***ACTION MINUTES***

***COUNCIL MEETING***

***20 MARCH 2024***

**CAPE WINELANDS DISTRICT MUNICIPALITY**

**MINUTES OF THE ORDINARY COUNCIL MEETING OF THE CAPE WINELANDS DISTRICT MUNICIPALITY HELD ON WEDNESDAY 20 MARCH 2024 AT 10:04 IN THE COUNCIL CHAMBER, CAPE WINELANDS DISTRICT MUNICIPALITY, TRAPPES STREET, WORCESTER**

**PRESENT (3/2/1/2)**

**COUNCILLORS**

Ald. D.D. Joubert (Speaker)

Ald. (Dr.) H. von Schlicht (Executive Mayor)

Ald. M. Sampson (Deputy Executive Mayor)

Cllr. L. Adams

Cllr. W.M. Blom

Cllr. G.J. Carinus

Cllr. D. Carolissen

Cllr. A.J. du Plessis

Ald. R. Farao

Ald. S. Goedeman

Cllr. E. Groenewald

Cllr. V. Hani

Cllr. F. Jacobs

Cllr. D.B. Janse

Cllr. J.J.S. Januarie

Cllr. C.O. Klaaste

Cllr. J. Kriel

Cllr. J. Maliti

Cllr. C. Manuel

Cllr. X.L. Mdemka

Cllr. R.S. Nalumango

Cllr. D.W. Nel

Cllr. L. Ngwane

Cllr. W.C. Petersen

Cllr. A.M. Richards

Cllr. N.D. Sauerman

Cllr. J. Smit

Cllr. M. Smit

Cllr. J.H.P. Steyn

Cllr. C.F. Wilskut

Cllr. M.H. Yabo

**OFFICIALS**

Mr. H.F. Prins (Municipal Manager)

Ms. F.A. du Raan-Groenewald

Mr. F. van Eck

Mr. P.A. Williams

Ms. K. Smit

Ms. S.S. Sanders

Mr. M.J. Lesch

Ms. E.J. Otto

Ms. G.C.N. Julie

Ms. B.T. Daries

Mr. C.J.M. Arangie

Ms. M.M. Johannessen

Ms. J. Swanepoel

Ms. N.J. Fortuin

Mr. R.W.B. van Wyk

Mr. D.A. Heath

Ms. I. Willemse

**C.1 OPENING (3/2/1/2)**

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The Speaker welcomed all present and requested a moment of reflection.

**COUNCIL MEETING: 20 MARCH 2024: ITEM C.1**

**RESOLVED:**

That cognisance be taken of the communication by the Speaker that in terms of Item 3(1) of the Rules of Order of the Cape Winelands District Municipality, Item C.15.1 and Item C.20.1 of the agenda will be held in abeyance until the Council meeting to be held on Thursday, 25 April 2024.

**C.2 ELECTION OF ACTING SPEAKER, IF NECESSARY (3/2/1/2)**

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Not applicable.

(Councillor C.F. Wilskut joined the meeting at 10:10)

**C.3 DISCLOSURE OF ANY DIRECT OR INDIRECT INTERESTS BY COUNCILLORS AND/OR OFFICIALS (3/4/1 & 4/8/4)**

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The following Councillors declared their interest pertaining to allocations and grants contained in Item C.15.4 of the agenda, in terms of Item 6(1) of the Code of Conduct for Councillors as contained in Schedule 7 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998), as amended, and confirmed that they do not derive any benefit from the organisations:

**C.3.1 COUNCILLOR W.C. PETERSEN : ADDITIONAL MEMBER - UMYAMU**

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**COUNCIL MEETING: 20 MARCH 2024: ITEM C.3.1**

**RESOLVED:** (31 Councillors) with a majority of nineteen (19) votes to eight (8) votes that Councillor W.C. Petersen can remain in Council when the matter is discussed.

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| --- | --- | --- |
| **ACTION** | **DUE DATE** | **COMMENT** |
| Noted. | - | - |

**C.3.2 COUNCILLOR W.M. BLOM : CHAIRPERSON - APD**

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**COUNCIL MEETING: 20 MARCH 2024: ITEM C.3.2**

**RESOLVED:** (31 Councillors) with a majority of twenty (20) votes to seven (7) votes that Councillor W.M. Blom can remain in Council when the matter is discussed.

The Speaker, Alderman D.D. Joubert, and Councillor C.F. Wilskut abstained from voting.

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| **ACTION** | **DUE DATE** | **COMMENT** |
| Noted. | - | - |

**C.3.3 COUNCILLOR J. SMIT : MEMBER OF SARON DISABLED**

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**COUNCIL MEETING: 20 MARCH 2024: ITEM C.3.3**

**RESOLVED:** (31 Councillors) with a majority of nineteen (19) votes to eight (8) votes that Councillor J. Smit can remain in Council when the matter is discussed.

The Speaker, Alderman D.D. Joubert, Councillors L. Ngwane and C.F. Wilskut abstained from voting.

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| **ACTION** | **DUE DATE** | **COMMENT** |
| Noted. | - | - |

**C.3.4 MUNICIPAL MANAGER, MR. H.F. PRINS, AND EXECUTIVE DIRECTOR: COMMUNITY DEVELOPMENT AND PLANNING SERVICES, MR. P.A. WILLIAMS**

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**COUNCIL MEETING: 20 MARCH 2024: ITEM C.3.4**

**RESOLVED:**

That cognisance be taken that both the Municipal Manager, Mr. H.F. Prins, and the Executive Director: Community Development and Planning Services, Mr. P.A. Williams, declared their interest pertaining to Item C.20.1 of the Confidential Agenda.

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| **ACTION** | **DUE DATE** | **COMMENT** |
| Noted. | - | - |

**C.4 APPLICATION FOR LEAVE OF ABSENCE (3/2/1/2)**

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**COUNCILLORS**

Cllr. N.M. Bushwana

Cllr. G.J. Fredericks

Cllr. S.E. Korabie

Ald. C. Meyer

Cllr. T.R. Mpulanyana

Cllr. A.J. Pedro

Cllr. N. Phatsoane

Cllr. D. Swart

Cllr. M. van Stade

Ald. J.J. Visagie

**OFFICIALS**

None.

