



**CAPE WINELANDS DISTRICT**  
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

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## **CONFIDENTIALITY POLICY**

**POLICY ADOPTED BY COUNCIL ON 24 MAY 2005  
AT ITEM MC 7.3**

## Annexure O

**CONFIDENTIALITY**

By signing, the Contract of employment, all employees bind themselves to an undertaking of confidentiality, whereby they will not disclose any information pertaining to the operations of Council without the permission of Council and Municipal Manager, unless required within the course of their duties, whether this be during or after termination of employment.