 June 2019.	Will be determined after the completion of the contract.	Mr. A. Tshasanyane 016 931 1168 076 124 5533

For any queries, please feel free to contact me directly.


.....
Aupa Tshasanyane
(COORDINATOR.)

Low Maintenance (PTY) LTD

Reg No: 2016/065615/07

Vat No: 4690282670

61 Suikerbekkie Street W,
Joostenberg Vlakte,
Kraaifontein 7570
Tel: (021) 987 3533



To Whom it may concern

I am writing to recommend the services of Bidvest Prestige. We have been using Bidvest to supply and service 44 mobile toilets for the past seven (7) months, and have always been completely satisfied.

They do an excellent job, are always punctual for services, and offer the most competitive rates.

Their customer service is amazing and they always go above and beyond for any additional requirements we may have.

I am happy to recommend the services of Bidvest Prestige. If you have any questions, feel free to contact me.

Amy Pillay

Project Administrator

(021) 987 3533

amy@low-maintenance.co.za



KNYSNA
Municipality Munisipaliteit uMasipala
INCLUSIVE. INNOVATIVE. INSPIRED.

Collab No:
File Ref: **T03 of 2020/21**
V.Nobatana

BIDVEST SERVICES (Pty) Ltd
21 Hibernia Street
George
6529

Per electronic mail: ilyas@presclean.co.za

ATTENTION: Ilyas Ganey

Dear Sir/Madam,

TENDER 03/2020/21: SUPPLY AND DELIVERY OF 150 NON-FLUSH CHEMICAL TOILETS TO VARIOUS AREAS OF GREATER KNYSNA FOR A PERIOD ENDING 30 JUNE 2023.

The above tender has reference.

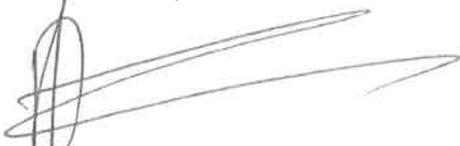
On behalf of Knysna Municipality, I am pleased to advise you that your tender has been accepted. The tender is awarded to you as the highest scoring service provider for a period ending **30 June 2023** from date of appointment. Orders will be placed in line with the tendered rates on an as and when required basis.

A binding contract between you and Council will only be entered into after the expiry of 21 days from date hereof, on condition that no objection/appeal against the award of the tender is received from any unsuccessful tenderers.

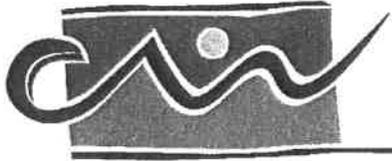
We want to make use of this opportunity to sincerely thank you for the interest shown and wish you all the best in your business.

Kindly contact Mr. V. Nobatana should you require clarity on the information provided at telephone number 044 302 6595.

Yours faithfully,



DAWID ADONIS
ACTING MUNICIPAL MANAGER
DATE: 26/03/2021



CAPE WINELANDS DISTRICT

MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

NAVRAE/ENQUIRIES//MIBUZO:
TELEFOON/TELEPHONE/UMNXEBA:
FAKS/FAX/IFEKSI:
E-POS/E-MAIL/IE-MAIL:

Elmine Niemand
021-888 5176
086 688 4173
elmine@capewinelands.gov.za

Alexanderstraat 46 Alexander Street
☒ 100
STELLENBOSCH
7599

Bidvest Services (Pty) Ltd
P O Box 36642
CHEMPET
7442

Q 2020/026: HIRING OF MOBILE AND PORTABLE TOILETS FOR THE PERIOD ENDING 30 JUNE 2021

Dear Sir / Madam

It is with pleasure that you are hereby informed that the Cape Winelands District Municipality has awarded you the above mentioned quotation.

Your attention is drawn to the fact that the said offer has been accepted on condition that you fully comply with all the conditions, requirements and specifications as set out in the quotation document.

Please be advised that the goods/services will only be deliverable upon receipt of an official order from the relevant department. This order number must be mentioned on every statement of account rendered by your firm.

I trust that a good service relationship will be maintained. Kindly direct any further queries in this regard to **Janine Winder** of this office at telephone number 0861 265 263.

Yours faithfully

for MUNICIPAL MANAGER

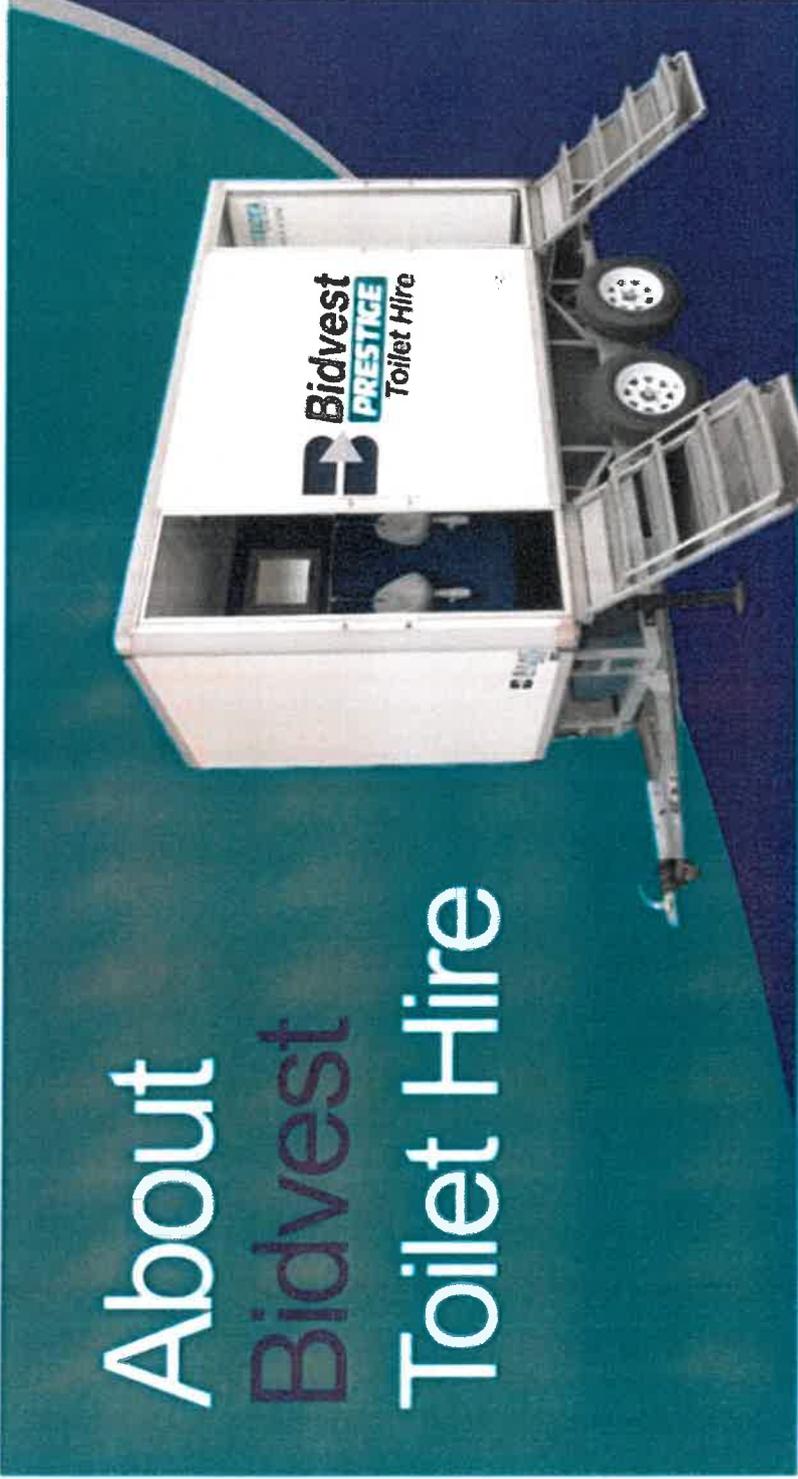


Additional Supporting Documents

1.1 Company Profile

1.2 Methodology

About Bidvest Toilet Hire



Company Profile

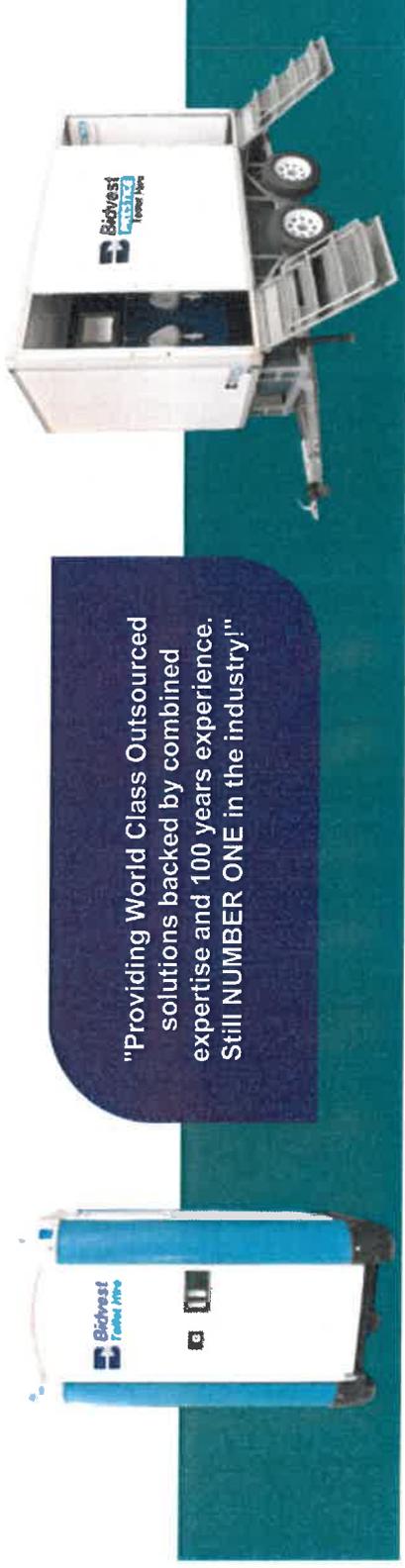
What We do!