**C.5 STATEMENTS AND COMMUNICATIONS BY THE SPEAKER *(Verbatim)***

**(3/2/1/3)**

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**Councillor Birthdays: March 2024**

I would like to congratulate the following Councillors who celebrated their birthdays in March 2024:

02 March : Cllr. G.J. Carinus

14 March : Cllr. A.J. du Plessis

15 March : Cllr. M. Smit

Cllr. M. van Stade

20 March : Cllr. D. Carolissen

Cllr. L. Adams

**General**

With regard to workshops I want to draw Councillors attention to Rule 10(3) of the Rules of Order of the Cape Winelands District Municipality that stipulates that in the event that Councillors have not timeously applied for leave of absence as contemplated in Rule 10(2)(a) to (c) of the Rules of Order, the non-attendance results in expenditure related to the attendance of workshops, congresses, meetings, functions, etc. not being recoverable, such expenditure will constitute fruitless expenditure in terms of the Local Government: Municipal Financial Management Act, 2003 (Act. No. 56 of 2003) (MFMA) which holds serious implications and penalties.

With reference to the non-attendance of workshops and/or meetings by Councillors, the Office of the Speaker will issue written warnings to Councillors, where applicable.

A workshop on protocol will be presented during April 2024 and the date will be communicated to Councillors.

**C.6 STATEMENTS AND COMMUNICATIONS BY THE EXECUTIVE MAYOR *(Verbatim)* (3/2/1/3)**

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Thank you, Speaker, allow me to share one of the biggest highlights of this municipality with Council.

**Cape Winelands District Municipality takes first place in Governance Performance Index.**

Speaker, I welcome the announcement by Good Governance Africa, in their Governance Performance Index (GPI) report of 2024.

Over the weekend, the Cape Winelands District Municipality achieved a remarkable milestone, being awarded with the highest score among the 21 District Municipalities in South Africa. All municipalities were evaluated according to four categories, with service delivery carrying the highest weight. The Cape Winelands District Municipality secured the top position in the category of C1 district municipalities.

This exceptional recognition underscores our unwavering dedication to service delivery, administration and governance, leadership and management, as well as planning, monitoring, and evaluation. These criteria resonate deeply with the values ingrained within the culture and vision of the Cape Winelands District Municipality.

Furthermore, this achievement serves as a testament to our commitment to serving not only our residents but also our tourist sector, agriculture sector, and rural communities. It is a validation of our ongoing efforts to uphold the highest standards of governance and excellence in all facets of our mandated functions.

The recognition and attainment of the top position in the Governance Performance Index would not have been possible without the exemplary leadership of each Councillor, the guidance provided by the Municipal Manager and Senior Management Team, and the dedication of every staff member. I extend my heartfelt gratitude to all members of staff and the full Council for their collective efforts in making our municipality a beacon of excellence. I am and immensely proud of each and every one of you. Together, we have achieved something truly remarkable.

I further, also extend heartfelt congratulations to all five of our local municipalities for their outstanding achievements, as each of them secured positions within the top five in their respective categories.

Speaker, I am filled with optimism as I prepare to table our draft budget later, knowing that our commitment to good governance and service delivery will be sustained and supported. It is this dedication to excellence and our focus on meeting the needs of our community that will guide us forward as we strive to achieve our goals. With the support of each Councillor, I am confident that we will continue to uphold the highest standards of governance and effectively serve the residents of our Municipality.

I thank you.

**C.7 CONSIDERATION OF NOTICES OF MOTION**

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None.

**C.8 CONSIDERATION OF NOTICES OF QUESTIONS (3/2/1/5)**

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None.

**C.9 CONSIDERATION OF MOTIONS OF EXIGENCY (3/2/1/4)**

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None.

**C.10 MINUTES**

**C.10.1 CONFIRMATION OF THE MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY, 22 FEBRUARY 2024 (3/2/1/6)**

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**COUNCIL MEETING: 20 MARCH 2024: ITEM C.10.1**

**RESOLVED Unanimous:**

That the minutes of the Council meeting held on Thursday, 22 February 2024 be taken as read and duly confirmed.

**C.10.2 REPORT BY THE MUNICIPAL MANAGER: ACTION MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY, 22 FEBRUARY 2024**

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**RESOLVED:**

That cognisance be taken of the communication by the Municipal Manager that all matters pertaining to the action minutes of the Council meeting held on Thursday, 22 February 2024 had been attended to.

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| **ACTION** | **DUE DATE** | **COMMENT** |
| Noted. | - | - |

**C.11 INTERVIEWS WITH OR PRESENTATIONS BY DEPUTATIONS**

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None.

**C.12 URGENT MATTERS SUBMITTED BY THE MUNICIPAL MANAGER**

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None.

**C.13 REPORT BY THE EXECUTIVE MAYOR: MAYORAL COMMITTEE MEETING HELD ON TUESDAY, 6 FEBRUARY 2024 (3/2/2/1)**

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The following report outlines the issues and decisions taken by the Mayoral Committee.

The relevant minutes of matters that served before the Executive Mayor and Mayoral Committee on the date indicated has been distributed to all Councillors -

**1 MEETING HELD ON 6 FEBRUARY 2024**

**MATTERS OF WHICH COGNISANCE WERE TAKEN:**

**MC.7.2 NOTIFICATION TO THE MAYORAL COMMITTEE: RESOLUTIONS BY THE EXECUTIVE MAYOR IN CONSULTATION WITH THE EXECUTIVE DEPUTY MAYOR AND THE EXECUTIVE MAYOR TOGETHER WITH THE MAYORAL COMMITTEE IN TERMS OF THE SYSTEM OF DELEGATIONS RECONFIRMED BY COUNCIL AT ITEM C.4.8 ON 2 DECEMBER 2021 (2/4/2)**

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**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

**MC.7.3 DEPARTMENT: TECHNICAL SERVICES: QUARTERLY REPORT FOR THE PERIOD FROM OCTOBER 2023 TO DECEMBER 2023**

**(2/10/1/5)**

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**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

**MC.7.4 DEPARTMENT: TECHNICAL SERVICES: INFORMATION AND COMMUNICATION TECHNOLOGY REPORT FOR THE PERIOD FROM OCTOBER 2023 TO DECEMBER 2023 (6/2/1/5)**

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**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

**MC.7.5 OFFICE OF THE MUNICIPAL MANAGER: QUARTERLY REPORT FOR THE PERIOD FROM OCTOBER 2023 TO DECEMBER 2023**

**(2/10/1/1)**

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**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

**MC.7.6 ATTENDANCE REPORT: GREAT WINE CAPITALS ANNUAL GENERAL MEETING HELD FROM SUNDAY, 22 OCTOBER 2023 TO THURSDAY, 26 OCTOBER 2023 IN SWITZERLAND (10/3/1)**

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**RESOLVED:**

That cognisance be taken of the item that served before the Mayoral Committee.

