Annexure "B"

OVERVIEW OF BUDGET RELATED POLICIES

The following existing policies were reviewed to achieve Council's strategic goals. It will be available for public scrutiny at the Ceres, Paarl, Robertson, Stellenbosch and Worcester offices of Council on 2 June 2025. The above-mentioned policies are available on the Municipalities website, use the following route:

Budget Related Policies – Cape Winelands District Municipality

Existing Policies

Allowances and Benefits for Councillors Policy
Anti-Corruption and Fraud Prevention Policy and Strategy
Appointment of Consultants Policy
Appointment of Councillor Support Staff
Asset Management Policy
Baseline Installation Procedures for Operating Systems policy
Benevolent Fund Policy
Borrowing Policy
Branding Policy
Budget Policy
Case Management and Investment Policy
Centralization De-centralization Policy
Change Management Process
Combatting abuse of SCM Policy
Communication Policy and Strategy
Community Support Policy
Contract Management Policy
Corporate Gifts Policy
Corporate Identity and Branding Policy
Cost Containment Policy
Delegations, Authorisation and Responsibility
Education, Training & Development Policy
Electrification of Rural Housing Policy, Consolidate with Water and Sanitation Policy
Emergency Nutrition Provision Policy
Employee Assistance Programme Policy
Employee Driving License Assistance Policy
Employee Study Aid and Leave Policy
Employment Equity Policy
Enterprise Risk Management Policy
Exit Management Policy
Expenditure Management Policy
Expanded Public Works Programme Policy
Financial Support for the Replacement and Construction of Fencing along the Provincial Roads Network in the jurisdiction area of CWDM
Fire and Rescue Training Academy Policy
Funding and Reserves Policy

Grant in Aid Policy

HIV and AIDS Policy
ICT Data Backup and Retention Policy
ICT Disaster Recovery Plan
ICT Operating System Security Controls Policy
ICT Service Level Agreement Management
Identifiable and Protective Clothing Policy: Disaster Management
Individual Performance Management Policy
Induction Policy
Information and Communication Backup Policy
Information Technology Security Policy
International Relations Policy
Internet and E-mail Usage Policy
Internship Policy
Inventory and Stock Management Policy
Investigation of Allegations of Contraventions of Code of Conduct for Councillors Policy
Leave and Unpaid Leave Policy
Legal Aid Policy for Councillors and Employees
Long Term Financial Planning and Implementation Policy
Maintenance Management Policy
Mayoral Bursary Fund Policy
Medical Funds Administration Policy
Mentoring and Coaching Policy
Mobile Device Policy
Municipal Corporate Governance of Information and communication Technology (ICT) Policy
Network Security Policy
Occupational Health and Safety Policy
Official Vehicles and Fleet Management Policy
Overtime Policy
Performance Management System Policy and Framework Guide
Personal Protective Equipment Policy for the Roads Agency Function
Petty Cash Policy
Physical Environmental Security Policy
PPE Policy for Roads and Mechanical Workshop
Post Retirement Medical Aid Benefits Policy
Preferential Procurement Policy
Private Work Policy
Probation Period Policy
Protective Clothing for Environmental Health Practitioners Policy
Protective Clothing Policy for Personnel: Roads
Provision of Basic Services to Rural Dwellings Policy
Public Participation Policy
Recruitment and Selection Policy
Revenue Management Policy
Scarce Skills Retention Policy
Secondment and Transfer Policy
Social Relief of Distress Policy
Sponsorships Policy
Sponsored Work-Related Functions Policy

Student Assistance Policy
Subsistence and Travel policy
Succession Planning and Career Pathing Policy
Task Job Evaluation Policy
Telecommunications Policy
Telecoms and Cellular Phone Allowance Policy
Telephone Policy for Councillors
Time and Work Attendance Management Policy
Transport Allowance Scheme
Transport Allowance Scheme for Essential Users
Travel and Removal Expenses Policy
Unauthorized, Irregular, Fruitless and Wasteful Expenditure Policy
Unforeseen and Unavoidable Expenditure Policy
Uniform and Protective Clothing: Support Personnel Policy
Uniform Schedule for the Division: Fire Service
Unpaid Leave Policy
User Account Management Procedures
User Security Policy

Policies to be amended are:
Credit Control and Debt Collection Policy
Supply Chain Management Policy
Tariff Policy
Virement Policy

All the policies to be amended referred to in Annexure "B" will be distributed via Flash Drive to all Councillors receiving a hard copy of the agenda.