We supply and service portable chemical toilets to customers who do not have any formal sanitation this includes, Construction sites, Special Events, Informal housing settlements and the like. Further to this we service septic tanks and pit latrines.

This is done with the use of a vacuum tank truck or honey sucker as commonly known. Our innovative products have many functional advantages and our commitment to service excellence and quality ensures that all clients receive a hygienic product that they can rely on. Our units range from basic construction units up to management units.

The special events side of the business has unique and technically advance units. We offer over 10 years' experience in managing the requirements of our clients and will tailor the best solution for you and your budget. View our website www.bidvestprestige.co.za for more information. We have a level 2 rating on the BBBEE 100% Owned by Bidvest Group 62.89 % Black owned voting rights 53.57% Black ownership economic interest 26.42% Black women owned voting rights

"Providing World Class Outsourced solutions backed by combined expertise and 100 years experience. Still NUMBER ONE in the industry!"



Vision and Mission



Vision Statement

We are the first choice in sanitation solutions through uncompromising quality and innovation by living our values of integrity, accountability, transparency, teamwork and being health, safety and environmentally conscious.

Mission Statement

We provide sanitation solutions for the environment and to our customers through professional staff and promote economic growth for our stakeholders

Health & Safety

Vision Statement

Bidvest toilet hire's long term sustainability depends on our commitment and ability to continually improve the quality of our business operations, products and service whilst protecting our employees, suppliers, customers, communities and the environment in which we operate.

Mission Statement

We are committed to acting with integrity and to continuously identify, eliminate and manage the health, safety and environment risks associated with our operations and products. Bidvest toilet hire will place emphasis on human health, operational safety and hence seek to eliminate occupational hazards and illnesses. We strive for zero tolerance of accidents.

Occupational Health And Safety Policy Statement

Management undertakes to provide for as far as reasonably practicable, the health and safety of its employees and the protection of all persons other than employees against the hazards associated with the organization's activities.

Our priority is to support the communication system ensure that everyone is made conversant with the hazards attached to all work performed understand the preventative measures required with respect to the hazards and are provided with the necessary information, education, training and supervision to maintain a safe workplace.

We will remain proactive in anticipating, recognizing, evaluating and controlling all unknown and unsafe situations that could result in incidents or disruption of work. We will often promote positive mental and physical wellbeing within the organization.

This is not only achieved through joint consultation and mutual participation.

[Signature]

Chief Executive Officer

Date

Environmental Policy

The adoption of responsible environmental business principles and a proactive approach to environmental management are part of sustainable business practices. All corporations, irrespective of their sector, have an impact on the environment and thus need to play a proactive role in using their spheres of influence to develop economically, environmentally and socially sustainable operations. Bidvest recognizes its responsibilities in this regard.

Bidvest commits to:

- Adhere to or exceed environmental regulations relevant to its operations internationally.
- Identify, mitigate and manage the environmental impacts and risks of its products and services.
- Optimize consumption of raw materials and energy, and minimize waste through applying a 'reduce, reuse, recycle' philosophy.
- Work in partnership with its suppliers, customers and other relevant business partners, within its sphere of influence, to redesign and reduce the environmental impact of products, services and other business activities.
- Unlock the creative potential for sustainable solutions by working with employees to embed an environmental consciousness throughout the organization.
- Include environmental considerations in its business decisions.
- Work with its appropriate government departments, civil society groups and other stakeholders to identify and resolve environmental issues relevant to the Bidvest businesses.
- Encourage Bidvest divisions to set measurable targets and timelines relevant to their sectors.

Divisions are responsible for staying abreast of environmental best practices relating to their industry sectors and developing innovative solutions to environmental issues. The Bidvest Environmental Policy is endorsed and supported by the Bidvest Board and is the responsibility of the Risk (Audit) committee. This committee will oversee the establishment and maintenance of relevant management structures and processes to achieve the objectives of this environmental policy. The policy objectives will be reviewed periodically and, if necessary, updated. The committee will review performance against objectives, which will be reported annually in the Bidvest sustainability report.



EMPOWERDEX
Economic Empowerment Rating Agency

Generic B-BBEE Verification Certificate

Bidvest Services (Pty) Ltd

Incorporating the Bidvest Toilet Hire activities
Registration Number: 2008/001258/07
Address: Building 3, Tuusovu Office Park, 4, Conyngham Avenue, Woodlands 2122

Level Two Contributor

Criteria	Actual Score	Target Score	Weighting	Weighted Score
Ownership	20.00	19.00	10%	2.00
Management Control	19.00	19.00	10%	1.90
Skills Development	41.00	33.00	15%	6.15
Enterprise and Supplier Development	40.00	42.00	15%	6.00
Community Investment	10.00	10.00	5%	0.50
Total B-BBEE	130.00	117.00		26.55
<p>Weighting for B-BBEE Ownership: 10% Management Control: 10% Skills Development: 15% Enterprise and Supplier Development: 15% Community Investment: 5%</p>				
<p>Additional Information: Bidvest Services (Pty) Ltd is a subsidiary of Bidvest Limited, a JSE listed company. Bidvest Services (Pty) Ltd is a Level Two Contributor.</p>				
<p>Declaration: Bidvest Services (Pty) Ltd is a Level Two Contributor.</p>				
<p>Declaration: Bidvest Services (Pty) Ltd is a Level Two Contributor.</p>				

EMPOWERDEX
Economic Empowerment Rating Agency

For a complete list of B-BBEE levels, please visit our website at www.empowerdex.co.za. Bidvest Services (Pty) Ltd is a Level Two Contributor.

EMPOWERDEX is a registered company in South Africa. Bidvest Services (Pty) Ltd is a Level Two Contributor.

EMPOWERDEX is a registered company in South Africa. Bidvest Services (Pty) Ltd is a Level Two Contributor.

020106594



Certificate

B-BBEE Ownership

- 100% Owned by Bidvest Group
- 62.89% Black owned voting rights
- 53.57% Black ownership economic interest
- 26.42% Black women owned voting rights

Procurement Benefit

VALUE ADDED

ENTERPRISE

125 %

of your spend recognized on your scorecard



COVER	Legal Liability for Injury and or Damage
INSURER	QBE Casualty Syndicate 386
PERIOD OF INSURANCE	02 March 2017 - 01 March 2018
TERRITORIAL LIMITS	Worldwide
PRIMARY LIABILITY POLICY	
POLICY NUMBER	B0621CBID000115
LIMIT OF INDEMNITY	ZAR 25 000 000 each and every claim but in the annual aggregate in respect of Products, Defective Workmanship & Employers Liability
POLICY DEDUCTIBLE	ZAR 75 000 each and every claim
1ST EXCESS UMBRELLA LIABILITY POLICY	
POLICY NUMBER	B0621CBID000215
LIMIT OF INDEMNITY	ZAR 250 000 000 any one occurrence & in the annual aggregate
POLICY DEDUCTIBLE	In Excess of Primary Liability Limit

Compendium
INSURANCE BROKERS

17th Floor, 100 Water Street, Cape Town, 8001
Tel: +27 (0)21 424 1200
Fax: +27 (0)21 424 1201
www.compendium.co.za

February, 23rd 2017

**CONFIRMATION OF INSURANCE COVER
COMPREHENSIVE PUBLIC LIABILITY INSURANCE
THE BIDVEST GROUP LIMITED AND ALL SUBSIDIARIES**

This letter serves to confirm that the following insurances will be arranged for and behalf of
The Bidvest Group Limited incorporating Bidvest Prestige, details as follows :

COVER	Legal Liability for Injury and or Damage
INSURER	QBE Casualty Syndicate 386
PERIOD OF INSURANCE	02 March 2017 - 01 March 2018
TERRITORIAL LIMITS	Worldwide
PRIMARY LIABILITY POLICY	
POLICY NUMBER	B0621CBID000115
LIMIT OF INDEMNITY	ZAR 25 000 000 each and every claim but in the annual aggregate in respect of Product, Defective Workmanship & Employers Liability
POLICY DEDUCTIBLE	ZAR 75 000 each and every claim
1ST EXCESS UMBRELLA LIABILITY POLICY	
POLICY NUMBER	B0621CBID000215
LIMIT OF INDEMNITY	ZAR 250 000 000 any one occurrence & in the annual aggregate
POLICY DEDUCTIBLE	In Excess of Primary Liability Limit

This Certificate provides a summary of the policy cover and is not intended to amend, extend, replace or override terms or conditions contained in the actual policy document. We trust that this information meets your requirements. Should you have any queries do not hesitate to contact us.