**MATTERS OF WHICH RESOLUTIONS WERE TAKEN:**

**MC.8.2.1 MONTHLY PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS: DECEMBER 2023**

**(4/12/5, 1/1/1 & 3/2/5/13)**

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**RESOLVED:**

That cognisance be taken of the decision taken by the Executive Mayor together with the Mayoral Committee.

**MC.8.2.2 MONTHLY PROGRESS REPORT ON MUNICIPAL MINIMUM COMPETENCY LEVELS: JANUARY 2024**

**(4/12/5, 1/1/1 & 3/2/5/13)**

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**RESOLVED:**

That cognisance be taken of the decision taken by the Executive Mayor together with the Mayoral Committee.

**MC.8.2.3 AMENDMENTS TO THE SUPPLY CHAIN MANAGEMENT POLICY OF THE CAPE WINELANDS DISTRICT MUNICIPALITY**

**(5/1/B & 5/14/5)**

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**RESOLVED:**

That cognisance be taken of the decision taken by the Executive Mayor together with the Mayoral Committee.

**MC.8.2.4 REVISION OF BUDGET ESTIMATES: MUNICIPAL ADJUSTMENTS BUDGET FOR THE 2023/2024 FINANCIAL YEAR**

**(5/1/1/9)**

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**RESOLVED:**

That cognisance be taken of the decision taken by the Executive Mayor together with the Mayoral Committee.

**MC.8.3.1 DONATION OF AN OBSOLETE VEHICLE: BREEDE VALLEY MUNICIPALITY (6/1/2 & 6/3/R)**

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**RESOLVED:**

That cognisance be taken of the decision taken by the Executive Mayor together with the Mayoral Committee.

**C.14 MATTERS FOR NOTIFICATION**

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**C.14.1 NOTICE TO COUNCIL: MINUTES OF A MEETING OF THE RULES COMMITTEE HELD ON MONDAY, 22 JANUARY 2024 (3/2/3/1)**

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**PURPOSE OF SUBMISSION**

That Council take cognisance of the minutes of a meeting of the Rules Committee held on Monday, 22 January 2024.

**BACKGROUND**

In terms of section 79 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998),as amended:

1. A municipal council may –
2. establish one or more committees necessary for the effective and efficient performance of any of its functions or the exercise of any of its powers;
3. appoint the members of such a committee from among its members; and
4. dissolve a committee at any time.

(2) The municipal council –

1. must determine the functions of a committee;

(b) may delegate duties and powers to it in terms of section 32;

(c) must appoint the chairperson;

(d) may authorise a committee to co-opt advisory members who are not members of the council within the limits determined by the council;

(e) may remove a member of a committee at any time; and

(f)may determine a committee’s procedure.

At Item C.15.3 of 27 January 2022 Council resolved that:

(a) The Rules Committee be re-established in terms of section 79 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998)*;*

1. The following Whips of political parties represented in Council be appointed as members of the Rules Committee:

Cllr. W.M. Blom (DA)

Cllr. A.J. du Plessis (VF Plus)

Cllr. M.S. Liebenberg (PA)

Cllr. L. Ngwane (EFF)

Cllr. A.J. Pedro (GOOD)

Cllr. C.F. Wilskut (BO)

Cllr. M.H. Yabo (ANC)

1. Members of the Rules Committee be appointed in terms of section 79(1)(b) of the Act, of which the Executive Mayor will be appointed *ex officio,* taking into account that section 160(8) of the Constitution of the Republic of South Africa, 1996entitles members of committees of municipal councils to participate in the proceedings of a council and its committees in a manner that allows parties and interests reflected within the Council, to be fairly represented;

(d) The Speaker be appointed as Chairperson of the Rules Committee in terms of section 79(2)(c) of the Act;

(e) The function/terms of reference of the Rules Committee shall be to make recommendations to Council regarding matters affecting the procedures and policies of the municipal Council and its Councillors in terms of section 79(2) of the Act;

(f) Cognisance be taken of the fact that the Rules of Order adopted by Council stipulates in Clause 2(1) thereof that the relevant Rules of Order will also be applicable to all committees of Council (i.e. section 79 committees).

At Item C.15.2 of 7 December 2023 Council resolved that:

Councillor L. Adams of the Patriotic Alliance (PA) be appointed as a member of the Rules Committee of the Cape Winelands District Municipality.

**COMMENT**

\*\*\* Attached as Annexure “A” is a copy of the minutes of a meeting of the Rules Committee held on Monday, 22 January 2024.

**RECOMMENDATION BY MUNICIPAL MANAGER:**

That Council take cognisance of the minutes of a meeting of the Rules Committee held on Monday, 22 January 2024.

**COUNCIL MEETING: 20 MARCH 2024: ITEM C.14.1**

**RESOLVED:**

That cognisance be taken of the minutes of a meeting of the Rules Committee held on Monday, 22 January 2024, attached as Annexure “A” to the agenda item.

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| **ACTION** | **DUE DATE** | **COMMENT** |
| Noted. | - | - |

**C.15 MATTERS FOR CONSIDERATION**

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**C.15.1 REPLACEMENT OF COUNCILLOR T.E. ABRAHAMS AS AN ALTERNATE ON THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) OF THE CAPE WINELANDS DISTRICT MUNICIPALITY (3/2/5/17)**

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**PURPOSE OF SUBMISSION**

That Council consider to replace Councillor T.E. Abrahams as an alternate on the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality.

**BACKGROUND**

At Item C.15.3 of 30 October 2023 Council resolved, inter alia, that Councillor T.E. Abrahams be appointed as an alternate on the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality.

**COMMENT**

Councillor T.E. Abrahams resigned as a Councillor of the Cape Winelands District Municipality on 8 January 2024, which resulted in a ‘vacancy’ on the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality.

\*\*\* Council approved the Terms of Reference for the Municipal Public Accounts Committee at Item C.15.5 on 27 January 2022, attached hereto as Annexure “A”.