Kind regards

Chris Symphes
csymphe@compendium.co.za



Execuline Four Door Toilet Trailer



✓ Has four full toilets.

✓ Each facility has a wash basin, hand soap dispenser, hand towels dispenser and a mirror

Execuline Two Door Trailer



- ✓ Includes a toilet roll dispenser, hand soap dispenser, hand wash basin .
- ✓ Also includes a mirror and hand towel dispenser.

Grey Portable Units



- ✓ Length 1.2 Breadth 1.2 Height 2.2m
- ✓ Hands free flushing, uses foot pedals
- ✓ Fully Flushable / Internal lights on request



Thank You





METHODOLOGY INCORPORATING SHEQ

SUMMARY OF WORK METHODOLOGY

1. The following will be negotiated with outgoing service provider for smooth transition and hand over of various sites:
 - Liaise with service provider regarding collection procedure.
2. To achieve the following we will:
 - Bring in our own trucks and toilets.
 - Hire local staff with or without relevant experience and train all staff in standard operating procedures.
 - Work from depot located in Cape Town.
3. Consult with area councilor and community leaders to ensure awareness and community involvement in positioning and placing of toilets.
4. Position the vehicle as close as possible to the area where the toilet unit is to be placed. Assistant to guide the driver whilst reversing the delivery vehicle.
5. Place and position the portable toilet unit.
6. Put toilet additive into the holding tank which should then be charged with the correct volume of clean water. Ensure the two items are properly mixed in holding tank.
7. Place toilet rolls in holder.
8. Disinfect interior of toilet unit and seat area.

<u>NO.</u>	<u>CONTENTS OF SHEQ METHODOLOGY</u>	<u>Page No.</u>
1	<u>Taking over of Staff, Equipment and Depot from existing Service Provider.</u> Possible Staff Takeover Possible asset acquisition (toilets, truck, etc.) Depot.	6 - 7 7 - 8 8 - 9
2	<u>Securing Depot for COVID 19, Occupational Health and Safety, and Operational Requirements.</u> Compliance with SANS 10400: Building Regulations Compliance with Cape Winelands Municipality Fire Safety By-Law Compliance with Occupational Health and Safety Act, 1993 (Act no.85 of 1993) Compliance with COVID 19 Legislation	11 - 12 12 - 13 13 14 - 15
3	<u>Staff Preparation.</u> SHEQ Induction Occupational Medicals: Hep B & Annuals ((Eye Test, Drug Test, Spirometry, Audiometry, etc.) Personal Protective Equipment	17 18 19
4	<u>Operations.</u> Picking up of Staff Sorting of Chemicals and Equipment at Depot Servicing of Portable Toilets-Pump Trucks and Bakkie. Cleaning of Portable Toilets - Yard. Transporting of Toilets. Loading/Offloading of Portable Units. Cleaning of Portable Toilets -On Site. Dumping of Human Waste- Pump Truck. Spill Control Procedure	21 - 24 26 - 27 29 - 31 33 - 34 36 - 39 41 - 43 45 - 46 48 - 50 52 - 54



TAKING OVER OF TOILET HIRE SERVICES AND DELIVERIES FROM PREVIOUS SERVIC PROVIDER

Created by:

Grant Kinnear

Prepared for: Cape Winelands District Municipality

Title:

Occupational Health and Safety Manager

TENDER NO: T 2021/013

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1
Acceptable Risk Control Level	High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3)– Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training			1 Unlikely 2 Likely 3 Certain

Methodology: Sequence of events				
Activity / Task Sequence No:	Job Step/Task	Potential Hazard	Severity (S)	Probability (P)
1	Describe the steps required to perform the task in the sequence they are carried out	Against each step list the potential hazards that could lead to non-compliance to applicable legislation to when the task step is performed.	3	1
1. TAKING OVER OF STAFF, EQUIPMENT AND DEPOT FROM EXISTING SERVICE PROVIDER				
1	The following will be negotiated with outgoing service provider for smooth transition: <i>Possible Site takeover</i>	<p>Quality: Legal 20% Skilled; Bidvest Prestige Toilet Hire; 80% Local Unskilled Labour local to Cape Winelands ratio not met as stipulated in Tender: T 2021/013.</p>	3	1
		<p>Appropriate Controls /Engineering, Administrative, PPE / PPW and Training/ List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard</p>		
				<p>Risk Rating (S X P)</p>
				<p>Responsible person to mitigate the risk</p>
				<p>Ilyas Ganey (General Manager)</p>

			3	2	6	<p>Failure to achieve the following due to staff of the existing service provider refuse to accept new contracts, Bidvest Prestige Toilet Hire will:</p> <ol style="list-style-type: none"> 1. Consult with area councillor and community leaders for potential staff in the community that we service. 2. Based on the information received, Staff will be consulted at a central location in Cape Winelands. 3. Bidvest Prestige Recruitment Policy will be followed. 4. Hire local staff with or without relevant experience and train all staff in standard operating procedures. 	Ilyas Ganey (General Manager)
2	<p>The following will be negotiated with outgoing service provider for smooth transition: Possible asset acquisition (toilets, truck, etc.)</p>	<p>Quality: Legal Assets not meeting the requirements as stipulated in Tender: T 2021/013.</p>	3	1	3	<p>Meeting with owner of existing service provider will be held to negotiate takeover of assets to minimize site disruption. If unsuccessful, assets and equipment will be sourced locally or transported in from our other branches.</p>	Ilyas Ganey (General Manager)

		<p>Safety Assets not in good state of repair or not maintained as per manufacturers requirements and applicable OHS Legislation which can impact on the safety of staff and community members</p>	3	2	6	<p>When the existing owner of existing service provider accepts the terms and assets is acquired, the following will be conducted:</p> <ol style="list-style-type: none"> 1. Inspection of all assets will be conducted to determine the standard and quality of the assets. This will be conducted on an asset checklist in order to separate the broken assets from working assets. 2. The Service and Maintenance Records of all equipment will be perused. 3. All Equipment will be serviced by an approved and accredited service provider. Based on the technical and service report, machinery, beyond a state of repair will be scrapped and removed from the Depot. 4. Based on the quantity of equipment that was scrapped, equipment will be sourced locally or transported in from our other branches. 	<p>Ilyas Ganey (General Manager) Grant Kinnear (Health and Safety Manager)</p>
3	<p>The following will be negotiated with outgoing service provider for smooth transition: Possible Depot lease takeover</p>	<p>Health Assets not in good state of repair or not maintained as per manufacturers requirements and applicable OHS Legislation which can impact on the health of staff and community members</p> <p>Environment Assets not in good state of repair or not maintained as per manufacturers requirements and applicable OHS Legislation which can impact on the ecosystem and environment</p>	3	1	3	<p>Meeting with current lease owner together with landlord will be held negotiate new lease agreement for the duration of the contract, to minimize site disruption. If unsuccessful suitable premises, as per zoning requirements will be sourced from the local estate agents.</p>	<p>Ilyas Ganey (General Manager)</p>

	3	1	3	<p>Safety Property acquired for Depot for complying with:</p> <ol style="list-style-type: none"> 1. SANS 10400: Building Regulations 2. Cape Winelands Municipality Fire Safety By-Law 3. Applicable Legislation out of the Occupational Health and Safety Act, 1993 (Act no.85 of 1993) 4. Disaster Management Act, <ul style="list-style-type: none"> - Gazette 43364: 28 May 2020 - Gazette 43476: 25 June 2020 - Other 	<p>The premises will be audited by the Occupational Health and Safety Manager to ensure that the following legislation is applied with:</p> <ol style="list-style-type: none"> 1. SANS 10400: Building Regulations 2. Cape Winelands Municipality Fire Safety By-Law 3. Applicable Legislation out of the Occupational Health and Safety Act, 1993 (Act no.85 of 1993). 5. Disaster Management Act, <ul style="list-style-type: none"> - Gazette 43364: 28 May 2020 - Gazette 43476: 25 June 2020 - Other <p>Based on the findings, an action plan will be submitted for action. Items found will be address within seven (7) days, or as soon as possible based on the severity of the findings.</p>	<p>Ilyas Ganey (General Manager) Grant Kinnear (Health and Safety Manager)</p>
	3	1	3	<p>Environment Depot situated in residential area and operations creates health and environmental nuisance</p>	<p>The Depot will be situated in the applicable area as per the Zoning requirements.</p>	<p>Ilyas Ganey (General Manager) Grant Kinnear (Health and Safety Manager)</p>

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix		
				3	6	9
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3	6	9
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2	4	6
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1	2	3
Acceptable Risk Control Level	High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3) – Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training					1 Unlikely 2 Likely 3 Certain