Paragraph 4 of the approved Terms of Reference, stipulates as follow in respect of the composition and membership of the Municipal Public Accounts Committee:

4.1 The MPAC comprises nine (9) Councillors with knowledge of financial and governance matters.

4.2 The Executive Mayor or Executive Deputy Mayor, Speaker, Whip, members of the Mayoral Committee and municipal officials are not allowed to be members of the MPAC.

4.3 Alternates for the members of MPAC should also be designated by Council.

4.4 The MPAC is authorised to co-opt members of the public who have expertise in specific fields to assist and advise the committee when deliberating on matters before it when the need arises, taking note of the fact that such non-elected members will have no voting rights. The names of the co-opted members shall be reported in the Annual Report of Council.

4.5 Councillors serving on the MPAC shall be appointed for a term that corresponds with the term referred in section 24 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998).

4.6 When a Councillor resigns from the MPAC, the resignation must be in writing and Council must appoint a replacement by resolution at the next scheduled full Council meeting.

4.7 The MPAC is not prevented from undertaking its activities while awaiting the appointment of a new member, subject to a quorum being present.

4.8 The quorum for all meetings shall be 50% of the total composition of the MPAC plus one member.

4.9 The names of Councillors serving on the MPAC shall be published in the Annual Report.

4.10 The Council may remove an MPAC member by way of a Council resolution.

4.11 The Municipal Council may dissolve the MPAC at any time by way of a Council resolution.

**IMPLICATIONS**

**PERSONNEL**

None.

*Comment prepared by: Ms. G.C.N. Julie*

**FINANCIAL**

Paragraph 6(1) of Government Notice No. 3807 on the Determination of Upper Limits of Salaries, Allowances and Benefits of Different Members of Municipal Councils, published in Government Gazette No. 49142 of 18 August 2023, determines that –

1. The upper limit of the allowance of a councillor who has been appointed to a district council in terms of section 23(1)(b) of the Structures Act, is as follows:
2. If the councillor is appointed as speaker, mayor, executive mayor, member of a mayoral committee, member of an executive committee, chairperson of oversight committee, part-time member of a district council, such councillor is entitled to an amount equal to the difference between the total remuneration package that the councillor receives as a member of the local council and the total remuneration package allocated to that office in the district council in terms of items 5, 6, 7, 8, 9, 10, 11 and 12, as the case may be.
3. If the total remuneration package payable to the councillor as a member of the local council is equal to or higher than the total remuneration package that an appointed councillor to the district council receives, such a councillor is, in addition to the total remuneration package received at the local council, entitled to a sitting allowance not exceeding R1,179.50: Provided that this allowance is limited to R1,179.50 per day, regardless of the number of meetings of the district council or committees of that council that are attended by such councillor on a specific day.
4. A district municipality is responsible for –
5. the payment of the remuneration or the allowance referred to in sub-item (1); and
6. the reimbursement of travel expenses not exceeding the applicable tariffs prescribed by the national department responsible for transport for the use of privately-owned vehicles incurred by a councillor for the execution of official duties on behalf of that district municipality, in terms of that district council’s policy.
7. payment of cell phone expenses not exceeding 50% of the applicable allowances as prescribed under item 11 incurred by a part-time councillor for the execution of official duties on behalf of that district municipality, in terms of that district council’s policy.

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

**LEGAL**

The Municipal Public Accounts Committee (MPAC) is a committee of Council established in terms of section 79A of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998), as amended.

In terms of section 79A(3) the municipal council must determine the functions of the MPAC. These functions are contained in the Council approved MPAC Terms of Reference, as discussed under “Comment” above.

*Comment prepared by: Ms. S.S. Sanders*

**RECOMMENDATION BY EXECUTIVE MAYOR:**

That Council consider to replace Councillor T.E. Abrahams as an alternate on the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality.

**COUNCIL MEETING: 25 JANUARY 2024: ITEM C.15.4**

**RESOLVED:**

That the item be held in abeyance until a next meeting of Council.

**RECOMMENDATION BY EXECUTIVE MAYOR:**

That Council consider to replace Councillor T.E. Abrahams as an alternate on the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality.

**COUNCIL MEETING: 22 FEBRUARY 2024: ITEM C.15.1**

**RESOLVED (33 Councillors) (Unanimous) :**

That Councillor J. Smit be designated to replace Councillor T.E. Abrahams as an alternate on the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality.

**ADDITIONAL COMMENT**

At Item C.15.5 of 27 January 2022 Councillor J. Smit was assigned as an alternate for Councillor G.J. Fredericks on the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality, thus Councillor J. Smit is already an alternate on the Municipal Public Accounts Committee (MPAC), which necessitate that the Council resolution be reviewed and amended.

\*\*\* Attached as Annexure “B” is a list of the current composition of the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality.

**RECOMMENDATION BY EXECUTIVE MAYOR:**

That Council consider to –

1. Review and amend resolution C.15.1 of 22 February 2024 to designate Councillor J. Smit as an alternate on the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality, taking into account that Councillor J. Smit is already an alternate on the Municipal Public Accounts Committee (MPAC);
2. Designate a Councillor to replace Councillor T.E. Abrahams as an alternate on the Municipal Public Accounts Committee (MPAC) of the Cape Winelands District Municipality.

**COUNCIL MEETING: 20 MARCH 2024: ITEM C.15.1**

**RESOLVED :**

That cognisance be taken that the matter will be held in abeyance until the next Council meeting.

|  |  |  |
| --- | --- | --- |
| **ACTION** | **DUE DATE** | **COMMENT** |
| Ms. F.A. du Raan-Groenewald (Admin Support) to attend to the matter. | 12 April 2024 | Item will be resubmitted to Council on 25 April 2024 due to the fact that Cllr. J. Smit is already an alternate on the MPAC. |

**C.15.2 DRAFT ANNUAL REPORT AND DRAFT OVERSIGHT REPORT FOR THE 2022/2023 FINANCIAL YEAR (3/2/5/5, 5/1/1/13 & 9/1/1)**

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**PURPOSE OF SUBMISSION**

That Council considers to approve the draft Annual Report as well as the draft Oversight Report for the 2022/2023 financial year without reservations.

**BACKGROUND**

The draft 2022/2023 Annual Report is tabled in terms of sections 121 and 127 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003).

The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), section 121(2), states that the purpose of the draft Annual Report is to provide a record of activities of Council during the financial year, and to provide a report on the performance against the budget for the financial year and to promote accountability to the local community for the decisions made throughout the year.