Sequence of events							
Activity / Task Sequence No:	Job Step/Task	Potential Hazard	Severity (S)	Probability (P)	Risk Rating (S X P)	Appropriate Controls /Engineering, Administrative, PPE / PPW and Training/	Responsible person to mitigate the risk
1	Describe the steps required to perform the task in the sequence they are carried out	Against each step list the potential hazards that could cause injury/damage to property when the task step is performed.	3	2	6	List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard	Ilyas Ganey (General Manager)
2. SECURING DEPOT FOR COVID 19, OCCUPATIONAL HEALTH AND SAFETY, AND OPERATIONAL REQUIREMENTS							
1	The Depot is assessed in order to establish and ensure that the work area is compliant with: SANS 10400: Building Regulations	Health and Safety <ul style="list-style-type: none"> - Structural integrity questionable - Insufficient natural and artificial lights - Insufficient ventilation (natural or mechanical) - Insufficient amount of facilities such as change rooms and ablution facilities for staff 	3	2	6	Appropriate Controls /Engineering, Administrative, PPE / PPW and Training/ The premises will be audited by the Occupational Health and Safety Manager to ensure that the following legislation is applied with SANS 10400: Building Regulations. The audit will focus on: - Structural integrity: Assess if all structures are in a good state, does not have any kinks, dents or rust that will affect the strength of material. - Natural and artificial lights: Assess if the Depot have sufficient amount of windows for natural light and ventilation, and lights fixtures for artificial light	Grant Kinnear (Health and Safety Manager)

						<p>Ablution and Changing Facilities: Assess if staff have sufficient amount of toilets based on the quantity of staff members. As a guide for the workplace, the Building Regulations, SANS 10400 – Part P; Section 4.11 – Table 5 recommend the number of toilets required is:</p> <p>a. 1 toilet per 8 males; b. 2 toilets per 8 females.</p> <p>Based on the findings, an action plan will be submitted for action. Items found will be address within seven (7) days, or as soon as possible based on the severity of the findings.</p>	Ilyas Ganey (General Manager)
						<p>Quality: Legal Property for Depot not acquired that is close to Service Areas in Cape Winelands.</p>	
						<p>The Depot is assessed in order to establish and ensure that the work area is compliant with: Cape Winelands Municipality Fire Safety By-Law</p>	
2			3	1	3	<p>Fire at Depot due to unsafe acts and non-compliance to the Cape Winelands Municipality Fire Safety By-Law</p>	
						<p>The premises will be audited by the Occupational Health and Safety Manager to ensure that the following legislation is applied with the Cape Winelands Municipality Fire Safety By-Law The audit will focus on:</p> <p>1. <u>Fire protection of buildings</u></p> <ul style="list-style-type: none"> - Access for emergency vehicles - Fire doors and assemblies - Escape routes 	Ilyas Ganey (General Manager) Grant Kinnear (Health and Safety Manager)

3	<p>The Depot is assessed in order to establish and ensure that the work area is compliant with: <i>Applicable Legislation out of the Occupational Health and Safety Act, 1993 (Act no.85 of 1993)</i></p>	<p>Non-compliance may lead to:</p> <ol style="list-style-type: none"> 1. Injury or loss of life to staff 2. Injury or loss of life to community members 3. Damage to property 4. Legal implications 5. Stoppage of service to be rendered. 	3	2	6	<p>2. <u>Fire safety equipment</u></p> <ul style="list-style-type: none"> - Fire extinguishers - Testing and maintenance of fire protection systems - Fire alarms and fire hydrants <ol style="list-style-type: none"> 3. Emergency evacuation plan 4. Relevant Signage required 5. Competent Fire Fighter at the Depot 6. Emergency Evacuation Team present 7. Emergency numbers displayed 8. Storage of flammable substances <p>Based on the findings, an action plan will be submitted for action. Items found will be address within seven (7) days, or as soon as possible based on the severity of the findings.</p>	<p>Ilyas Ganey (General Manager)</p> <p>Grant Kinnear (Health and Safety Manager)</p>
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<p>4</p> <p>The Depot is assessed in order to establish and ensure that the work area is compliant with: <u>Disaster Management Act (COVID19)</u>, - <i>Gazette 43364; 28 May 2020</i> - <i>Gazette 43476; 25 June 2020</i></p>	<p>Covid-19 A symptomatic employee/ visitor enters premises. Spread of Covid-19 infection to employees/visitors in building. Possible shutdown of business operations.</p>	<p>3</p>	<p>2</p>	<p>6</p>	<p>1. Access control at premises entrance/gate. Visitor Declaration form to be completed and access denied if visitor (includes supplier, contractor, client & Prestige employee not permanently based at site) has answered positively to any of the questions.</p> <p>2. Access control for Employee before shift start. Employee screening before shift start at entrance of building. Employee Declaration Register for Covid-19 symptoms to be completed daily at shift start and at shift end. Any employee declaring symptoms at this stage is to be denied access to the building</p> <p>3. All employees and visitors permitted to work must have a cloth mask on. No cloth mask means no access to premises.</p> <p>4. Covid-19 Symptoms and additional symptoms to be communicated to all employees and the premises security guard.</p> <p>5. Covid-19 manager designated in writing</p> <p>6. Access point to premises - security guards to be provided with hand sanitiser. Security Guards to wear cloth masks when interacting with visitors to premises. Gate to premises to be kept closed at all times to control access to premises.</p>	<p>Ilyas Ganey (General Manager)</p> <p>Grant Kinnear (Health and Safety Manager)</p>
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				<p>7. Covid-19 hazards & risks and Building Rules to be communicated to all employees and a training record kept in the building health & safety file.</p> <p>8. Social distancing employee awareness training 1.5 m apart. Training record to be kept in site health & safety file. Social distancing posters to be put up in building.</p> <p>9. Covid-19 Risk assessment to be updated after any incident, after Gaz changes/newly implemented or weekly.</p> <p>10. Employees to report to Line Manager if they experience Covid-19 symptoms and additional symptoms during the work shift.</p> <p>11. Occupational hygiene practice with regular hand washing and hand sanitising to be promoted. Posters to be displayed.</p> <p>12. Limit number of employees/visitors in building. Headcount Schedule. Employees to be issued with permit to work for level 4.</p>	
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STAFF PREPERATION

Created by: Grant Kinnear Prepared for: Cape Wineands District Municipality

TENDER NO: T 2021/013

Title: Occupational Health and Safety Manager

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1
Acceptable Risk Control Level	<i>High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3)– Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training</i>			

Sequence of events

Activity / Task Sequence No:	Job Step/Task	Potential Hazard	Severity (S)	Probability (P)	Risk Rating (S X P)	Appropriate Controls /Engineering, Administrative, PPE / PPW and Training/	Responsible person to mitigate the risk
3. SECURING DEPOT FOR COVID 19, OCCUPATIONAL HEALTH AND SAFETY, AND OPERATIONAL REQUIREMENTS							
1	Staff to receive SHEQ Induction by Bidvest Edge	Staff ill-informed regarding work and site requirements as highlighted in the: 1. Tender: TD 01/10/19 2. Company Policies 3. Health and Safety 4. Operational Requirements 5. Other	3	2	6	SHEQ Induction will be conducted after contracts are signed with all staff members. The SHEQ Induction will address: 1. Job specification as highlighted in tender. 2. Company Policies & Procedures 3. Hazards and Risk associated with the work to be carried out. 4. Introduction to various Departments, etc.	Ilyas Ganey (General Manager)

2	Staff go for medicals at an Occupation Medical Practitioner	Staff members exposed to occupational hazards that have and impact on their health	3	2	6	<p>Vaccination All the staff members must undergo vaccination in order to ensure good health at all times during their employment and for the duration of contract. Therefore, Bidvest Prestige Toilet Hire will have all general workers and team leaders vaccinated for Hepatitis B, which consists of three shots: one initial booster, one month later and another booster six months later (from the initial one).</p> <p>Annual Medicals All staff will go for Occupational Medical Examinations, over and above the vaccinations every 12 months.</p> <ul style="list-style-type: none"> - Baseline Medicals: To get a benchmark for future medicals. - Routine Medicals: Not exceeding 12 months. - Exit-Medicals: At the Time of Termination of Employment. <p>The medicals assessment will be:</p> <ul style="list-style-type: none"> - Urine Sample - Eye Test - Spirometry Test - General Physical - Audiometry Test - General Health Psychological questionnaire. 	<p>Ilyas Ganey (General Manager)</p> <p>Grant Kinnear (Health and Safety Manager)</p>
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3	All staff to be issued the required Personal Protective Equipment (PPE).	Staff get injured or ill due to a lack of proper Personal Protective Equipment (PPE).	3	2	6	<p>Bidvest Prestige Toilet Hire will adhere to the Occupational Health and Safety Act (Act No 85 of 1993) and provide the following PPE to each worker:</p> <ol style="list-style-type: none"> 1 Gumboots 2 Rain suit with hood 3 Reflective vests 4 PVC gloves Elbow length 5 Safety masks 6 Two (2) sets of reflective overalls per year start clean every day
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OPERATIONS: PICKING UP OF STAFF

Created by:

Grant Kinnear

Prepared for: Cape Winelands District Municipality

Title:

Occupational Health and Safety Manager

TENDER NO: T 2021/013

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix	
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3	
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2	
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1	
Acceptable Risk Control Level	High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3) – Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training				
Sequence of events					
Activity / Task Sequence No.	<u>Job Step/Task</u> Describe the steps required to perform the task in the sequence they are carried out	<u>Potential Hazard</u> Against each step list the potential hazards that could cause injury/damage to property when the task step is performed.	<u>Severity (S)</u> <u>Probability (P)</u> <u>Risk Rating (S X P)</u>	<u>Appropriate Controls</u> <i>/Engineering, Administrative, PPE / PPW and Training/</i> List the control measures required to eliminate or minimise the risk of injury arising from the identified hazard	<u>Responsible person to mitigate the risk</u>
4.1. PRE SCREENING OF STAFF WHEN PICKED UP AT HOME (IF APPLICABLE)					
1	Pre-Assessment of Staff Members while at home	Staff come to work with flu-like symptoms. Infect the following people 1. Company transport 2. At the Work Place 3. The General Public	3 1 3	1. Train staff members on notification of COVID 19/ Influenza Symptoms. 2. All staff members must telephonically (call, WhatsApp, sms) notify his/her line manager when COVID 19/ Influenza Symptoms is experienced. 3. Employees that are sick or have symptoms associated with the COVID-19 that they must not come to work and to take paid sick leave in terms of section 22 of the BCEA. 4. Staff is referred to the COVID 19 testing stations to be tested. 5. Staff member is booked off, up until results are made available.	Gershen Campher (Contracts Manager)

					<p>6. If the results are negative, client need to be notified and proof be emailed.</p> <p>7. In the event where the results are positive, the client will be notified and Bidvest Prestige Health and Safety Manager will conduct an Investigation will be conducted based on the Epidemiological Case Control Methodology.</p> <p>8. Results of the investigation will be released with 14 days.</p>	
2	Sanitize vehicle prior to picking up staff at home.	Staff that did not declare symptoms whilst at home, or at work during the day spread the virus by touching high touch point areas.	3	2	Sanitize vehicle with Sanitizer containing 70% alcohol or Sintol 6g or 30g diluted with 10lt water that would be sufficient for 24 hours. If Sintol 6g or 30g is used, the chemical log register should be updated every time chlorine based chemical is diluted.	Gershen Campher (Contracts Manager)
3	Screen staff prior to entering the vehicle.	Staff come to work with flu-like symptoms. Infect the following people 1. Company transport 2. At the Work Place 3. The General Public	3	1	Access control for Employee before entering the vehicle. Employee screening before shift start at entrance of vehicle. <u>Employee Declaration Register</u> for Covid-19 symptoms to be completed daily at shift start and at shift end. Any employee declaring symptoms at this stage is to be denied access to the vehicle on the day and may not commence with the shift; such employee may not be allowed to	Gershen Campher (Contracts Manager)

					work on the next shift or following day. Employees and Line Managers are to be made aware of this and staff is requested to visit the nearest testing or medical facility. Staff will not be allowed in the vehicle without a cloth or surgical mask. Staff will sit in the designated area. Vehicle to be loaded with 50% capacity.		
3.2. SCREENING OF STAFF WHEN PICKED UP AT BIDVEST PRESTIGE OFFICE							
4	Access Control by Security at Entrance gate.	Staff members enter the Bidvest Prestige premises with COVID 19 signs and symptoms. Spread of Covid-19 infection to employees/visitors in building. Possible shutdown of business operations.	3	1	3	All site access points will be accessed subject to the Bidvest Prestige standards and requirements. Access to premises will be through security office at parking area When a staff access area is entered all persons will be required to stand at least 1.5 meters away from each other. Marker lines will indicate social distancing at the staff entrance. Access control for Employee before shift start. Employee screening before shift start at entrance of building. Employee Declaration Register for Covid-19 symptoms to be completed daily at shift start and at shift end. Any employee declaring symptoms at this stage is to be denied access to the building on the day and	Gershen Campher (Contracts Manager)

OPERATIONS: SORTING OF CHEMICALS & EQUIPMENT

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal			Matrix		
			Catastrophic: Objective failure, unacceptable loss or damage	Moderate: Degraded unit readiness or capability, loss or damage	Negligible: Little or no impact to unit readiness or capability, loss or damage			
Severity	<p>Catastrophic: Fatality, Loss limb</p> <p>Moderate: Lost Time Injury (> 3 days)</p> <p>Minor: First Aid Treatment / Near Miss</p>	<p>80% of the damage is irreversible</p> <p>60% of the damage is irreversible</p> <p>Negligible: Fully reversible</p>	3	2	1	<p>3</p> <p>2</p> <p>1</p>	<p>6</p> <p>4</p> <p>2</p>	<p>9</p> <p>6</p> <p>3</p>
Acceptable Risk Control Level	<p><i>High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3) – Supervision, Competent Workers and Awareness</i></p> <p><i>Low Risk (1) – Tool Box Talk and Risk Assessment Training</i></p>							
Sequence of events								
Activity / Task Sequence No:	Job Step/Task	Potential Hazard	Severity (S)	Probability (P)	Risk Rating (S X P)	Appropriate Controls /Engineering, Administrative, PPE / PPW and Training/	Responsible person to mitigate the risk	
5. SORTING OF CHEMICALS & EQUIPMENT AT THE DEPOT								
1	Identify the Equipment to be used.	Wrong equipment identified for the task at hand can lead to serious injuries, health effects, and pollution.	3	1	3	Site assessment must be conducted to identify the following: <ul style="list-style-type: none"> 1. Area of work and location and type of unit. 2. Identify more than one access roads in case of flooding 3. Work Environment. 4. Obstructions. 5. Integrity of road conditions 	Gershen Campher (Contracts Manager)	

					<p>Based on the assessment, Supervisor must ensure that the appropriate equipment is packed.</p>	
<p>2</p> <p>The following equipment and Tools must be provided to each staff member in a team</p> <ol style="list-style-type: none"> 1. Spade (1 per worker per year) 2. Rake (1 per worker per year) 3. Chemicals 4. Refuse Bags 5. Rags 6. Pollution incident Spill Kit 7. Mops, etc. 	<p>Dangerous interaction with surrounding environment and chemicals can affect integrity of equipment.</p>	<p>3</p>	<p>2</p>	<p>6</p>	<p>Handtools to be placed in allocated pvc bins to avoid dangerous interaction with surrounding environment and chemicals.</p> <p>Equipment must be inspected prior to packing it.</p> <p>All Equipment must be making use of a Daily Inspection Register and placed on file.</p>	<p>Gershen Campher (Contracts Manager)</p>
<p>3</p> <p>Sufficient amount of cleaning chemicals, G-Force: Bio Bloo TF and Pine Gel is inspected for expiry date, label, and condition of container before it is packed in its designated box in the vehicle.</p>	<p>Integrity of chemical questionable.</p> <p>Strength of chemical stored in hot temperature may release fumes that can be inhaled.</p> <p>Broken container can lead to spillage of chemical.</p>	<p>3</p>	<p>2</p>	<p>6</p>	<p>Chemical is inspected at Stores level to identify which chemicals expired and broken containers to be removed from the racks.</p> <p>Chemical to be stored separately in PVC bin not in direct contact with sun and other equipment and people.</p> <p>Follow MSDS requirements for transportation.</p>	<p>Gershen Campher (Contracts Manager)</p>



OPERATIONS: SERVICING OF PORTABLE TOILETS- PUMPS TRUCKS AND BAKKIE

Created by: Grant Kinnear
Title: Occupational Health and Safety Manager

Prepared for: Cape Winelands District Municipality
TENDER NO: T 2021/013

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix			
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3 3 6 9			
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2 2 4 6			
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1 1 2 3			
Acceptable Risk Control Level	<i>High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3)– Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training</i>						
Activity / Task Sequence No:	Job Step/Task	Potential Hazard	Severity (S)	Probability (P)	Risk Rating (S X P)	Appropriate Controls /Engineering, Administrative, PPE / PPW and Training/	Responsible person to mitigate the risk
1	Servicing of Portable Toilets-Pump Trucks and Bakkie	<p>Potential Hazard Against each step list the potential hazards that could cause injury/damage to property when the task step is performed.</p> <p>Hazards associated with task at hand:</p> <ol style="list-style-type: none"> Waste contamination with the workforce and contractor employees/users. Pump on the truck becomes jammed and cannot function properly. Waste spillage due to leak in the pipes. Smell when discharging of waste – do not have the correct breathing protection. Gauges do not work and cannot give out the correct reading when the tank is full or empty. 	3	1	3	<p>Pre start up inspection:</p> <ol style="list-style-type: none"> All drivers of company vehicle must have a valid driver's license together with a valid Public Driving Permit (PDP). Driver to complete his daily vehicle inspection checklist before departing the yard and any deviations noted must be documented and brought to the attention of his supervisor/manager. All drivers of company vehicles must undergo full medical annually. Driver and his assistant must ensure that the correct number of toilet paper, paper towels, soap, and cleaning chemicals are loaded as per their trip sheet before they leave the yard. 	Gershen Campher (Contracts Manager)