At Item C.15.11 of 25 January 2024 Council resolved that approval be granted for the draft 2022/2023 Annual Report to be made public, for comment.

**COMMENT**

\*\*\* Annexure “A”, a copy of the draft 2022/2023 Annual Report, will be distributed via flash drive to the Councillors receiving a hard copy of the Council agenda.

\*\*\* Annexure “B”, a copy of the 2022/2023 Oversight Report, will be distributed via flash drive to the Councillors receiving a hard copy of the Council agenda. Once approved by Council, this report will be included in the approved 2022/2023 Annual Report.

**IMPLICATIONS**

**PERSONNEL**

None.

*Comment prepared by: Ms. G.C.N. Julie*

**FINANCIAL**

The approval of the 2022/2023 Draft Annual Report and concomitant Oversight Report holds no financial implication.

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

**LEGAL**

Section 121(1) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) provides that every municipality must for each financial year prepare an annual report in accordance with Chapter 12. The council of a municipality must within nine months after the end of a financial year deal with the annual report of the municipality in accordance with section 129.

In terms of section 121(2) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) the purpose of the annual report is –

1. to provide a record of the activities of the municipality or municipal entity during the financial year to which the report relates;
2. to provide a report on performance against the budget of the municipality or municipal entity for that financial year; and
3. to promote accountability to the local community for the decisions made throughout the year by the municipality or municipal entity.

The table below is a short summary of the Chapter 12 process:

|  |  |
| --- | --- |
| **ACTION** | **DEADLINE** |
| The Mayor must within 7 months after the end of the financial year table the draft Annual Report in Council. | 31 January 2024 |
| The Accounting Officer must publish the draft Annual Report. | Immediately after tabling |
| The Accounting Officer must invite submissions. | Immediately after tabling |
| The Accounting Officer must submit the draft Annual Report to the Auditor General, Provincial Treasury and the Provincial Department of Local Government. | Immediately after tabling |
| Council must deal with the draft Annual Report within 9 months after the end of the financial year. Part of this process includes the drafting of an oversight report. | 31 March 2024 |

In terms of section 129(1) of the MFMA, the council of a municipality must consider the annual report of the municipality and by no later than two months from the date on which the annual report was tabled in the council in terms of section 127, adopt an oversight report containing the council’s comments on the annual report, which must include a statement whether the council —

(a) has approved the annual report with or without reservations;

(b) has rejected the annual report; or

(c) has referred the annual report back for revision of those components that can be revised.

Section 129(2) of the MFMA stipulates that the accounting officer must –

(a) attend council and council committee meetings where the annual report is discussed, for the purpose of responding to questions concerning the report; and

(b) submit copies of the minutes of those meetings to the Auditor-General, the relevant provincial treasury and the provincial department responsible for local government in the province.

In terms of section 129(3) of the MFMA, the accounting officer must in accordance with section 21A of the Municipal Systems Act make public an oversight report referred to in subsection (1) within seven days of its adoption.

Section 130(1) MFMA furthermore prescribes that the meetings of a municipal council at which an annual report is to be discussed or at which decisions concerning an annual report are to be taken, must be open to the public and any organs of state.

*Comment prepared by: Ms. S.S. Sanders*

**RECOMMENDATION BY MUNICIPAL MANAGER:**

That the members of the Municipal Public Accounts Committee (MPAC) consider to recommend to Council to –

1. Take cognisance of –
2. The report on the draft 2022/2023 Annual Report by the Chairperson of the Audit and Performance Committee as contained in the draft Annual Report;

(ii) The report of the Auditor-General on the financial statements of the Cape Winelands District Municipality for the year ended 30 June 2023 as contained in the draft Annual Report;

1. Approve –
2. The draft 2022/2023 Annual Report of the Cape Winelands District Municipality, attached as Annexure “A” to the agenda item;
3. The draft 2022/2023 Oversight Report, attached as Annexure “B” to the agenda item, without reservations.

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC): 04 MARCH 2024: ITEM MPAC.6.1**

**RESOLVED:**

That it be recommended to Council to –

1. Take cognisance of –

(i) The report on the draft 2022/2023 Annual Report by the Chairperson of the Audit and Performance Committee as contained in the draft Annual Report;

(ii) The report of the Auditor-General on the financial statements of the Cape Winelands District Municipality (CWDM) for the year ended 30 June 2023 as contained in the draft Annual Report;

1. Approve –

(i) The draft 2022/2023 Annual Report of the Cape Winelands District Municipality included under separate cover as Annexure “A” to the agenda item, without reservations;

(ii) The draft 2022/2023 Oversight Report included under separate cover as Annexure “B” to the agenda item, without reservations.

Annexures “A” and “B” referred to in subsection (b) of the recommendation by the Municipal Public Accounts Committee (MPAC), will be distributed via flash drive to the Councillors receiving a hard copy of the Council agenda.

**COUNCIL MEETING: 20 MARCH 2024: ITEM C.15.2**

**RESOLVED (31 Councillors) (Unanimous) :**

That –

1. Cognisance be taken of –
2. The report on the draft 2022/2023 Annual Report by the Chairperson of the Audit and Performance Committee as contained in the draft Annual Report;

(ii) The report of the Auditor-General on the financial statements of the Cape Winelands District Municipality (CWDM) for the year ended 30 June 2023 as contained in the draft Annual Report;

(b) The draft 2022/2023 Annual Report of the Cape Winelands District Municipality included under separate cover as Annexure “A” to the agenda item, be approved without reservations;

(c) The draft 2022/2023 Oversight Report included under separate cover as Annexure “B” to the agenda item, be approved without reservations.

|  |  |  |
| --- | --- | --- |
| **ACTION** | **DUE DATE** | **COMMENT** |
| Office of the Municipal Manager (Director: IDP, Performance and Risk Management) to attend to the matter. | 22 March 2024 | Advertisement in the media with effect from Friday, 22 March 2024 |

**C.15.3 APPROVAL OF ADDITIONAL FUNDING RECEIVED FOR THE 2023/2024 FINANCIAL YEAR IN TERMS OF SECTION 28(2)(b) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT NO. 56 OF 2003) (MFMA)** **AND REGULATION 23(3) OF THE MUNICIPAL BUDGET AND REPORTING REGULATIONS, 2008**

**(5/1/1/6 & 3/2/5/15)**

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**PURPOSE OF SUBMISSION**

That Council consider to approve an adjustments budget as contemplated in section 28(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 o 2003) (MFMA) and regulation 23(3) of the Municipal Budget and Reporting Regulations, 2008 to authorise additional funding received for the 2023/2024 MTREF.