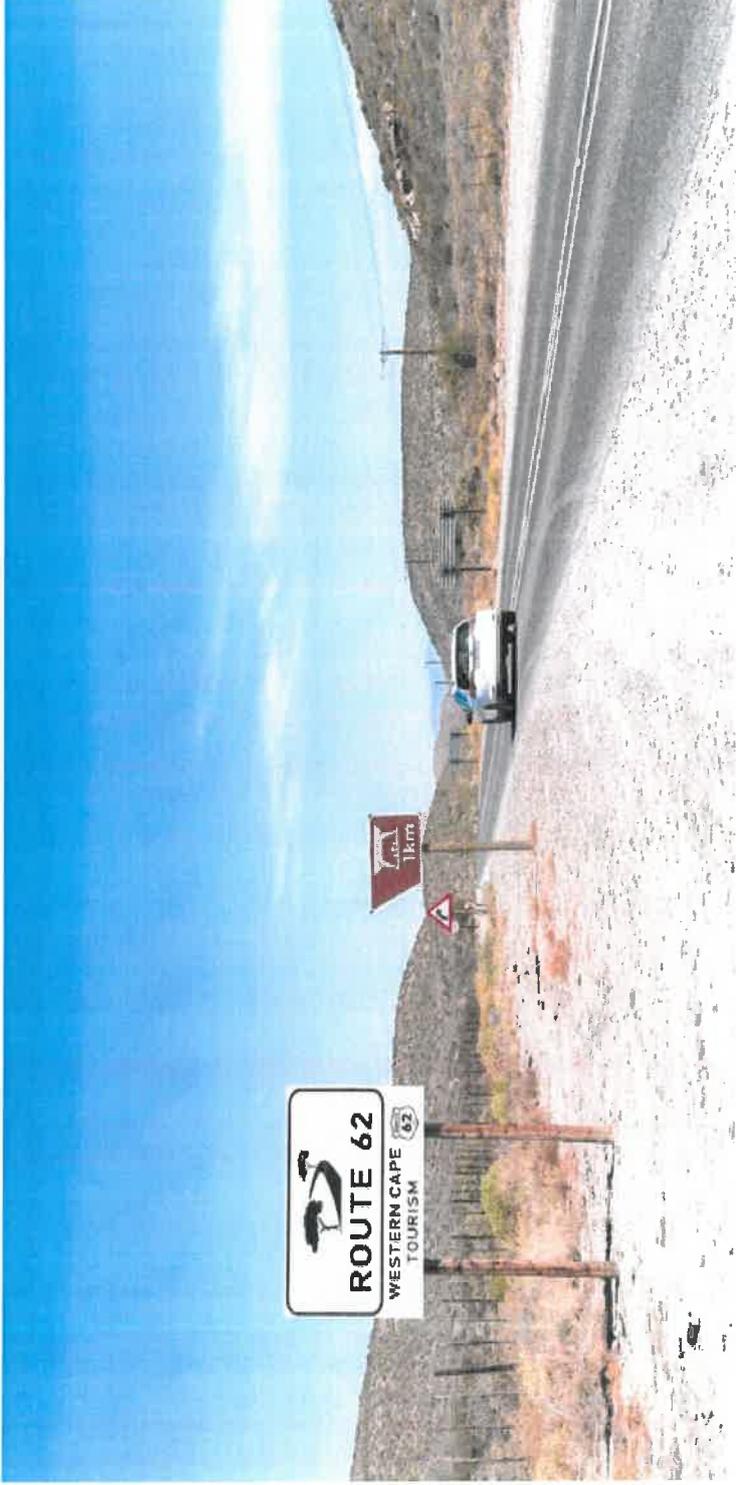
	<p>6. The pump truck tank has a leak and waste starts to leak out.</p> <p>7. The cleaning equipment on the truck such as brooms, mops, buckets, etc. is not tied down properly and which can come loose.</p> <p>8. Unlicensed driver without a valid PDP operating a truck.</p> <p>9. Driver under the influence of liquor operating a company vehicle.</p>	3	2	6	<p>5. Driver to check all gauges, tanks, hoses, etc. on the truck for leakages before they leave the yard.</p> <p>Starting up and Working:</p> <ol style="list-style-type: none"> 1. Ensure that you have the correct PPE for the site you are working in. 2. Complete Trip sheet with the required information. 3. Check condition of Portable unit and verify asset number in relation to the service slips. 4. Check equipment before starting 5. Engage the pump to commence waste removal. Whilst pumping, check for any leaks on suction pipe. Discontinue pump out immediately if pipe is leaking. 6. Recharge empty drum /tank with the correct ration of chemicals to water (1ltr of chemical to 20 liter of water) unless otherwise specified. 7. Ensure that the Portable unit is correctly cleaned internally and externally. 8. Clean toilet seat and surrounding area with water and soap, then rinse with clean water. 9. Wash down the interior and exterior of the Portable unit 10. Wipe interior dry with rags and mop floor of Portable unit. 11. Ensure that all mechanisms are in working order (doors, hinges, locks, pumps, decals, etc. 	
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				<p>12. Record any defects/ deviations on Service Slips for Operation supervisor.</p> <p>13. Remove all additional waste from premises (e.g. General Waste in and around the Portable Unit) and place in bags provided.</p> <p>14. Secure all equipment and tools to vehicle and ensure that good housekeeping is maintained at all times.</p> <p>15. In difficult or restricted areas, the driver must acquire the help of the assistant when reversing. Always keep a clear distance from the vehicle to avoid any injury and always remain in the site of the driver.</p>	
				<p>Personal Protective Equipment Required:</p> <ul style="list-style-type: none"> - Overalls, - Safety Boots (Gumboots with steel toe cap for Mines), - Hard Hat where applicable, - PVC Gloves, - Safety Glasses, - Hearing Protection where applicable, Breathing apparatus, - Hi Visibility jacket where applicable 	

OPERATIONS: CLEANING OF PORTABLE TOILETS IN YARD

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix		
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3		
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2		
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1		
<i>Acceptable Risk Control Level</i>	<i>High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3)– Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training</i>					
1	Cleaning of Portable Toilets - Yard. Hazards associated with task at hand: <ol style="list-style-type: none"> Hand and Finger injury Slips and falls due to wet ground. Hosepipe is leaking and water spraying all over the place. Wash bay outlet pipe can get jammed with dirt causing a blockage. Not enough space to clean toilets with the area congested with other units waiting to be cleaned. High-pressure machine gets jammed or broken and one has to use a 	3	1	3	Pre start up inspection: <ol style="list-style-type: none"> Ensure that you have the correct P.P.E to work in the wash bay. Check all electric cables of the high-pressure machine for any breakages or unsafe connection. Ensure the cleaning of the toilets takes place in a designated area and must be clear of any obstructions. Toilets delivered to the wash bay, please ensure that the drums/tanks are empty before cleaning takes place. Ensure that the drainage systems are working and are cleared of all debris. 	Probability 1 Unlikely 2 Likely 3 Certain
Gershen Campher (Contracts Manager)						

	<p>normal hose and scrub by hand which takes up more time.</p> <ol style="list-style-type: none"> 7. High-pressure water from the machine can injure someone if pointed in the wrong direction if fowl play is suspected. 8. Electric shock from a faulty cable or a bad joint when the cable lands in the water, which can cause a power outage. 9. Chemical spillage if not handle correctly. 10. The hose can become tangled and can stop the flow of water to the high-pressure machine. 11. Vehicles driving over the hosepipe and electric cables can cause breakage, wear and tear and in the end can become costly to replace all the time. 	3	2	6	<ol style="list-style-type: none"> 6. Ensure that all chemicals being used are in the correct container to prevent any spillage. 7. All toilets must be in an upright position standing before cleaning takes place. 8. Check the hosepipe for any leakage and if the pipe is leaking, repair or replace immediately. 9. Do not allow any vehicles to drive over pipes and cable. <p>Starting up and Working:</p> <ol style="list-style-type: none"> 1. Place portable toilets in an upright position inside the wash bay area. 2. Open doors and ensure that the waste drum is empty 3. Hose down the inside and outside of toilets. 4. Apply chemicals using the correct equipment and scrub. 5. Rinse with clean water using the high-pressure hose. 6. Remove all excess water and place toilet in the clean area for drip dry. 7. Once dried, replace drum and send to tradable area. 8. Ensure that there are no damages and moving parts are working. 	Gershen Campher (Contracts Manager)
		3	1	6	<p>Personal Protective Equipment Required:</p> <ul style="list-style-type: none"> - Overall, Rain Suit, (Safety Gumboots with steel toecap) - PVC Gloves, - Safety Glasses, - Dusk Mask. 	Gershen Campher (Contracts Manager)



OPERATIONS: TRANSPORT OF TOILETS

Created by: Grant Kinnear Prepared for: Cape Winelands District Municipality
Title: Occupational Health and Safety Manager TENDER NO: T 2021/013