**BACKGROUND**

**Additional funding**

The Cape Winelands District Municipality received additional funding from the Western Cape Provincial Government via its Department of Infrastructure. The purpose of the amendment is to fund the maintenance and construction of proclaimed Provincial Roads.

\*\*\* The Department of Infrastructure increased their budget allocation with R10 900 000 (Annexure “E”).

**COMMENTS**

An adjustments budget, contemplated in section 28(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA), may appropriate additional revenues that have become available over and above those anticipated in the annual budget, but only to revise or accelerate spending programmes already budgeted for within a prescribed framework.

In addition, regulation 23(3) of the Municipal Budget and Reporting Regulations, 2008 (published in Government Gazette No. 32141 on 17 April 2009), determined the timeframes for the tabling of the said special adjustments budget as follows:

*“If a national or provincial adjustments budget allocates or transfer additional revenues to a municipality, the mayor of the municipality must, at the next available council meeting, but within 60 days of the approval of the relevant national or provincial adjustments budget, table an adjustments budget referred to in section 28(2)(b) of the Act in the municipal council to appropriate these additional revenues.”*

\*\*\* Due to the allocation of additional Roads funding and the decrease of Extended Public Works Programme (EPWP) funding, certain 2022/2023 Operating Budget items had to be adjusted to the amounts as reflected below: (see Annexures “A” [Revised Schedule B Budget Document] and “D” [Revised Schedule B supporting documents])

**Expenditure:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Account Number** | **Description** | **Original budget** | **Adjustment** | **Adjustment Budget** |
| **Roads** | | | | |
| 20210706013919 | Hire Charges: Current Funding | 10 985 579 | 4 000 000 | 14 985 579 |
| 20210706013927 | Hire Charges: Capital Funding | 2 406 623 | 1 400 000 | 3 806 623 |
| 20210706013323 | Materials and Supplies (Road Maintenance) | 9 167 394 | 3 000 000 | 12 162 394 |
| 20210706013324 | Materials and Supplies (Road Upgrading) | 537 506 | 500 000 | 1 037 506 |
| 20180704051356 | Wet Fuel | 8 260 526 | 2 000 000 | 10 260 526 |
| **Total Adjustment** | |  | **10 900 000** |  |

**Revenue:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Account Number** | **Description** | **Original budget** | **Adjustment** | **Adjustment Budget** |
| **Roads** | | | | |
| 20170601022126 | Transfers and Subsidy | 127 072 500 | 10 900 000 | 137 972 500 |
| **Total Adjustment** | | | **10 900 000** |  |

\*\*\* Annexure “B” reflects a summary of the Total Operating Budget before the requested adjustments and Annexure “C” reflects a summary of the Total Operating Budget should the requested adjustments be approved.

**IMPLICATIONS**

**PERSONNEL**

None.

*Comment prepared by: Ms. G.C.N. Julie*

**FINANCIAL**

The financial implications have been addressed under “BACKGROUND” and “COMMENT” above.

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

**LEGAL**

The legal implications have been addressed under “BACKGROUND” and “COMMENT” above.

*Comment prepared by: Ms. S.S. Sanders*

**RECOMMENDATION BY MUNICIPAL MANAGER:**

That Council consider to approve the additional revenue and expenditure for the 2023/2024 financial year as reflected in Annexures “A”, “B”, “C”, “D” and “E” in terms of section 28(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) and regulation 23(3) of the Municipal Budget and Reporting Regulations, 2008.

**COUNCIL MEETING: 20 MARCH 2024: ITEM C.15.3**

Councillor E. Groenewald proposed that Council consider to approve the additional revenue and expenditure for the 2023/2024 financial year as reflected in Annexures “A”, “B”, “C”, “D” and “E” in terms of section 28(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) and regulation 23(3) of the Municipal Budget and Reporting Regulations, 2008.

The proposal by Councillor E. Groenewald was seconded by Councillor M.H. Yabo.

The matter was put to the vote and thirty (30) Councillors voted in favour of the proposal.

Councillor C.F. Wilskut abstained from voting.

**RESOLVED (30 Councillors) :**

That the additional revenue and expenditure for the 2023/2024 financial year as reflected in Annexures “A”, “B”, “C”, “D” and “E” be approved in terms of section 28(2)(b) of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) and regulation 23(3) of the Municipal Budget and Reporting Regulations, 2008.

|  |  |  |
| --- | --- | --- |
| **ACTION** | **DUE DATE** | **COMMENTS** |
| Ms FA du Raan-Groenewald (BTO) to attend to the matter. |  |  |

**C.15.4 DRAFT 2024/2025, 2025/2026 AND 2026/2027 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) FOR THE CAPE WINELANDS DISTRICT MUNICIPALITY (5/1/1/10)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PURPOSE OF SUBMISSION**

That Council consider to adopt the draft 2024/2025, 2025/2026 and 2026/2027 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality for inspection, public representations, inputs and comment.

**BACKGROUND**

In terms of section 16 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) a council of a municipality must for each financial year approve an annual budget for the municipality before the start of the financial year.

In order for a municipality to comply with section 16(1) of the said Act, the mayor must table the annual budget at a council meeting at least 90 days before the start of the budget year.

Section 15 of the MFMA prescribes that a municipality may incur expenditure only:

*15 (a) In terms of an approved budget; and*

*(b) Within the limits of the amounts appropriated for the different votes in an approved budget.*

The contents of the annual budget must consist of the following documents as prescribed in terms of section 17 of the MFMA:

1. Realistically anticipated income and expenditure per vote for the budget year and the two financial years following the budget year;

2. Budget related policies of the Council (Tariff, Rates & Credit Control Policies);

3. Details of Council’s investments for the budget year;

4. Details of all proposed service delivery agreements, including material amendments to existing service delivery agreements;

5. Particulars of any proposed allocations or grants by the municipality in terms of sections 67 and 17(3)(j) of the MFMA;

6. The proposed cost to the municipality for the budget year of the salary, allowances and benefits of political office bearers and senior managers;

7. Capital expenditure and projects envisioned within the budget year.

**COMMENT**

\*\*\* Attached as Annexures “A” to “R” is a copy of the draft 2024/2025, 2025/2026 and 2026/2027 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality as well as related documents as prescribed by the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

The IDP/Budget process for the 2024/2025 financial year was a consultative process – including the Budget Steering Committee, Executive Directors, Senior Managers, Councillors and other stakeholders.