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix	
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3	
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2	
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1	
Acceptable Risk Control Level	<p><i>High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3) – Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training</i></p>				
1	<p>Transporting of Toilets.</p> <p>Hazards associated with task at hand:</p> <ol style="list-style-type: none"> 1. Foot, Hand and Finger injury. 2. Toilets being damaged if not lifted and loaded correctly. 3. Toilets falling of a vehicle / trailer if not tied /strapped down safely. 4. Overloading a vehicle which is designed to carry the required amount of units. 5. Truck/Bakkie pulling a trailer came become unhitched if not secured correctly with a safety chain. 6. Drivers rear and side view is obstructed by the overlapping of the toilets. 7. Driver's license/PDP expired and is still operating a company vehicle. 8. Speeding, wreck less behavior and driving 	3	1	3	<p>Pre start up inspection:</p> <ol style="list-style-type: none"> 1. Ensure that you have a valid driver's license, a public driving permit (PDP) and completed a full medical evaluation before you get behind a wheel of a vehicle. 2. Complete the vehicle daily checklist and any unsafe deviations noted must be addressed with your supervisor/manager before the vehicle leaves the yard. 3. Inspect all your truck straps and ratchets for any wear and tear on the webbing and report to your supervisor/manager if any are found to be defective and replace. 4. Ensure that the truck/ bakkie, flatbed trailer, the base is solid and not rusted to prevent a unit falling through. 5. Trucks and flatbed trailers, ensure the side chain is secured – chains not missing. 6. The drivers view must not be obstructed – Do not stack paper, documents, food, packets, junk,
				<p>1 Unlikely 2 Likely 3 Certain</p> <p>Probability</p> <p>Gershen Campher (Contracts Manager)</p>	

				<p>under the influence of alcohol will lead to accidents.</p> <p>9. Using old broken straps without a ratchet with joints to strap down toilets.</p> <p>10. Spillage of water and chemicals inside the drums due to overfilling while in transit.</p> <p>11. The dash board of vehicles becomes a stacking place in front of the drivers view and when the driver takes a turn, things start to roll off the dash board and focused is lost on the road when he tries to grab onto the pieces.!!</p>			
<p>etc. anywhere on the dashboard especially in front of the drivers view.</p>	<p>Starting up and Working:</p> <ol style="list-style-type: none"> 1. All toilets being transported must be loaded and transported in a standing position. 2. Small LDV (2), Big LDV (4), Trailer (6 to 8) and Pump Truck (2) the amounts of units to be transported were applicable. 3. Load toilets and secure with side chains and truck straps. 4. Driver to check that his load is secure correctly before leaving the yard and that his side and rear view is not obstructed. 5. The trolley used for moving toilets on site must be tied down and secured to prevent it falling off the vehicle. 6. The driver and his assistance must always wear their safety belts when traveling in a vehicle. 7. The driver's knowledge of the vehicle's loading capacity and component masses is important. 8. When offloading in a public place where there is a heavy contingent of traffic and people, driver must ensure that the public is aware by placing emergency cones around the area warning vehicles and pedestrian. 	6	2	3			<p>Gershen Campher (Contracts Manager)</p>

					<p>9. No employees are allowed to travel on an open truck, bakkie or trailer with a load on the back where there are no seats and safety belts fitted.</p> <p>10. When on the road the driver must obey all road traffic rules and regulations. Failure to do so will result in disciplinary hearing and lead to dismissal!</p> <p>11. When on site do not throw or push the toilets off the truck, this can cause damage to the toilets and the client will not be able to use it.</p> <p>12. If you are traveling for long distance stop every 2 hours and check your load to see if anything has come loose.</p> <p>13. If a site is inaccessible by vehicle, contact the client or your sales rep, manager, supervisor to make alternate arrangements. Do not attempt a delivery and are bogged down causing damage to the vehicle and equipment.</p> <p>14. If transporting of toilets is outsourced to another company, please ensure that both parties sign a Transport Contractor Checklist and 37.2 mandatory agreements. Once that company leaves our yard with our equipment we have no control of that load.</p>	
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			3	1	3	Personal Protective Equipment Required: <ul style="list-style-type: none"> - Overalls, - Safety Boots, - Hand Protection, (Where applicable) Hard Hats, - Hear Protection - Reflector jackets. 	Gershen Campher (Contracts Manager)
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OPERATIONS: LOADING/OFFLOADING OF PORTABLE TOILETS

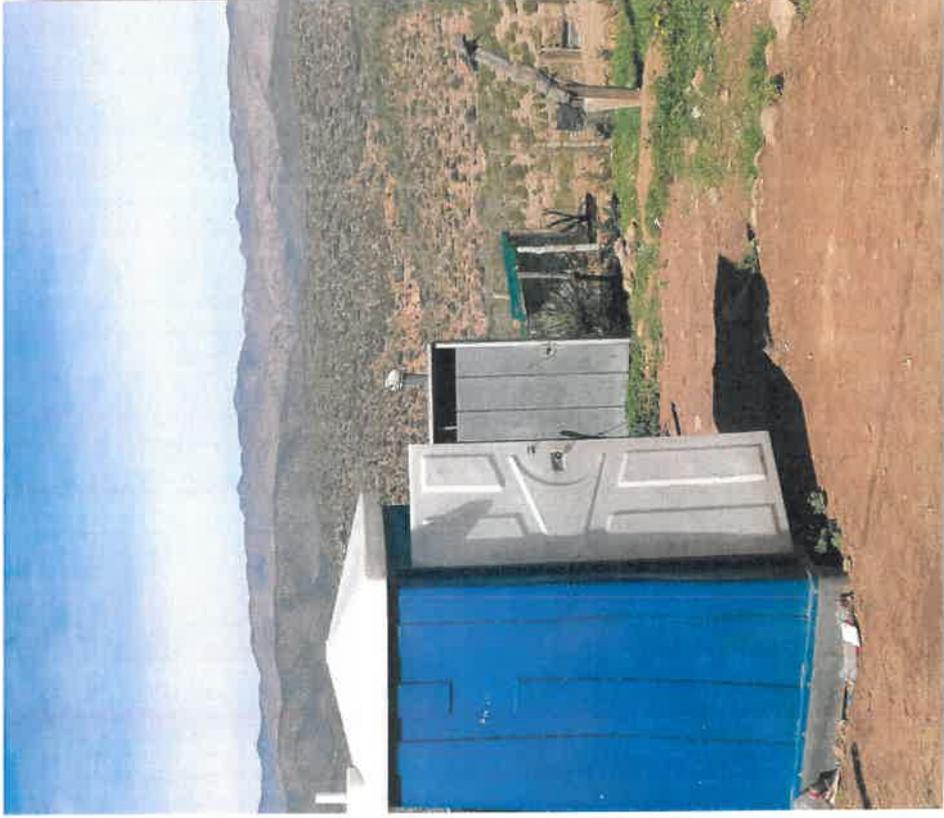
Created by: Grant Kinnear
Title: Occupational Health and Safety Manager

Prepared for: Cape Winelands District Municipality
TENDER NO: T 2021/013

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3 3 6 9
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2 2 4 6
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1 1 2 3
<i>Acceptable Risk Control Level</i>	<i>High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3)– Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training</i>			
1 Loading/Offloading Of Portable Units.	Health, Safety Hazards associated with task at hand: <ol style="list-style-type: none"> Hand and finger injury. Spillage can occur with a fully loaded toilet when lifting. If Portable units not secured and tied down properly, it can come off the vehicle during take off and on the road. Back injury/strains could occur if the correct procedure is not followed when lifting Portable units on to the vehicles. (3 people to help lift). Do not tilt the unit whilst lifting to avoid injury. Damaged to the underside of the toilets when pushed or dragged on uneven concrete ground, which could cause it to topple over and fall on someone. Drums not placed or secured correctly inside the toilet can cause 	3 1 3	Pre start up inspection: <ol style="list-style-type: none"> Ensure the drum fitted underneath the toilet is secure and cannot come out. Ensure the drum is not over flowing or filled to the top, which could cause spillages when doing a delivery or collection. The driver and assistant must ensure that the correct type of Portable units is loaded as per the Delivery Slip and Trip Sheet. The driver must ensure that the correct amount of toilet paper is loaded for the duration of the contract for toilet hire. When collecting Portable units from sites ensure that, the unit is empty and nobody is inside. 	Gershen Campher (Contracts Manager)

	chemicals to spill out while vehicle is in motion.		<ol style="list-style-type: none"> 4. Slide unit onto applicable delivery vehicle or trailer. 5. Secure the load with truck straps and ratchets provided. 6. No broken straps with joints, knots, and broken ratchets to be use. 7. Ensure that the Portable Units do not obstruct the drivers view. 8. Do not load damage/broken units – check before u load. 9. Use the trolley to move units from the loading bay to the vehicles – do not push or drag? <p>B. Offloading:</p> <ol style="list-style-type: none"> 1. Park vehicle in a safe and secure location before offloading. 2. Contact the relevant people on site for the correct area where the unit needs to be setup. 3. Check for any obstruction and access on site before offloading. 4. Unit must be place on level ground and not in hazardous location. 5. Ensure that load has not shifted or become un-stable whilst transporting. 6. Loosen straps and ratchets and offload portable units using the required hand protection. 7. Three x Persons to assist with offloading at all times. Do not drop the portable unit from the vehicle or trailer to avoid damages and injuries.
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					<p>8. Ensure that nothing has shifted or spilled inside the toilets before you leave the site.</p> <p>9. Ensure the customer is satisfied on the location of the unit and the delivery note must be signed before leaving the site.</p> <p>10. When reversing /maneuvering in difficult areas, use one of the assistants to guide you out as safe as possible.</p> <p>11. Report any deviations or defects to your supervisor immediately – do not argue with a customer.</p>	
		3	1	3	<p>Personal Protective Equipment Required:</p> <ul style="list-style-type: none"> - Overall, Safety Boots, - Hard Hat were applicable, - PVC Gloves, - Hearing Protection where applicable, High Visibility Jackets were applicable. 	Gershen Campher (Contracts Manager)