The MTREF (2024 – 2027) has been compiled in accordance with the budget growth guidelines determined by National Treasury. Personnel expenditure (Salaries, Wages and Allowances) increased by 5% for 2024/2025, 2025/2026 and 2026/2027. The Budget Steering Committee, established in terms of the Budget and Reporting Regulations, 2008, comprehensively scrutinised the proposed MTREF.

**IMPLICATIONS**

**PERSONNEL**

None.

*Comment prepared by: Ms. G.C.N. Julie*

**FINANCIAL**

Financial implications were addressed adequately in the contents of the item and concomitant Annexures.

*Comment prepared by: Ms. F.A. du Raan-Groenewald*

**LEGAL**

Legal implications are adequately addressed in the contents of the item.

*Comment prepared by: Ms. S.S. Sanders*

**DECLARATION BY MANAGEMENT**

Management declare that they followed all guidelines prescribed by the relevant legislation during the budget process.

**RECOMMENDATION BY MUNICIPAL MANAGER:**

1. That the Executive Mayor together with the Mayoral Committee consider to recommend to Council to adopt the draft 2024/2025, 2025/2026 and 2026/2027 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment:
2. The draft Medium Term Revenue and Expenditure Framework for the 2024/2025, 2025/2026 and 2026/2027 financial years as set out in Annexure “A”;

(ii) Adjustments to the budget related policies submitted as Annexure “B”;

(iii) Details of Council’s investments as set out in Annexure “C”;

(iv) Details of all proposed service delivery agreements, including material amendments to existing service delivery agreements as set out in Annexure “D”;

(v) Cape Winelands District Municipality Draft 2nd Review Integrated Development Plan (IDP) 2024/2025 as set out in Annexure E;

(vi) Details of employment costs – salaries, allowances and benefits – of all political office-bearers, councillors and senior managers of the Cape Winelands District Municipality as set out in Annexure “F”;

(vii) Capital expenditure within the budget year as set out in Annexure “G”;

(viii) Projects to be undertaken within the budget year as set out in Annexure “H”;

(ix) Particulars of all proposed allocations and grants by the District Municipality in terms of section 67 of the MFMA, as set out in Annexure “I”;

(x)Proposed Tariffs for the 2024/2025 financial year as set out in Annexure “J”;

1. Service Delivery Standard as set out in Annexure “K”;
2. Measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the District Municipality’s Integrated Development Plan (IDP) as part of Annexure “L”; and
3. Demand Plan as set out in Annexure “M”;
4. That cognisance be taken of –
5. MFMA Circular No. 126: Municipal Budget Circular for the 2024/2025 MTREF – 07 December 2023, attached as Annexure “N”;
6. The Cape Winelands District Municipality’s:
7. Air Quality Management Plan, attached as Annexure “O”;
8. Draft Spatial Development Framework (2021-2025), attached as Annexure “P”;
9. Integrated Waste Management Plan, attached as Annexure “Q”;
10. Corporate Disaster Management Planning Framework, attached as Annexure “R”.

Annexure “E” and all the annexures referred to in subsection (b) of the recommendation by the Municipal Manager, will be distributed via flash drive to the Councillors receiving a hard copy of the Mayoral Committee agenda.

**MAYORAL COMMITTEE: 5 MARCH 2024: ITEM MC.8.2.1**

**RESOLVED:** That –

* 1. It be recommended to Council to adopt the draft 2024/2025, 2025/2026 and 2026/2027 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment, subject thereto that adjustments be made within the current appropriation, based on the verbal input tabled during the meeting:

1. The draft Medium Term Revenue and Expenditure Framework for the 2024/2025, 2025/2026 and 2026/2027 financial years as set out in Annexure “A”;

(ii) Adjustments to the budget related policies submitted as Annexure “B”;

(iii) Details of Council’s investments as set out in Annexure “C”;

(iv) Details of all proposed service delivery agreements, including material amendments to existing service delivery agreements as set out in Annexure “D”;

(v) Cape Winelands District Municipality Draft 2nd Review Integrated Development Plan (IDP) 2024/2025 as set out in Annexure E;

(vi) Details of employment costs – salaries, allowances and benefits – of all political office-bearers, councillors and senior managers of the Cape Winelands District Municipality as set out in Annexure “F”;

(vii) Capital expenditure within the budget year as set out in Annexure “G”;

(viii) Projects to be undertaken within the budget year as set out in Annexure “H”;

(ix) Particulars of all proposed allocations and grants by the District Municipality in terms of section 67 of the MFMA, as set out in Annexure “I”;

(x)Proposed Tariffs for the 2024/2025 financial year as set out in Annexure “J”;

1. Service Delivery Standard as set out in Annexure “K”;
2. Measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the District Municipality’s Integrated Development Plan (IDP) as part of Annexure “L”;
3. Demand Plan as set out in Annexure “M”;

(b) Cognisance be taken of –

1. MFMA Circular No. 126: Municipal Budget Circular for the 2024/2025 MTREF – 07 December 2023, attached as Annexure “N”;
2. The Cape Winelands District Municipality’s:
3. Air Quality Management Plan, attached as Annexure “O”;
4. Draft Spatial Development Framework (2021-2025), attached as Annexure “P”;
5. Integrated Waste Management Plan, attached as Annexure “Q”;
6. Corporate Disaster Management Planning Framework, attached as Annexure “R”.

Annexure “E” and all the annexures referred to in subsection (b) of the recommendation by the Municipal Manager, will be distributed via flash drive to the Councillors receiving a hard copy of the Mayoral Committee agenda.

**RECOMMENDATION BY MAYORAL COMMITTEE:**

1. That it be recommended to Council to adopt the draft 2024/2025, 2025/2026 and 2026/2027 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment, subject thereto that adjustments be made within the current appropriation, based on the verbal input tabled during the meeting:
2. The draft Medium Term Revenue and Expenditure Framework for the 2024/2025, 2025/2026 and 2026/2027 financial years as set out in Annexure “A”;

(ii) Adjustments to the budget related policies submitted as Annexure “B”;

(iii) Details of Council’s investments as set out in Annexure “C”;

(iv) Details of all proposed service delivery agreements, including material amendments to existing service delivery agreements as set out in Annexure “D”;

(v) Cape Winelands District Municipality Draft 2nd Review Integrated Development Plan (IDP) 2024/2025 as set out in Annexure E;

(vi) Details of employment costs – salaries, allowances and benefits – of all political office-bearers, councillors and senior managers of the Cape Winelands District Municipality as set out in Annexure “F”;

(vii) Capital expenditure within the budget year as set out in Annexure “G”;

(viii) Projects to be undertaken within the budget year as set out in Annexure “H”;

(ix) Particulars of all proposed allocations and grants by the District Municipality in terms of section 67 of the MFMA, as set out in Annexure “I”;

(x)Proposed Tariffs for the 2024/2025 financial year as set out in Annexure “J”;

1. Service Delivery Standard as set out in Annexure “K”;

(xii) Service Delivery Standard as set out in Annexure “K”; and Measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the District Municipality’s Integrated Development Plan (IDP) as part of Annexure “L”;

(xiii) Demand Plan as set out in Annexure “M”;

1. That cognisance be taken of –
2. MFMA Circular No. 126: Municipal Budget Circular for the 2024/2025 MTREF – 07 December 2023, attached as Annexure “N”;

(ii) The Cape Winelands District Municipality’s:

1. Air Quality Management Plan, attached as Annexure “O”;
2. Draft Spatial Development Framework (2021-2025), attached as Annexure “P”;
3. Integrated Waste Management Plan, attached as Annexure “Q”;
4. Corporate Disaster Management Planning Framework, attached as Annexure “R”.

Annexure “E” and all the annexures referred to in subsection (b) of the recommendation by the Mayoral Committee, will be distributed via flash drive to the Councillors receiving a hard copy of the Council agenda.

**COUNCIL MEETING: 20 MARCH 2024: ITEM C.15.4**

\*\*\* The Executive Mayor presented her Budget Speech on the draft 2024/2025, 2025/2026 and 2026/2027 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality to Council, a copy of which is attached as Annexure “A“ to the minutes.

Councillor J.H.P. Steyn congratulated the Executive Mayor on her budget speech and indicated his support for the draft 2024/2025, 2025/2026 and 2026/2027 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality.

The Executive Mayor, Alderman (Dr.) H. von Schlicht, seconded by Councillor J. Kriel, proposed that the draft 2024/2025, 2025/2026 and 2026/2027 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality, as outlined in the attached Annexures, be approved for public participation, inspection, public representations, inputs and comment.

The matter was put to the vote and thirty (30) Councillors voted in favour of the proposal by the Executive Mayor, Alderman (Dr.) H. von Schlicht.

Councillor C.F. Wilskut abstained from voting.

**RESOLVED (30 Councillors) :** That –

1. The draft 2024/2025, 2025/2026 and 2026/2027 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality as outlined in the attached Annexures, be approved for public participation, inspection, public representations, inputs and comment:
2. The draft Medium Term Revenue and Expenditure Framework for the 2024/2025, 2025/2026 and 2026/2027 financial years as set out in Annexure “A”;

(ii) Adjustments to the budget related policies submitted as Annexure “B”;

(iii) Details of Council’s investments as set out in Annexure “C”;

(iv) Details of all proposed service delivery agreements, including material amendments to existing service delivery agreements as set out in Annexure “D”;

(v) Cape Winelands District Municipality Draft 2nd Review Integrated Development Plan (IDP) 2024/2025 as set out in Annexure E;

(vi) Details of employment costs – salaries, allowances and benefits – of all political office-bearers, councillors and senior managers of the Cape Winelands District Municipality as set out in Annexure “F”;

(vii) Capital expenditure within the budget year as set out in Annexure “G”;

(viii) Projects to be undertaken within the budget year as set out in Annexure “H”;

(ix) Particulars of all proposed allocations and grants by the District Municipality in terms of section 67 of the MFMA, as set out in Annexure “I”;

(x)Proposed Tariffs for the 2024/2025 financial year as set out in Annexure “J”;

The tariffs for Waste Management Services - Landfill Site Worcester be amended to read as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| **TARIFF DESCRIPTION** | **Tariff**  **(per tonne)** | **Amount Excl.**  **V.A.T.** | **V.A.T.** |
|  | | | |
| Cost per tonne - dumping of general household waste - Private | **R383.82** | *R333.76* | *R50.06* |
| Cost per tonne - general household waste - Municipalities | **R230.81** | *R200.70* | *R30.11* |
| Cost per tonne - rehabilitation contribution - Municipalities | **R28.68** | *R24.94* | *R3.74* |

1. Service Delivery Standard as set out in Annexure “K”;

(xii) Service Delivery Standard as set out in Annexure “K”; and Measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the District Municipality’s Integrated Development Plan (IDP) as part of Annexure “L”;

(xiii) Demand Plan as set out in Annexure “M”;

1. That cognisance be taken of –
2. MFMA Circular No. 126: Municipal Budget Circular for the 2024/2025 MTREF – 07 December 2023, attached as Annexure “N”;

(ii) The Cape Winelands District Municipality’s:

(aa) Air Quality Management Plan, attached as Annexure “O”;

(bb) Draft Spatial Development Framework (2021-2025), attached as Annexure “P”;

1. Integrated Waste Management Plan, attached as Annexure “Q”;
2. Corporate Disaster Management Planning Framework, attached as Annexure “R”.

|  |  |  |
| --- | --- | --- |
| **ACTION** | **DUE DATE** | **COMMENT** |
| Ms FA du Raan-Groenewald (BTO) to attend to the matters. | 22 March 2024 | Advertisements in the media with effect from Friday, 22 March 2024 |

All officials except the following were excused from the meeting at 11:29 before the consideration of confidential matters:

Mr. H.F. Prins (Municipal Manager)

Ms. F.A. du Raan-Groenewald

Mr. F. van Eck

Ms. K. Smit

Ms. S.S. Sanders

Ms. G.C.N. Julie

Mr. D.A. Heath

Ms. I. Willemse

**CAPE WINELANDS DISTRICT MUNICIPALITY**

**COUNCIL MEETING**

**WEDNESDAY, 20 MARCH 2024 AT 10:00**

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