OPERATIONS: CLEANING OF PORTABLE TOILETS – ON SITE

Created by: Grant Kinnear
Title: Occupational Health and Safety Manager

Prepared for: Cape Winelands District Municipality
TENDER NO: T 2021/013

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3 3 6 9
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2 2 4 6
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1 1 2 3
<i>Acceptable Risk Control Level</i>	<i>High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3) – Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training</i>			
1	Cleaning of Portable Toilets -On Site. Health, Safety Catastrophic: Fatality, Loss limb Moderate: Lost Time Injury (> 3 days) Minor: First Aid Treatment / Near Miss <i>High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3) – Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training</i>	Environmental Catastrophic: 80% of the damage is irreversible Moderate: 60% of the damage is irreversible Negligible: Fully reversible	Quality: Operations & Legal Catastrophic: Objective failure, unacceptable loss or damage Moderate: Degraded unit readiness or capability, loss or damage Negligible: Little or no impact to unit readiness or capability, loss or damage	Matrix 1 Unlikely 2 Likely 3 Certain Probability
	Hazards associated with task at hand: 1. Hand and Finger injury 2. Slips and falls due to wet ground. 3. Chemical spillage if not handle correctly. 4. Waste spillage if not decanted correctly. 5. Obstruction on site – cannot access the toilets. 6. Toilets are damaged when you arrive to service and clean the toilets. 7. Toilets could be missing, stolen or relocated to another site without your knowledge. 8. Toilets could be left lying flat on its side when you arrive to clean it, could have been knocked down by a vehicle 9. Access to the toilet is unsafe due to inclement weather the previous night/day.	3 1 3	Pre start up inspection: 1. Ensure that you have the correct P.P.E to work before you arrive on site. 2. Notify the client that you are on site to carry out the servicing and cleaning of toilets. 3. Obtain the necessary work permits and safety inductions where applicable. 4. Ensure the cleaning of the toilets takes place in a designated area and must be clear of any obstructions. 5. Ensure that all chemicals being used are in the correct container to prevent any spillage. 6. All toilets must be in an upright position standing before cleaning takes place.	Gershen Campher (Contracts Manager)

OPERATIONS: DUMPING OF HUMAN WASTE – PUMP TRUCK

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3 6 9
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2 4 6
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1 2 3
Acceptable Risk Control Level	High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3) – Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training			
1 Dumping Of Human Waste- Pump Truck.	Health, Safety Hazards associated with task at hand: 1. Pump Truck left unattended with keys in the ignition and this can tempt his assistant to try to move the truck if need be without a valid driver's license which can cause an accident. 2. Pipes become blocked when discharging due to rags and other unwanted material left in the tanks/drums. 3. Pipes do not connect properly / could have different fittings when	3 1 3	Pre start up inspection: 1. All drivers of company vehicles must have a valid driver's license together with a valid Public Driving Permit (PDP). 2. Driver to complete his daily vehicle inspection checklist before departing the yard and any deviations noted must be documented and brought to the attention of his supervisor/manager. 3. Ensure that the pumps, hoses, gauges, tanks, etc. are all in excellent working condition. 4. Ensure that the correct water level is adhered too – do not overfill the tank?	1 Unlikely 2 Likely 3 Certain Probability Gershen Campher (Contracts Manager)

	<p>discharging at the sewage plant.</p> <ol style="list-style-type: none"> 4. Valve jammed – cannot release the waste from the tank. 5. Pump packs up – cannot suck in the waste on site – customer service. 6. Driver / assistant climbing on top of the tank without fall protection. 7. The pump truck has two compartments, one for water and the other for collection and discharging of waste, if there is a leak inside the tank compartment, the waste and clean water will mix. 8. The lid /cover on top of the tank is not shut properly and this could cause spillages. 9. The pressure gauge does not work. 10. Due to overloading/overflowing of the tank and wear and tear with no physical inspection on the tank mounting onto the chassis of the truck, there can be a possibility of the tank coming loose. 	3	2	6	<ol style="list-style-type: none"> 5. Ensure that all the cleaning equipment such as buckets, mops, brooms, brushes, etc. are secured on the truck before you depart. 6. Fall protection – ensure that the safety harness is in safe working condition and must be visually inspected daily and monthly on the inspection register. <p>Starting up and Working:</p> <ol style="list-style-type: none"> 1. When you arrive on site, make sure that you have the necessary PPE to carry out your work. 2. Obtain the necessary work permits from the correct departments were required. 3. Check to see if there are no obstructions for your truck to move in to carry out the work. 4. Park the truck in a Safe and secured location before commencement of discharge. 5. Commence by activating the PTO/Pump for discharge. Ensure that there are no leaks on the pipes and at the couplings. 6. Open valve and empty effluent/waste into drain/manhole specified. 7. Once empty close and isolate valve. 8. Shut off the pump and secure discharge pipe to the vehicle. 9. Do a visual inspection on the vehicle to ensure that all valves are closed and that no spillages have occurred. 	Gershen Campher (Contracts Manager)
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OPERATIONS: SPILL CONTROL PROCEDURE

Risk Rating Methodology	Health, Safety	Environmental	Quality: Operations & Legal	Matrix
Severity	Catastrophic: Fatality, Loss limb	80% of the damage is irreversible	Catastrophic: Objective failure, unacceptable loss or damage	3 3 6 9
	Moderate: Lost Time Injury (> 3 days)	60% of the damage is irreversible	Moderate: Degraded unit readiness or capability, loss or damage	2 2 4 6
	Minor: First Aid Treatment / Near Miss	Negligible: Fully reversible	Negligible: Little or no impact to unit readiness or capability, loss or damage	1 1 2 3
Acceptable Risk Control Level	High Risk (4-9) – Supervision, Competent Workers, Safe Working Procedure, Medium Risk (2-3)– Supervision, Competent Workers and Awareness Low Risk (1) – Tool Box Talk and Risk Assessment Training			
1 Spill Control Procedure	Hazards associated with task at hand: <ol style="list-style-type: none"> Employee not trained in handling of spillages Damage to the environment and water purification system. Without the correct PPE it can lead to dermatitis – skin disease. Depends on the spillage and the volume of fumes given off, without the correct breathing apparatus it could lead to damage to the respiratory tract, lung function, etc. No spill kit available – cannot control the volume of spillage or absorption. 	3 2 6	Pre start up inspection: <ol style="list-style-type: none"> Ensure that all chemical stores display a procedure for spill control. First determine where the spillage is coming from and where it is going to. Secondly determine what product you are dealing with i.e Waste Effluent, Oil, Diesel, Hazardous Chemical, etc. Finally, determine what dangers the pollutant holds in terms of the environment e.g. water and soil pollution etc. In the event of a large spill occurring e.g. a Pump Truck discharging uncontrolled or due to mechanical failure, accident, etc. contact Supervisor/OPS Manager. Starting up and Working:	Ilyas Ganey (General Manager) Grant Kinnear (Health and Safety Manager)

	<p>6. No back up if one of our pump trucks is involved in a collision and spillage of human waste occurs on the roads and ends up in the storm water drains.</p> <p>7. Chemical stores that do not have bund walls to contain 110% of spillages are not complying with legislation and can be liable for prosecution if it affects the environment and water resources.</p>	<ol style="list-style-type: none"> 1. Ensure that you are trained and have the correct PPE before attempting any clean up. 2. Stop the spill from spreading by using the absorbent boom or by placing a temporary barrier with absorbent material. 3. Contain spill in order to stem flow of pollutant/hydrocarbon from spreading and increasing contamination of environment. 4. After absorbent material has absorbed the spillage remove the absorbent boom and pick up the absorbent material with the spade included in the spillage kit bin. 5. For large volume of spillage recover as much product as possible by pumping into holding tanks or drums if available. 6. Contaminated soil must be shovel and place in waste disposal bags for disposal by waste company. 7. Water waste to be pumped into operational vehicle and disposed of at designated waste treatment plant. 8. Close the bag and tag it as hazardous waste and store in a lockable location until it can be removed according to hazardous waste removal procedure. 9. All disposal documents and registration certificates to be attached to incident investigation reports. 10. All equipment must be thoroughly washed and cleaned after spill cleanup in order to reduce any risk of cross contamination, employees must also be 	
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						<p>extremely careful of cross contamination.</p> <p>11. The washing of vehicles and equipment will take place at the wash bays at the depots to prevent further contamination.</p> <p>12. All spills must be reported, recorded and investigated using the Incident/Accident Reporting Procedure system. Major spill must be reported to the nearest Department Of Labour.</p>	
						<p>Personal Protective Equipment:</p> <ul style="list-style-type: none"> - Overall, Rain Suit , - Gum Boots with steel toe cap, - full rubber gloves, - Safety Glasses, - Respirators, must be worn at all times. 	